

## Environmental Health Officer (ideally you are also a registered Building Surveyor or willing to undertake studies in becoming a Registered Building Surveyor)

Full-time permanent OR full-time contract 3-5 years | Commencing salary negotiable dependent on skills and experience from \$90K plus superannuation and housing allowance | Idyllic seaside location | Great work environment | Find out more @ [www.irwin.wa.gov.au](http://www.irwin.wa.gov.au)

**The Shire of Irwin is in search of a highly qualified self-driven professional to fulfil the role of Environmental Health Officer.**

**Although not a pre-requisite: a desirable would be that you are also a registered Building Surveyor or willing to undertake studies to become a registered Building Surveyor.**

### The Shire of Irwin

Is situated in the Mid-West of Western Australia and has a district that covers an area of 2,374 square kilometres. Our headquarter's are located in the idyllic coastal towns of Dongara and Port Denison which is approximately 60 kilometres south of the nearby bustling City of Greater Geraldton and a 4 hour drive south is the capital city of Perth.

The Shire of Irwin is currently experiencing industry growth in both green energy and the resources sector complementing the buoyant agriculture, seafood and tourism industries within the region, whereas creating an exciting work environment in an inclusive culture.

### The Position

As a talented and qualified Environmental Health Officer, you will enjoy working in this sole position at a fast-paced level within a friendly community.

Responsibilities include the efficient and effective delivery of environmental health services for the purpose of maintaining environmental and public health protection primarily to the Shire of Irwin and also on a regular roster to the neighboring Shires of Mingenew, Three Springs and Carnamah with the focus on improving health and wellbeing for our communities and promoting compliance to legislation.

Ideally our candidate will have:

- Developed knowledge of the *Public Health Act 2016*, *Health (Miscellaneous Provisions) Act 1911*, *Food Act 2008*, associated regulations and other applicable legislation and codes of practice.
- Strong skills in research and evaluation, report writing and developing, and review of Local Laws, policies and procedural development are essential.
- Competent in undertaking inspections, assessments, and licensing under various statutory requirements.
- Ability to provide a high standard of professional advice to the public on health matters including effective decision-making skills.
- Sound skills in general IT use, including Microsoft office and the Synergy soft system is a requirement of the position.

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### The Person

To be successful you will have the following essentials:

#### Qualifications

- Bachelor of Science (Environmental Health) degree or equivalent.
- Authorised person and inspector under the Environmental Protection Act 1986 Sections 87 & 88 is desirable.
- Desirable but not essential: qualified as a Registered Building Surveyor or ambition to undertake studies to become a registered Building Surveying. (Costs will be borne by the Shire of Irwin in accordance with Shire Policies).
- Valid and unrestricted C Class driver's licence.
- Working rights in Australia

#### Traits and Experience

- Minimum 5+ years' experience in all matters relating to environmental health and a developed working knowledge of all relevant legislation.
- Leadership experience with the ability to drive results.
- Developed knowledge of gathering of evidence and court procedures.
- Demonstrated experience in the preparation of management and Council reports.
- Ability to determine appropriate enforcement options (warnings, notices and orders, penalty notices, legal proceedings) to achieve compliance with legislation.
- Strong customer focus with the ability to effectively communicate, negotiate and influence.
- Self-Starter who is adept at managing priorities with effective decision-making skills.

**Interested?** Confidential enquiries can be made to Human Resources on telephone 08 9227 0000.

# Job Vacancy

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## How to apply

Applications should include a cover letter highlighting your skills and experience in relation to the Essential Requirements for the position together with your resume. **Applications can be emailed to [hr@irwin.wa.gov.au](mailto:hr@irwin.wa.gov.au)**. Please refer to the Position Description available on our website at [www.irwin.wa.gov.au](http://www.irwin.wa.gov.au) for full details.

The successful candidate will be required to provide a National Police Clearance (no older than 6 months) and be willing to undertake a pre-employment screening which includes a medical and drug and alcohol testing.

## Applications close 5:00 pm on Monday 29 May 2023

*The Shire of Irwin reserves the right to commence short-listing prior to the closing date.*

*The Shire of Irwin is an equal opportunity employer proudly promoting an all-inclusive work environment.*

*Canvassing of Councillors will disqualify your application.*

**our vision – a safe place to live, an exciting place to visit and a progressive place to work**  
**our mission – delivering excellence in service, driving growth and building strong relationships**

*Shane Ivers*

**Chief Executive Officer**