

I certify that this copy of the Minutes is a true and correct record of the meeting held on 22 July 2008

Signed:
Presiding Elected Member

Date:.....



**MINUTES FOR ORDINARY COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS ON
TUESDAY, 22 JULY 2008
COMMENCING AT 4.01PM**

There are no attachments to this copy of the Council Minutes. To view attachments, please contact the Shire office on 9927 0000

PRESENT:	President	Cr R K Parsons (Chairperson)
	Councillors	Cr G C Bass Cr G L Dean-Gundill Cr K J Hepworth Cr R T McClurg Cr L W Wheeler
	Staff	Mr B E Jones – Chief Executive Officer Mr G M Peddie – Director, Corporate Services (Minute Taker) Mr F A Neuweiler – Manager, Community Development Mr G F Coaker – Town Planner
	Gallery	Mr J Rossiter
GUESTS:		-
APOLOGIES:		-
LEAVE OF ABSENCE:		Cr R J Gillam (Deputy President) Cr S C Chandler Cr R W Roberts

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 4.01pm and welcomed all those in attendance to the proceedings.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Crs Rob Gillam, Stuart Chandler and Ritchie Roberts have leave of absence for the meeting.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

4.1 Mr John Rossiter:

Mr Rossiter addressed Council asking when the *Arcadia Waters* development would continue. Cr Robyn Parsons advised that the developer was currently in the process of completing a project in Geraldton and would recommence the project in Dongara in the near future.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6. PETITIONS

Nil.

7. CONFIRMATION OF MINUTES

7.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 8 JULY 2008

A copy of the Minutes of the Ordinary Council Meeting held on 8 July 2008 has been provided to all Councillors under separate cover.

COUNCIL MOTION:

Moved Cr Bass, seconded Cr Hepworth

That the Minutes of the Ordinary Council Meeting, held on 8 July 2008, be confirmed as a true and accurate recording of that meeting.

**CARRIED
6/0**

VOTING DETAILS

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

8.1 Meeting: Mr Shane Hill, MLA Geraldton

A meeting was held with Mr Hill in Dongara on Tuesday, 15 July 2008 at which Mr Hill handed over cheques for \$770,000 as part payment towards the Recreation Centre.

8.2 Meeting: State/Commonwealth Health Department and RSL Care WA

A meeting has been organised with State and Commonwealth Health Department representatives, RSL Care WA and the Shire to be held in Dongara on Tuesday, 5 August 2008 to discuss future direction for the residential aged care facility.

8.3 Luncheon: State Cabinet Ministers

The CEO and Shire President will be representing Council at a community luncheon with State Cabinet Ministers in Geraldton on 29 July. They have arranged to meet with the Hon Alannah MacTiernan MLA, Minister for Planning & Infrastructure following the luncheon in order to discuss the South Beach development site.

8.4 Cr Rob McClurg

On behalf of all those present, the Shire President wished Cr Rob McClurg all the best for his 50th birthday.

9. REPORTS

CEO.366

Subject: Corporate Credit Card
Reporting Officer: Chief Executive Officer
File Reference: AA.4
Date Prepared: 9 July 2008
Voting Requirements: Simple Majority

Issue:

To consider the adoption of a Council Policy to allow the issue of a Corporate Credit Card to the Chief Executive Officer.

Body/Background:

Council has delegated authority to the CEO to authorise all expenditure on behalf of Council.

A draft Policy has been prepared (see attachments) for Council consideration to allow the issue of a Corporate Credit Card to the Chief Executive Officer.

Officer's Comment:

Currently, the Shire does not have a Corporate Credit Card. This means that, at times, expenditure must be either paid in cash or paid by the CEO's personal credit card and then refunded from the Shire. A corporate credit card will remove this situation and streamline certain purchases.

There are also opportunities to pay for certain items on-line which require a credit card. Without a credit card, a cheque must be forwarded and then wait for it to be cleared prior to the goods being forwarded. An example of this include the purchase of standards from Standards Australia

Financial Implications:

Cost of a corporate credit card is minimal.

Statutory Environment:

Nil.

Policy Implications:

Draft Policy for Council consideration.

Officer's Recommendation:

That Council adopt the draft Policy "Use of Corporate Credit Card" as presented.

COUNCIL MOTION:

Moved Cr Dean-Gundill, seconded Cr Bass

That Council adopt the draft Policy "Use of Corporate Credit Card" as presented.

**CARRIED
6/0**

VOTING DETAILS

CEO.367

Subject: Local Law Review
Reporting Officer: Chief Executive Officer
File Reference: AL.6
Date Prepared: 9 July 2008
Voting Requirements: Absolute Majority

Issue:

To review various local laws.

Body/Background:

The Shire of Irwin has the following local laws:

	<u>Gazetted</u>
Standing Orders	3 March 2000
Dogs (amended 19 October 2001)	28 December 2000
Dongara Public Cemetery	28 December 2000
Parking & Parking Facilities	28 December 2000
Extractive Industries	28 December 2000
Activities on Thoroughfares & Trading in Thoroughfares and Public Places	28 December 2000
Local Government Property	28 December 2000
Bush Fire Brigades	25 May 2001
Fencing	22 November 2002
Health	28 February 2003
Sand Drift Prevention & Abatement	6 August 2004
Signs, Hoardings & Bill Posting	24 June 2005

Officer's Comment:

As Council is required to review local laws at least each 8 years it is recommended that the Standing Orders, Dongara Public Cemetery, Parking & Parking Facilities, Extractive Industries, Activities on Thoroughfares & Trading in Thoroughfares & Public Places and Local Government Property local laws be reviewed.

Strategic Implications:

Nil.

Financial Implications:

Nil.

Statutory Environment:

Section 3.16 of the Local Government Act states:

3.16. Periodic review of local laws

(1) Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.

(2) The local government is to give Statewide public notice stating that —

(a) the local government proposes to review the local law;

(b) a copy of the local law may be inspected or obtained at any place specified in the notice; and

(c) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.

(2a) A notice under subsection (2) is also to be published and exhibited as if it were a local public notice.

(3) After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.

(4) When its council has considered the report, the local government may determine* whether or not it considers that the local law should be repealed or amended.

Officer's Recommendation:

That Council:

- agrees to undertake a review of the Standing Orders, Dongara Public Cemetery, Parking & Parking Facilities, Extractive Industries, Activities on Thoroughfares & Trading in Thoroughfares & Public Places and Local Government Property local laws;
- provides Statewide public notice of proposal to review these local laws;
- dedicate the August Forum for the purpose of a preliminary review; and
- request the CEO prepare a report of the review which includes consideration of any submissions that may be received.

COUNCIL MOTION:

Moved Cr Hepworth, seconded Cr Wheeler

That Council:

- ***agrees to undertake a review of the Standing Orders, Dongara Public Cemetery, Parking & Parking Facilities, Extractive Industries, Activities on Thoroughfares & Trading in Thoroughfares & Public Places and Local Government Property local laws;***
- ***provides Statewide public notice of proposal to review these local laws;***
- ***dedicate the August Forum for the purpose of a preliminary review; and***
- ***request the CEO prepare a report of the review which includes consideration of any submissions that may be received.***

CARRIED BY ABSOLUTE MAJORITY

6/0

VOTING DETAILS

CEO.368

Subject: Mingenew Irwin Group
Reporting Officer: Chief Executive Officer
File Reference: IL.1
Date Prepared: 9 July 2008
Voting Requirements: Simple Majority

Issue:

To consider a request for a financial contribution from the Mingenew Irwin Group.

Body/Background:

Please find attached correspondence received from the Mingenew Irwin Group for Council's consideration.

Financial Implications:

The draft budget for the 2008/09 financial year that was endorsed by Council at the ordinary Council meeting held on Tuesday, 24 June 2008 includes a provision of \$1,000 as a contribution to the Irwin LCDC.

Statutory Environment:

Nil.

Policy Implications:

Nil.

Officer's Recommendation:

That Council agrees to contribute \$1,000 to the Mingenew Irwin Group as the Shire's contribution for 2008/09.

COUNCIL MOTION:

Moved Cr Hepworth, seconded Cr Wheeler

That Council agrees to contribute \$1,000 to the Mingenew Irwin Group as the Shire's contribution for 2008/09.

**CARRIED
6/0**

VOTING DETAILS

CEO.369

Subject: Reserve 32182 South Beach
Reporting Officer: Chief Executive Officer
File Reference: RR.1/6
Date Prepared: 9 July 2008
Voting Requirements: Simple Majority

Issue:

To endorse a process for the future development of portion of Reserve 32182 South Beach.

Body/Background:

Land Description:

Reserve 32182 vested in the Shire of Irwin for the purpose of Camping & Caravan Park with power to lease for 21 years, total area 5.1 hectares. Zoned Special Use Caravan/Chalet Park, Camping Ground and Incidental Uses in current Town Planning Scheme 5.

The subject land was previously 2 separate reserves being:

- 1) Reserve 32182 vested in the Shire of Irwin for the purpose of Camping & Caravan Park with power to lease for 21 years, total area 3.015 hectares. This portion was zoned Special Use – Private Club/Institution in Town Planning Scheme 4 and is currently leased out by the Shire and used as the Dongara Denison Tourist Park.
- 2) Unallocated Crown Land Lot 282 (previously reserve 25902), total area 2.1 hectares, previously zoned Parks & Recreation in Town Planning Scheme 4. It is this portion of land (bordered by George Street, White Tops Road and the Dongara Denison Tourist Park) that is the subject of this report.

Previous Dealings:

- August 2003 **Shire forwarded correspondence to Department for Planning & Infrastructure (DPI)** *Council would seek your comment on the possibility of removing the reserve vesting on Lot 282 after rezoning by the Shire, the land could be sold freehold for a tourist development.*
- January 2004 **Response received from DPI** *Port Denison Lot 282 (Reserve 25902) was cancelled in July 1973 and is currently unallocated Crown land. Landcorp has indicated an interest in this lot and you are advised to liaise with Landcorp. The land would be subject to native title.*
- May 2004 **Received correspondence from Landcorp** *Landcorp has no immediate plans for this land but was considering appointing the services of a consultant Planner to work on a concept which would include consultation with the Shire. Landcorp has recently met with the WA Tourism Commission (WATC) who are well aware of the development potential and it was proposed that Landcorp and the WATC undertake a site visit next week. Can you please advise if the Shire of Irwin is in support of the proposed actions as outlined?*
- Shire of Irwin responded to Landcorp correspondence advising that Council would be keen to pursue the rezoning of lot 282 for a tourist activity.**
-

November 2004 **Copy of correspondence from Tourism WA to Landcorp advising the site is well located to provide visitors with walking access to the nearby beach. Although it does not have the protection from the south westerly winds there is some protection provided by the dunes that separate the site from the beach. On balance the site would be suitable for tourist accommodation development.**

May 2005 **Correspondence from Shire to DPI Council seeks your advice on the possibility of changing the vesting of lot 282 to Caravan Park and Camping Reserve with a management order issued to the Shire of Irwin with power to lease for a period up to 21 years. Council would like to expand its Caravan Park situated on the adjoining land.**

Please note: Shire Council minutes for the three months prior to this correspondence were reviewed and there is no report or Council decision to support this request for a change of vesting for a Caravan Park and Camping to allow for an expansion of the existing park.

Officer's Comment:

As outlined above, it was decided in May 2005 (or earlier) to apply for a change of the vesting of lot 282 to "Caravan Park and Camping" with power to lease for a period up to 21 years to allow for the expansion of the existing park. Advice received by the Shire indicates that this land would be better utilised for an appropriate tourist development rather than for an extension of the caravan park. This view appears to be consistent with discussions with Councillors.

While it is noted that Council may wish to continue with the decision referred to in the May 2005 correspondence and utilise the land for an expansion of the Dongara Denison Tourist Park, this report has been prepared on the premise that Council would support this land being identified as a strategic tourist site and developed accordingly.

Management Order

The management order vests the reserve in the Shire of Irwin with power to lease for 21 years, as requested by the Shire in May 2005. This raises two issues, being:

Purpose: The Regional Manager for the DPI has delegated authority to change the purpose of all management orders except those that involve a caravan park. The decision to change the purpose for a caravan park must be approved by the Minister. The Minister is keen to ensure that adequate caravan parks are retained throughout the State and accordingly Council will need to put a case to the Minister for a change in purpose to "tourist development" if Council wishes to maximise the development opportunities.

Lease Term: The maximum 21 year power to lease will restrict the level of development as the period to recoup the capital investment is too short. If Council would like to see a substantial development on this site then the maximum lease period needs to be increased to 60 to 99 years.

If Council applies for freehold title to the reserve then the DPI are obliged to refer it to Landcorp as they have first right of refusal for the development of crown land. If Landcorp are not interested then the DPI may agree to sell the land at the current market value.

Council therefore needs to determine whether to apply for a change in purpose and an extended term or apply for freehold title. Given that the main focus of the Shire is to ensure the site is developed to its potential Council may wish to consider handing the land back to the State for the

purposes of tourist development and let them govern the issues surrounding sourcing appropriate development interest.

Zoning

The land is zoned “Special Use Caravan/Chalet Park, Camping Ground and Incidental Uses” in current Town Planning Scheme 5. An amendment to the Town Planning Scheme will need to be progressed to change the zoning to “tourist development”

Coastal Setback Policy

The Coastal Setback Policy requires a setback of 98 metres which if applied to this site will result in approximately half of the site not being able to be developed.

If this site is to be developed a Coastal Engineer will need to be engaged to put a case to the DPI to allow a reduction in the setback area.

Feasibility Study and Expressions of Interest

The potential of this site as a strategic tourist development site has been discussed with Tourism WA who are most supportive to assist in having this site developed.

Tourism WA have forwarded an email to the Shire as follows:

“Following up on our discussion last week on the South Beach site, I have finally had a response from our head office relating to what we can do for the shire.

Tourism WA through Landbank can undertake an accommodation pre feasibility study, this can be funded by Tourism WA and usually has a cost of \$25,000 with a three month timeframe to undertake. Prior to undertaking the study Tourism WA would need to be informed that the site has been zoned Tourism use and development allowed under the Department for Planning and Infrastructure coastal setback policy and any other land tenure issues cleared. Tourism WA will undertake all aspects of this study once it has been approved by the Director of Infrastructure Investment.

The study will identify demand and make recommendations as to the best use of the site, including the best way forward with an EOI and ownership. The more expensive a development the more likely the developer is to need freehold to gain the required financing, council would need to have in place the necessary controls for development, which will all come out of the study. Also out of the study would be information to benefit a potential developer, making the site more attractive. Plus if the study showed that current demand did not justify developing the site to a top resort at this time the site could be “held over” for say 5 or more years to allow for an increase in demand – it would be essential that the shire did not rezone the land or allow sub standard development just for the sake of developing, it would be hoped of course the study would show need now!!

The shire would then partner with Tourism WA to release the EOI, Tourism WA using it’s marketing skills in producing, advising selection criteria and distribution channels for wide circulation with the council funding the EOI process – this can total \$10,000 – 15,000 to process but council will be in control of the process.

I believe the site has excellent potential for a developer, Dongara – Port Denison is in need of a high quality resort style accommodation and this will raise the level of the industry in the Shire. I am available for any assistance that you may require and look forward to progressing this site. Please advise me if there is any further information you require or assistance with progressing the zoning / DPI application for the site to be zoned tourism”.

Given the complexities involved in preparing this site for future development opportunities it is recommended that Council lobby the Minister to have the site recognised as a strategic tourism

development site and allow the State government to deal with the issues involved in changing the status of the land and sourcing expressions of interest from appropriate developers.

Financial Implications:

Nil.

Statutory Environment:

Planning Act.

Policy Implications:

Nil.

Officer's Recommendation:

That Council:

- Agree that the portion of Reserve 32182 that was formerly Lot 282, comprising approximately 2.1 hectares (the site) is a strategic tourism development site.
- Lobby the Minister to either allow the Shire to purchase freehold title of this portion of land or have the State government take control of the land for the purposes of it being promoted to potential developers for development commensurate with the value of the site

COUNCIL MOTION:

Moved Cr Hepworth, seconded Cr Dean-Gundill

That Council:

- ***Agree that the portion of Reserve 32182 that was formerly Lot 282, comprising approximately 2.1 hectares (the site) is a strategic tourism development site.***
- ***Lobby the Minister to either allow the Shire to purchase freehold title of this portion of land or have the State government take control of the land for the purposes of it being promoted to potential developers for development commensurate with the value of the site***

**CARRIED
6/0**

VOTING DETAILS

CEO.370

Subject: WA Local Government Association Annual General Meeting
(WALGA AGM)
Reporting Officer: Chief Executive Officer
File Reference: DW.9/7
Date Prepared: 9 July 2008
Voting Requirements: Simple Majority

Issue:

To provide direction to our voting delegate for motions at the WALGA AGM.

Body/Background:

The Annual General Meeting of the West Australian Local Government Association will be held on Saturday, 2 August 2008 at the Perth Convention Exhibition Centre.

Shire President, Cr Robyn Parsons has been registered to vote on behalf of the Shire of Irwin.

A copy of the AGM motions is attached.

Officer's Comment:

It is important that Council provide direction to the Council delegate on Council's views of the Agenda motions. It needs to be acknowledged that the delegate requires discretion as often amendments and other information is raised at the meeting which results in the original position being changed.

Financial Implications:

Nil.

Statutory Environment:

Nil.

Policy Implications:

Nil.

Officer's Recommendation:

That Council's preferred position on the Agenda items to be debated at the WALGA AGM be:

- | | | |
|-----|--|---------------------|
| 3.1 | Endorsement of "The Journey" – Sustainability in the Future | SUPPORT |
| 3.2 | Systemic Sustainability Study Report – SSS | NOT SUPPORT |
| 3.3 | Closing of Regional Partnerships and the Area Consultative Committee | SUPPORT alternative |
| 3.4 | Australian Bureau of Statistics (ABS) – Census 2011 Fly-in, Fly-out | SUPPORT |
| 3.5 | Wheatbelt Drainage Council | SUPPORT |
| 3.6 | Binding the Crown – Risk Prevention and Mitigation | SUPPORT |
| 3.7 | Enquiry into Fire and Emergency Services Legislation | SUPPORT |
| 3.8 | Funding to the Royal Flying Doctor Service | SUPPORT |

3.9	Withdrawal State Government Services	NOT SUPPORT
3.10	Private Members Bill to secure Third Party Review Rights	NOT SUPPORT
3.11	Third Party Appeal Rights for the City of Albany	NOT SUPPORT
3.12	Elected Member Allowances	
3.13	Local Government (Official Conduct) Amendment Act 2007	NOT SUPPORT
3.14	Elected Member Legal Representation	NOT SUPPORT
3.15	Rate Exemption Charitable Bodies	SUPPORT
3.16	Capital Improved Value – Basis of Rating	LISTEN TO DEBATE

Council acknowledges that the delegate may support an alternate position after hearing debate or amendments being debated.

COUNCIL MOTION:

Moved Cr Bass, seconded Cr McClurg

That Council's preferred position on the Agenda items to be debated at the WALGA AGM be:

3.1	<i>Endorsement of "The Journey" – Sustainability in the Future</i>	<i>SUPPORT</i>
3.2	<i>Systemic Sustainability Study Report – SSS</i>	<i>NOT SUPPORT</i>
3.3	<i>Closing of Regional Partnerships and the Area Consultative Committee</i>	<i>SUPPORT alternative</i>
3.4	<i>Australian Bureau of Statistics (ABS) – Census 2011 Fly-in, Fly-out</i>	<i>SUPPORT</i>
3.5	<i>Wheatbelt Drainage Council</i>	<i>SUPPORT</i>
3.6	<i>Binding the Crown – Risk Prevention and Mitigation</i>	<i>SUPPORT</i>
3.7	<i>Enquiry into Fire and Emergency Services Legislation</i>	<i>SUPPORT</i>
3.8	<i>Funding to the Royal Flying Doctor Service</i>	<i>SUPPORT</i>
3.9	<i>Withdrawal State Government Services</i>	<i>NOT SUPPORT</i>
3.10	<i>Private Members Bill to secure Third Party Review Rights</i>	<i>NOT SUPPORT</i>
3.11	<i>Third Party Appeal Rights for the City of Albany</i>	<i>NOT SUPPORT</i>
3.12	<i>Elected Member Allowances</i>	
3.13	<i>Local Government (Official Conduct) Amendment Act 2007</i>	<i>NOT SUPPORT</i>

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- 3.14 Elected Member Legal Representation** **NOT SUPPORT**
- 3.15 Rate Exemption Charitable Bodies** **SUPPORT**
- 3.16 Capital Improved Value – Basis of Rating** **LISTEN TO DEBATE**

Council acknowledges that the delegate may support an alternate position after hearing debate or amendments being debated.

CARRIED
6/0

VOTING DETAILS

CEO.371

Subject: Hire Fee – Monastery Chapel
Reporting Officer: Chief Executive Officer
File Reference: BC.1
Date Prepared: 9 July 2008
Voting Requirements: Absolute Majority

Issue:

To consider adopting a hire fee for the Monastery Chapel building.

Body/Background:

Council has acquired the Old Monastery which includes the Monastery Chapel. During 2005/06 and 2006/07, Council spent over \$35,000 in upgrading these buildings.

Councillors inspected this facility on Tuesday, 8 July 2008 and the building interior is in good condition and ideal for use by community groups.

Council has not as yet adopted a fee for hire of this facility.

Officer's Comment:

There is no record of any formal agreement with any group for the use of this facility, however, I have been advised that the Patchwork Club have been allowed interim use until Council determined the future of this building.

Council's schedule of fees and charges includes hire fees for the Dongara Hall, Dongara Pavilion, Community Centre and other Shire Buildings.

It is recommended that these hire fees also be applied to the Monastery Chapel.

Financial Implications:

Adoption of fee to cover part of the costs of providing the facility to the community.

Statutory Environment:

Section 6.16 of the Local Government Act states:

A local government may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

Policy Implications:

Nil.

Officer's Recommendation:

That Council:

- Apply the same fee for hire of the Monastery Chapel as applies for hire of the Dongara Hall, Dongara Pavilion, Community Centre & other Shire Buildings, and
- Provides the Monastery Chapel building for hire by local community groups.

COUNCIL MOTION:

Moved Cr Bass, seconded Cr Hepworth

That Council:

- ***Apply the same fee for hire of the Monastery Chapel as applies for hire of the Dongara Hall, Dongara Pavilion, Community Centre & other Shire Buildings, and***
- ***Provides the Monastery Chapel building for hire by local community groups.***

CARRIED BY ABSOLUTE MAJORITY

6/0

VOTING DETAILS

CEO.372

Subject: Administration Office Refurbishment
Reporting Officer: Chief Executive Officer
File Reference: BC.1/8
Date Prepared: 15 July 2008
Voting Requirements: Simple Majority

Issue:

To consider a quotation for architectural services for the proposed administration office extensions.

Body/Background:

At the ordinary Council meeting held on Tuesday, 24 June 2008, Council passed the following resolution:

That Council:

- *adopts the concept plan provided for the administration centre refurbishment with the adjustments agreed to by the Committee, as the preferred option for the refurbishment of the administration centre*
- *requests the CEO to obtain quotations for the preparation of the documentation of detailed design to be used as the basis of calling construction tenders, such documentation to include but not be limited to:*
 - *detailed plans, elevations and sections*
 - *architectural details*
 - *interior design and details of the interiors*
 - *fit out requirements and schedules*
 - *landscaping proposals*
 - *indicative costings*
 - *all specifications*
 - *assistance in preparation of the tender documents, analysis of tenders and appointment of the contractor*
 - *floor and window treatment selection*
 - *management of the building phase in conjunction with the Project Manager including adherence to design, price and timelines*
 - *contract preparation and administration*
 - *practical completion report and defect liability period management*
 - *IT cabling requirements*
 - *Restructure of roof over current office area (yellow section only) and tie in with new section roof*
 - *Central airconditioning*

A quotation has been received from Alexander Planning Consultants of which a copy is attached.

Officer's Comment:

Only one quotation has been requested at this stage due to the following:

- Alexander Planning Consultants were successful in a competitive selection process when recently deciding to engage architectural services for the Recreation Centre.
- Council has been satisfied with the performance of Alexander Planning Consultants in regards to the design and construction of the Recreation Centre,
- The Shire has already engaged Alexander Planning Consultants to undertake concept design works and provide advice in regards the administration office refurbishment, including attendance at a Committee meeting,
- Council enjoys a good working relationship with Alexander Planning Consultants, and
- The quotation received is in accordance with normal fees charged for this type of project.

Financial Implications:

Council has allocated \$1m in the 2008/09 draft budget for this project.

Statutory Environment:

Nil.

Policy Implications:

Nil. Purchasing Policy A24.

Officer's Recommendation:

That the quotation received from Alexander Planning Consultants for full architectural services for the administration office extensions be accepted by Council.

COUNCIL MOTION:

Moved Cr Dean-Gundill, seconded Cr Hepworth

That the quotation received from Alexander Planning Consultants for full architectural services for the administration office extensions be accepted by Council.

**CARRIED
6/0**

VOTING DETAILS

DCS.303

Subject: Adoption of 2008/2009 Shire of Irwin Budget
Reporting Officer: Director - Corporate Services
File Reference: AB.3
Date Prepared: 14 July 2008
Voting Requirements: Absolute Majority

Issue:

To formally adopt the Shire of Irwin 208/09 Budget and associated resolutions.

Body/Background:

Following consideration of the Draft Budget papers at the 24 June 2008 Council meeting, and agreement on the major items contained within the budget, the formal budget is presented for formal adoption by Council.

The budget as presented is in the format required by the Local Government Act 1995, and accompanying Financial Management Regulations 1996, as well as the Australian Accounting Standards.

Officer's Comment:

The Differential Rates and minimum payments adopted by Council at the meeting of 10 June 2008 have been advertised in accordance with statutory requirements. No submissions were received during the advertising period regarding the proposed rates. Approval has been received from the Director General of the Department of Local Government and Regional Development for Council to adopt a UV differential rate which is more than twice the lowest rate and for minimum rates to be imposed on more than 50% of properties in vacant land categories of GRV – Undeveloped and Mining – Undeveloped.

The Budget reflects Council's direction from the draft budget item at the 24 June 2008 Council meeting to increase rate revenue by approximately 6.0% as well as the following adjustments that have arisen since the preparation of the draft budget papers:

- Increase in provision for completion of the construction of the Recreation Centre to \$4,285,500 and corresponding increase in transfer of unutilised loan funds from Restricted Assets. This reflects the final financial position as at 30 June 2008 where the contractor has claimed less than anticipated due to a delay in the supply of steel.
- Provision of \$24,350 for the completion of the toilets at the boat ramp and transfer of the DLGRD grant for the same amount from Restricted Assets.
- Increase in Town Planning advertising provision from \$1,000 to \$3,000 and a corresponding increase in investment income.
- Minor changes to the individual cost for items at the Works Depot, without changing the total required for those items.
- An additional \$20,000 in provision for fuel and oils and a corresponding increase in internal plant operating costs in rural roads and town streets maintenance.
- Provision of \$10,000 for the installation of lighting at the Disabled Viewing/Fishing Platform and the transfer of Roc Oil's contribution to that item from Restricted Assets.
- Provision for restoration of Grannies and Surf beach increased to \$120,000 as per Council's resolution with a corresponding increase in grant funding to \$60,000.
- Increase in the Net Current Assets brought forward at 1 July from \$300,000 to \$320,000.
- Transfer of Community Safety grant of \$20,000 from Restricted Assets.
- Other minor changes.

Council has considered the need to raise rates revenue by more than the 6.0% outlined in the Draft Budget, to raise additional income to service the additional debt liability incurred to fund the cost of

the Recreation Centre upgrade. An option to raise rate revenue by 8% has been included in the recommendation should Council wish to support this action.

Financial Implications:

The 2008-09 Municipal Budget provides for the revenue and expenditure requirements of the Shire of Irwin for the period 1 July 2008 to 30 June 2009.

Statutory Environment:

The Local Government Act provides as follows:

6.2. *Local government to prepare annual budget*

- (1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

** Absolute majority required.*

- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —
 - (a) the expenditure by the local government;
 - (b) the revenue and income, independent of general rates, of the local government; and
 - (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate —
 - (a) particulars of the estimated expenditure proposed to be incurred by the local government;
 - (b) detailed information relating to the rates and service charges which will apply to land within the district including —
 - (i) the amount it is estimated will be yielded by the general rate; and
 - (ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
 - (c) the fees and charges proposed to be imposed by the local government;
 - (d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
 - (e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
 - (f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
 - (g) such other matters as are prescribed.
- (5) Regulations may provide for —
 - (a) the form of the annual budget;
 - (b) the contents of the annual budget; and
 - (c) the information to be contained in or to accompany the annual budget.

Policy Implications:

Nil.

Officer's Recommendation:

1. Adoption of the 2008/2009 Municipal Budget

That the Shire of Irwin 2008/2009 Draft Budget Document, as previously considered by Council, be adopted as the Shire of Irwin Budget for the year ending 30 June 2009, subject to the minor amendments as previously noted.

2. Differential Rating Levels

That Council impose the following rates in the dollar and minimum rates for the purpose of levying differential rates for the 2008/2009 financial year.

Option One

<u>Rate Category</u>	<u>Rate in Cents in the Dollar</u>	<u>Minimum Rates</u>
a) <u>Developed Land</u>		
Residential R2.5, R12.5, R30 & Special Residential	9.2962	\$605
Commercial	9.0948	\$605
Light & General Industry	9.0948	\$605
Special & General Industry	9.0948	\$605
Residential R50	9.2962	\$605
Mining	4.4000	\$605
b) <u>Undeveloped Land</u>		
All Zones except Residential R.50	4.6746	\$605
Residential R.50	8.0800	\$605
Mining	4.4000	\$605
Policy Area A	0.7742	\$605
Policy Area B	0.7742	\$605
Policy Area C	0.7742	\$605
Policy Area D	0.7742	\$605
Policy Area E	0.7742	\$605
Policy Area F	0.7742	\$605
Policy Area G	0.7742	\$605

These rates reflect an increase of six (6) percent in rate revenue, which is designed to ensure Councils operational requirements are kept in line with the projected levels of inflation of approximately 4.5% and to continue to invest in infrastructure works to stimulate and promote the economic development of the Shire.

Option Two

<u>Rate Category</u>	<u>Rate in Cents in the Dollar</u>	<u>Minimum Rates</u>
a) <u>Developed Land</u>		
Residential R2.5, R12.5, R30 & Special Residential	9.4716	\$615
Commercial	9.2664	\$615
Light & General Industry	9.2664	\$615
Special & General Industry	9.2664	\$615
Residential R50	9.4716	\$615
Mining	4.4000	\$615
b) <u>Undeveloped Land</u>		
All Zones except Residential R.50	4.7628	\$615
Residential R.50	8.0800	\$615

Mining	4.4000	\$615
Policy Area A	0.7888	\$615
Policy Area B	0.7888	\$615
Policy Area C	0.7888	\$615
Policy Area D	0.7888	\$615
Policy Area E	0.7888	\$615
Policy Area F	0.7888	\$615
Policy Area G	0.7888	\$615

These rates reflect an increase of eight (8) percent in rate revenue.

3. Outstanding Rates Penalty Interest

That Council imposes an interest penalty of eleven (11) percent charged daily on all outstanding rates to reflect the loss in investment income to Council and to encourage early payment.

4. Instalment Options

Regulation 64 (2) of the Local Government (Financial Management) Regulations 1996 requires Council, when adopting the budget, to determine the due dates for payment of instalments after the first instalment.

That Council determines that it will provide options to pay rates using one, two and four instalments and that each instalment date will be at intervals of two months from the date of the first instalment.

5. Instalment Options Administration Fee

That Council levy a \$5.00 per instalment administration fee on each instalment payment (i.e., 4 x repayments = \$20), to reflect the administrative cost to Council.

6. Instalment Options Interest Levy

That Council levies an interest charge of 5.5% charged daily where payment of a rates charge is paid by instalment to reflect the loss of investment income to Council.

7. Members' Sitting Fees

The current level of sitting fees paid to elected members are currently at the maximum permitted of \$280 for the Presiding member and \$140 for Councillors, for each attendance at a Council meeting..

In lieu of meeting fees Council may adopt an annual allowance, which has a minimum/maximum of \$2,400 and \$7,000 for elected members and \$6,000 and \$14,000 for the President.

That the Shire President's sitting fees remain at \$280 per meeting.

That other Council members' sitting fees remain \$140 per meeting

8. Shire President's Allowance

The minimum/maximum allowance for the Shire President is \$600 and \$12,000 or 0.002 of operating revenue, whichever is the greater, to a maximum of \$60,000. The current level of \$6,000 paid by Council was last adjusted in 2007.

That the Shire President's annual local government allowance remains at \$6,000 per annum.

9. Deputy Shire President's Allowance

The Act provides that the Deputy Shire President may be paid an annual local government allowance of up to 25% of the Shire President's allowance.

That the Deputy Shire President's annual local government allowance remains at \$1,500 per annum.

10. Budget Review Variance

The Act requires that a variance percentage be adopted by Council to be used during the budget review process and financial reporting.

That the percentage variance used during the budget review process and for financial reporting purposes be set at 10% or \$5,000, whichever is greater.

11. Schedule of Fees and Charges

Council reviewed the Schedule of Fees and Charges at the forum held in July. The schedule included in the Budget Document has been amended to include the level of fees requested by Council.

That the Schedule of Fees and Charges as listed in the Budget Document be adopted by Council for 2008/09.

COUNCIL MOTION:

Moved Cr Hepworth, seconded Cr Bass

1. Adoption of the 2008/2009 Municipal Budget

That the Shire of Irwin 2008/2009 Draft Budget Document, as previously considered by Council, be adopted as the Shire of Irwin Budget for the year ending 30 June 2009, subject to the minor amendments as previously noted.

2. Differential Rating Levels

That Council impose the following rates in the dollar and minimum rates for the purpose of levying differential rates for the 2008/2009 financial year.

Option Two

<u>Rate Category</u>	<u>Rate in Cents in the Dollar</u>	<u>Minimum Rates</u>
a) <u>Developed Land</u>		
<i>Residential R2.5, R12.5, R30 & Special Residential</i>	9.4716	\$615
<i>Commercial</i>	9.2664	\$615
<i>Light & General Industry</i>	9.2664	\$615
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<i>Residential R50</i>	9.4716	\$615
<i>Mining</i>	4.4000	\$615

b) Undeveloped Land

All Zones except Residential R.50	4.7628	\$615
Residential R.50	8.0800	\$615
Mining	4.4000	\$615
Policy Area A	0.7888	\$615
Policy Area B	0.7888	\$615
Policy Area C	0.7888	\$615
Policy Area D	0.7888	\$615
Policy Area E	0.7888	\$615
Policy Area F	0.7888	\$615
Policy Area G	0.7888	\$615

These rates reflect an increase of eight (8) percent in rate revenue.

3. Outstanding Rates Penalty Interest

That Council imposes an interest penalty of eleven (11) percent charged daily on all outstanding rates to reflect the loss in investment income to Council and to encourage early payment.

4. Instalment Options

Regulation 64 (2) of the Local Government (Financial Management) Regulations 1996 requires Council, when adopting the budget, to determine the due dates for payment of instalments after the first instalment.

That Council determines that it will provide options to pay rates using one, two and four instalments and that each instalment date will be at intervals of two months from the date of the first instalment.

5. Instalment Options Administration Fee

That Council levy a \$5.00 per instalment administration fee on each instalment payment (i.e., 4 x repayments = \$20), to reflect the administrative cost to Council.

6. Instalment Options Interest Levy

That Council levies an interest charge of 5.5% charged daily where payment of a rates charge is paid by instalment to reflect the loss of investment income to Council.

7. Members' Sitting Fees

The current level of sitting fees paid to elected members are currently at the maximum permitted of \$280 for the Presiding member and \$140 for Councillors, for each attendance at a Council meeting..

In lieu of meeting fees Council may adopt an annual allowance, which has a minimum/maximum of \$2,400 and \$7,000 for elected members and \$6,000 and \$14,000 for the President.

That the Shire President's sitting fees remain at \$280 per meeting.

That other Council members' sitting fees remain \$140 per meeting

8. Shire President's Allowance

The minimum/maximum allowance for the Shire President is \$600 and \$12,000 or 0.002 of operating revenue, whichever is the greater, to a maximum of \$60,000. The current level of \$6,000 paid by Council was last adjusted in 2007.

That the Shire President's annual local government allowance remains at \$6,000 per annum.

9. Deputy Shire President's Allowance

The Act provides that the Deputy Shire President may be paid an annual local government allowance of up to 25% of the Shire President's allowance.

That the Deputy Shire President's annual local government allowance remains at \$1,500 per annum.

10. Budget Review Variance

The Act requires that a variance percentage be adopted by Council to be used during the budget review process and financial reporting.

That the percentage variance used during the budget review process and for financial reporting purposes be set at 10% or \$5,000, whichever is greater.

11. Schedule of Fees and Charges

Council reviewed the Schedule of Fees and Charges at the forum held in July. The schedule included in the Budget Document has been amended to include the level of fees requested by Council.

That the Schedule of Fees and Charges as listed in the Budget Document be adopted by Council for 2008/09.

**CARRIED BY ABSOLUTE MAJORITY
6/0**

VOTING DETAILS

F.346

Subject: Financial Statements for the Period ending 30 June 2008
Reporting Officer: Accountant/Senior Administration Officer
File Reference: Minute Book
Date Prepared: 14 July 2008
Voting Requirements: Simple Majority

Issue:

To consider and receive the Monthly Financial Statements for the period 1 July 2007 to 30 June 2008.

Body/Background:

The Monthly Financial Report to the 30 June 2008 is prepared in accordance with the requirements of the Local Government Act and the Local Government (Financial Management) Regulations and includes the following:

- Rate Setting Statement
- Income Statement by Program
- Income Statement by Nature & Type
- Balance Sheet
- Statement of Changes in Equity
- Cash Flow Statement
- Disposal of Assets
- Information on Borrowings
- Reserve Funds
- Net Current Assets
- Rating Information
- Trust Fund Summary
- Statement of Bank Reconciliations
- Capital Works Program
- Restricted Assets Statement
- Schedules 3 – 14 Budget vs Actuals Comparison
- APU Operating Statement

Financial Implications:

Nil.

Statutory Environment:

The Local Government (Financial Management) Regulations provides as follows:

Section 34. Financial activity statement report

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;

- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) according to nature and type classification;
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be -
- (a) presented to the council -
 - (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) recorded in the minutes of the meeting at which it is presented.

Policy Implications:

Nil.

Officer's Recommendation:

That the Monthly Financial Statement for the period 1 July 2007 to 30 June 2008 be received.

COUNCIL MOTION:

Moved Cr Dean-Gundill, seconded Cr Wheeler

That the Monthly Financial Statement for the period 1 July 2007 to 30 June 2008 be received.

CARRIED
6/0

VOTING DETAILS

TP.438

Subject: Proposed Subdivision – Lot 7 Springfield Drive, Springfield
Proponent: MG & CM Palmer
Reporting Officer: Town Planner
File Reference: TP.3/1 (WAPC Ref: 136652)
Date Prepared: 15 July 2008
Voting Requirements: Simple Majority

Issue:

To consider an amended application to subdivide Lot 7 Springfield Drive, Springfield.

Body/Background:

Lot 7 Springfield Drive is zoned Rural Residential under the Shire of Irwin Local Planning Scheme No 5. This zoning allows subdivision to a minimum lot size of 2ha where no reticulated (scheme) water is available in accordance with the Springfield Subdivision Guide Plan.

This lot has been presented for subdivision to Council before. At Council's meeting held on the 12th of February 2008, it considered an application to subdivide Lot 7 Springfield Drive into 22 new lots (see attached plan). There was an issue with that plan in that the proposed subdivision road was over 1km long and ended as a cul-de-sac, which neither paid regard to the Springfield Subdivision Guide Plan nor the requirements for bushfire planning.

Council subsequently resolved the following:

"That Council advise the Western Australian Planning Commission that it does not support the application as proposed due to the proposed road design; however, a revised plan showing the extension of the main internal road through to the southern boundary of Lot 7 would be supported."

From discussions with the Western Australian Planning Commission (WAPC), it appeared that other agencies, in addition to the Shire, also felt the subdivision plan was inadequate and, as such, the WAPC did not grant approval.

In consultation with the WAPC, the proponent has now submitted an amended plan with a revised road extent, which has been forwarded to Council for consideration and comment (see attached).

Officer's Comment:

The amended plan now addresses the issues associated with the road terminating as a cul-de-sac. The revised plan proposes to extend the road through to the boundary of Lot 7 which will ensure that there is a future access point to adjoining Lot 3 and maintain a level of connectivity in accordance with the subdivision guide plan. Additionally, the connection with Lot 3 will provide an alternative access route in case of a fire or other emergency.

The proposed subdivision is satisfactory in all other areas, including minimum lot sizes, lot shapes, frontages and providing each lot with an area suitable for building on.

In regards to fire management, it should be noted this land is a high risk bushfire hazard and planning for this will be integral to the staged subdivision of the land. The extension of the subdivision road through to the boundary is a necessity but it won't provide a full alternative access until such time as Lot 3 is also subdivided and the road is constructed as a through-road. In this regard, the proponent should be required to provide a Fire Management Plan as a condition of subdivision approval, which will need to ensure there are temporary alternative access routes for each stage of the subdivision until such time as adjoining Lot 3 is subdivided.

On the basis that the concerns of the original design have been addressed, in that the road can now be constructed as a through-road, it is recommended that the application be supported subject to conditions.

Financial Implications:

21 extra rateable properties.

Statutory Environment:

Shire of Irwin Local Planning Scheme No 5.

Springfield Subdivision Guide Plan

Western Australian Planning Commission – Planning for Bushfire Protection

Policy Implications:

Nil.

Officer's Recommendation:

That Council advise the Western Australian Planning Commission that it supports the proposed subdivision of Lot 7 Springfield Drive, Springfield subject to the following conditions:

1. Those lots not fronting an existing road being provided with frontage to a constructed road(s) connected by a constructed road(s) to the local road system and such road(s) being constructed and drained at the applicant/owner's cost to the approval of the WAPC.
2. A detailed plan identifying building envelopes on all lots on the approved plan of subdivision is to be prepared in consultation with the local government.
3. The applicant/owner paying a cash-in-lieu contribution to the local government for Public Open Space, such contribution being based on 5% of the gross value of the total area of Lot 7.
4. Uniform fencing along the boundaries of all proposed lots to be constructed to the satisfaction of the local government.
5. A Fire Management Plan being prepared and implemented to the specifications of the local government and the Fire and Emergency Services Authority.
6. The subdivider making arrangements satisfactory to the local government to ensure that prospective purchasers and successors in title of the lots created will be advised of the provisions of the Shire of Irwin's Local Planning Scheme which relates to the use and management of the lots concerned.
7. All building and effluent disposal systems having the necessary clearance from the new boundaries as required by the relevant legislation.
8. Compliance with the Shire of Irwin Land Development Design & Construction Criteria for all roads and drainage construction.

Advice:

1. In regards to Condition 8, a copy of the Shire of Irwin Land Development Design & Construction Criteria should be obtained prior to submitting engineering drawings for approval. Subdivision works are not permitted from 1 October of one year to 15 March of the following year.

COUNCIL MOTION:

Moved Cr Hepworth, seconded Cr McClurg

That Council advise the Western Australian Planning Commission that it supports the proposed subdivision of Lot 7 Springfield Drive, Springfield subject to the following conditions:

- 1. Those lots not fronting an existing road being provided with frontage to a constructed road(s) connected by a constructed road(s) to the local road system and such road(s) being constructed and drained at the applicant/owner's cost to the approval of the WAPC.***

2. ***A detailed plan identifying building envelopes on all lots on the approved plan of subdivision is to be prepared in consultation with the local government.***
3. ***The applicant/owner paying a cash-in-lieu contribution to the local government for Public Open Space, such contribution being based on 5% of the gross value of the total area of Lot 7.***
4. ***Uniform fencing along the boundaries of all proposed lots to be constructed to the satisfaction of the local government.***
5. ***A Fire Management Plan being prepared and implemented to the specifications of the local government and the Fire and Emergency Services Authority.***
6. ***The subdivider making arrangements satisfactory to the local government to ensure that prospective purchasers and successors in title of the lots created will be advised of the provisions of the Shire of Irwin's Local Planning Scheme which relates to the use and management of the lots concerned.***
7. ***All building and effluent disposal systems having the necessary clearance from the new boundaries as required by the relevant legislation.***
8. ***Compliance with the Shire of Irwin Land Development Design & Construction Criteria for all roads and drainage construction.***

Advice:

1. ***In regards to Condition 8, a copy of the Shire of Irwin Land Development Design & Construction Criteria should be obtained prior to submitting engineering drawings for approval. Subdivision works are not permitted from 1 October of one year to 15 March of the following year.***

CARRIED
6/0

VOTING DETAILS

TP.439

Subject: Policy Area G Structure Plan
Proponent: Shire of Irwin
Reporting Officer: Town Planner
File Reference: TP.3/2
Date Prepared: 14 July 2008
Voting Requirements: Simple Majority

Issue:

To consider the draft Policy Area G subdivision structure plan prior to advertising.

Body/Background:

Policy Area G contains the land to the east of Springfield and is bounded by Brand Highway to the north and east, the railway line on the west and the lots adjoining Kailis Drive on the south side (see attached plan).

The policy area is zoned Rural Smallholdings under the Shire of Irwin Local Planning Scheme No 5 which supports subdivision to a minimum lot size of 20 hectares. The Scheme requires, as per Clause 5.30.2.1, all subdivision be in accordance with an approved subdivision guide plan or structure plan.

In 2005, Landwest Urban & Regional Planning Consultants were engaged to prepare the structure plan. The consultants have recently completed a draft plan for Council's consideration prior to advertising.

The draft plan is attached and includes the following features:

Road Network

Each lot will be provided with constructed road access via a rationalised road network, including the extension of existing roads and the creation of a number of new roads. The roads are generally positioned to correspond with property boundaries and to avoid ridge lines.

The plan includes some culs-de-sac, however, these have been limited to providing access to only one or two lots in locations where providing a through-road is not possible, i.e. adjacent to the river or a reserve.

Two new railway crossing are proposed, one at Mallee Road (which is already being used informally) and one south of Kailis Drive to give access to existing Hamersley Road.

There are two existing unconstructed road reserves within Policy Area G that are proposed to be closed by the structure plan. The Springfield Drive road reserve extends from the railway line across to Brand Highway, and a road reserve extends from the current end of Ellery Road south to Kailis Drive. Both of these roads are poorly located in terms of traversing major ridge lines and are not needed in the overall context of the structure plan.

Access onto Kailis Drive is limited with only one new intersection. Main Roads WA has also advised it will not permit any new intersections onto Brand Highway, although Dawson Lane, which is an existing unconstructed road reserve, will need to be built to provide access for the lots on the north side of the river.

Lot Size & Configuration

Lot sizes range from between 19.2ha and 31.5ha. The plan proposes regular lot shapes with suitable length/width ratios and have been designed, wherever possible, to provide a suitably cleared and relatively level area for building on.

A number of battleaxe lots are proposed which are not generally favoured for access and fire fighting reasons, however, these are limited to cul-de-sac heads where extension of the road is not warranted and lot shapes are constrained by a physical feature such as the river or adjoining reserve.

No building envelopes are proposed by the structure plan (other than those where buildings already exist); it is proposed that these will be required as a condition of subdivision approval at subdivision stage.

River Floodplain

The Department of Water has advised that no detailed information is available for the extent of a 1 in 100 year flood for this section of the Irwin River. In this regard, the proposed lots adjoining the river have been designed to allow for building to be located away from the river banks or to include areas of high ground. At subdivision stage, developers would be required to establish a minimum finished floor level (FFL) for all new buildings to ensure they are high enough to not be inundated and this would be enforced as a Restrictive Covenant on the titles of susceptible lots.

Fire Management

The policy area includes significant areas classified as a having a high bushfire hazard when assessed against the Western Australian Planning Commission's *Planning for Bushfire Protection*. These are located in the steeper dunal areas and areas where the majority of the natural vegetation remains.

In addition to a road and lot configuration which aims to minimise the potential risk by ensuring connected roads and lots with areas of low fuel zones, the plan also incorporates two strategically located tank sites for fire fighting purposes - one on Sandalwood Drive and the other at the southern end of the north/south subdivision road.

The intention is that these would be created as reserves at subdivision stage (approximately 1000m²) and money collected from fire fighting contributions would go to providing the necessary infrastructure.

Officer's Comment:

In considering the future subdivision of this land, there are some aspects of the structure plan, and the land contained within it, that require further consideration or explanation.

Minimum Lot Size

As required by the Scheme, the minimum lot size for this zone is 20ha. The draft plan, however, includes six lots between 19.4 and 19.2 ha (see lots marked with * on the plan).

These have been included to accommodate a suitable road layout, specifically to ensure that there is a connection between Mallee Road and Acacia Road, and similarly a connection between Sandalwood Drive and Ellery Road.

This is considered acceptable as it is of more benefit to ensure these roads do not end as culs-de-sac, which has implications for travel times and for emergency access, rather than to ensure a rigid compliance with minimum lot sizes. Further, a variation to the minimum lot size of 5% is generally considered acceptable and, in this instance, would allow lots down to 19ha, which each lot complies with.

Sandalwood Drive

This road currently only exists for a short distance off Stock Route Road (approximately 300m) and the structure plan proposes to lengthen it by connecting it with the road network to the east of the policy area. It is noted, however, that this means traversing the main dune ridge running through the policy area in a north/south alignment.

Avoiding dune ridges, which can be costly to engineer a road over, is generally a priority of road design; however, in this instance, the proposed road alignment is acceptable as connecting the eastern and western portions of this part of the policy area is vital. Additionally, if no connection is provided, vehicles in the eastern portion wishing to access town would be required to travel considerable extra distance and the implications for emergency access would also be detrimental.

Railway Crossing

The two proposed railway crossings will require the approval of the Public Transport Authority (PTA). The proposed new crossing off Hamersley Road may be of concern to the PTA considering its close proximity to the existing Kailis Drive crossing.

From a road layout point of view, it would be better to have the extra rail crossing, rather than having another intersection onto Kailis Drive, as this would result in three intersections all in close proximity (including the Springfield Drive/Kailis Drive intersection which is currently under construction and the Hammersley Road intersection).

If this does prove to be an issue, an alternative may be to locate the crossing further to the south and include an emergency easement onto Kailis Drive for use only in case of a fire or other such emergency.

Existing Land Uses

It is noted that there are a number of land uses currently operating in this policy area that may not be compatible with further development.

There are two approved extractive industry licenses operating in the area, these being Wyman's on Lot 14 Ellery Road and Kaleen Holdings on Lot 19 Kailis Drive, both for lime sand extraction. In addition to this, Arc Energy have an unidentified operation on their lot off Cattle Drive. Industries such as these have the potential to create noise and dust issues for nearby dwellings and, as subdivision progresses, this is likely to become more of an issue.

It may be more appropriate, however, to deal with these at the subdivision stage. In this regard, as the land on which each operation is contained is subdivided, a condition of approval would require the operation to cease, or alternatively ensure adequate separation distances from the operation and any proposed building envelopes.

Similar to this, it is noted the Dongara Motocross track falls within this policy area, which also has potential for conflict from noise. At the moment, the track is used relatively infrequently, approximately three to four race meets a year, and has not caused any significant concern with few houses in the vicinity. As subdivision progresses, however, this may also become more of an issue.

In this regard, it is noted the sport is quite popular and brings some economic benefit to the town from accommodation, etc.

Lot 12751 Kailis Drive

It is noted that the structure plan currently does not apply to this lot and has been left blank, apart from some possible future road extensions shown on the plan.

This has been left out on the basis that the land is currently Unallocated Crown Land and is being used for sand mining purposes (mining lease ML 70/321 and exploration lease EL 70/2551 currently apply to this land). With this in mind, the land has no immediate prospect of being suitable for rural smallholding purposes and there is no need to provide a detailed road and lot configuration over it. If this land was at some stage in the future to become suitable for subdivision, it would be relatively simple to incorporate the extension of the structure plan over this lot.

Summary

The structure plan adequately addresses the issues associated with subdividing the land, including planning for a high level of connectivity through a rationalised road network, ensuring appropriate lot sizes and shapes and considering issues associated with the flood plain and with fire management. Additionally, the plan adequately responds to the specific issues relating to the proposed lots under 20ha, the extension of Sandalwood Drive and the existing incompatible land uses.

If Council feels the structure plan is satisfactory, the next step is for it to be advertised. This would include letters to affected landowners and occupiers, letters to all relevant public authorities and publishing a notice in the Local Rag.

The draft plan would be available for inspection for a period of 21 days and any submissions received during that time would be required to be considered by Council prior to adopting a final plan and requesting endorsement by the Western Australian Planning Commission.

Financial Implications:

Cost of advertising – letters to landowners, advertisement in Local Rag, etc.

Statutory Environment:

Shire of Irwin Local Planning Scheme No 5 – Clause 5.30 Rural Smallholdings Zone
WAPC – Planning for Bushfire Protection

Policy Implications:

Nil.

Officer's Recommendation:

That Council advertises the draft Policy Area G Structure Plan for a period of 21 days and any submissions received be considered by Council prior to adoption and referral to the Western Australian Planning Commission for final endorsement. Advertising is to include giving notice to all affected landowners, occupiers and relevant public authorities and by publishing a notice in the Local Rag.

COUNCIL MOTION:

Moved Cr Wheeler, seconded Cr Hepworth

That Council advertises the draft Policy Area G Structure Plan for a period of 21 days and any submissions received be considered by Council prior to adoption and referral to the Western Australian Planning Commission for final endorsement. Advertising is to include giving notice to all affected landowners, occupiers and relevant public authorities and by publishing a notice in the Geraldton Guardian and the Local Rag.

**CARRIED
6/0**

VOTING DETAILS

TP.440

Subject: Proposed Subdivision – Lot 14 Bonniefield East Road, Bonniefield
Proponent: Brefjen Nominees Pty Ltd
Reporting Officer: Town Planner
File Reference: TP.3/1 (WAPC Ref: 137185)
Date Prepared: 15 July 2008
Voting Requirements: Simple Majority

Issue:

To consider an application to subdivide Lot 14 Bonniefield East Rd, Bonniefield referred by the Western Australian Planning Commission for consideration and comment by Council.

Body/Background:

Lot 14 is zoned Rural Smallholdings under the Shire of Irwin Local Planning Scheme No 5 and falls within Policy Area D of the Local Planning Strategy. This allows for subdivision to a minimum lot size of 15ha.

Lot 14 is 64.98 ha in area with 630m of frontage to Bonniefield East Rd. The property is completely cleared apart from two small strips of planted trees and is currently used mainly for cropping. There are no buildings on this property.

The application proposes to subdivide the lot into four new lots ranging in size between 15.1ha and 16.3ha. A 20m wide road reserve is proposed down the eastern side that will provide access to each lot (see attached).

Officer's Comment:

The application satisfies the statutory provisions for the Rural Smallholdings zone. The correct minimum lot size is maintained, the proposed lots have good shape and each lot will have access to a constructed road.

Clause 5.30.2.1 of the Scheme does however require that all subdivision in this zone is to be in accordance with an approved subdivision guide plan or structure plan. This is to ensure that subdivision is coordinated with a connected road network and achieves a suitable lot configuration.

It is noted however, that there is no existing structure plan that currently applies to this land. Although, a brief review of the adjoining lots and their subdivision potential indicates that a detailed structure plan may not be necessary in order to consider this application. In this regard, the proposed road will provide access to all adjoining lots along the eastern boundary, particularly to Lot 896 which is currently land locked. Additionally, Lot 13 on the western side is shaped as such because it contains a landing ground (although it is not fully constructed) which the proponents wish to keep.

It is therefore recommended that the application be approved subject to standard conditions.

One aspect of the conditions Council may wish to consider, is the applicable standard of road construction. Currently, the Shire's Land Development Design & Construction policy requires roads in the rural zones to be constructed to a gravel standard with table drains to the side. This has proven to be inadequate in some instances and the Shire has since bituminised sections of Bonniefield East Rd, Pettit Lane and Melaleuca Rd. It is also noted that a recent application to subdivide land on Melaleuca Rd into 69 new lots was supported on a condition that all roads be built to a bituminised standard.

This issue has been discussed with the proponents and they have advised that they are prepared to build a gravel road but if the requirement is for a bituminised road, the subdivision will become unviable and will not go ahead.

The required standard of road construction is for Council's consideration, however it's unlikely the road will service any significant amount of traffic and a gravel standard (in accordance with the Shire's standard criteria) may be adequate in this instance.

As a separate issue, a condition requiring an upgrade contribution to Bonniefield East Rd is not required for this subdivision, as this has previously been provided when Lots 11, 13 and 14 were created.

Financial Implications:

Three extra rateable properties.

Statutory Environment:

Shire of Irwin Local Planning Scheme No 5.

Shire of Irwin Land Development Design & Construction Criteria.

Policy Implications:

Nil.

Officer's Recommendation:

That Council advises the Western Australian Planning Commission that it supports the proposed subdivision of Lot 14 Bonniefield East Road, Bonniefield subject to the following conditions:

1. Those lots not fronting an existing road being provided with frontage to a constructed road(s) connected by a constructed road(s) to the local road system and such road(s) being constructed and drained at the applicant/owner's cost to the approval of the WAPC.
2. Uniform fencing along the boundaries of all proposed lots to be constructed to the satisfaction of the local government.
3. The subdivider making arrangements satisfactory to the local government to ensure that prospective purchasers and successors in title of the lots created will be advised of the provisions of the Shire of Irwin's Local Planning Scheme which relates to the use and management of the lots concerned.
4. Compliance with the Shire of Irwin Land Development Design & Construction Criteria for all roads and drainage construction.

Advice:

1. In regards to Condition 4, a copy of the Shire of Irwin Land Development Design & Construction Criteria should be obtained prior to submitting engineering drawings for approval. Subdivision works are not permitted from 1 October of one year to 15 March of the following year.

COUNCIL MOTION:

Moved Cr Bass, seconded Cr McClurg

That Council advises the Western Australian Planning Commission that it supports the proposed subdivision of Lot 14 Bonniefield East Road, Bonniefield subject to the following conditions:

- 1. Those lots not fronting an existing road being provided with frontage to a constructed road(s) connected by a constructed road(s) to the local road system and such road(s) being constructed, drained and sealed at the applicant/owner's cost to the approval of the WAPC.***
- 2. Uniform fencing along the boundaries of all proposed lots to be constructed to the satisfaction of the local government.***

- 3. The subdivider making arrangements satisfactory to the local government to ensure that prospective purchasers and successors in title of the lots created will be advised of the provisions of the Shire of Irwin's Local Planning Scheme which relates to the use and management of the lots concerned.**
- 4. Compliance with the Shire of Irwin Land Development Design & Construction Criteria for all roads and drainage construction.**

Advice:

- 1. In regards to Condition 1, the Shire will require a minimum bituminised road standard for all road construction.**
- 2. In regards to Condition 4, a copy of the Shire of Irwin Land Development Design & Construction Criteria should be obtained prior to submitting engineering drawings for approval. Subdivision works are not permitted from 1 October of one year to 15 March of the following year.**

**CARRIED
6/0**

VOTING DETAILS

TP.441

Subject: Proposed Subdivision – Lot 201 St Dominic's Road, Springfield
Proponent: GJ Symons
Reporting Officer: Town Planner
File Reference: TP.3/1 (WAPC Ref: 136127)
Date Prepared: 15 July 2008
Voting Requirements: Simple Majority

Issue:

To consider an amended application to subdivide Lot 201 St Dominic's Road, Springfield.

Body/Background:

Lot 201 extends from Blenheim Road up to the Irwin River and is split into three different zones under the Shire of Irwin Local Planning Scheme No 5. The southern half of Lot 201 is zoned Rural Residential with all subdivision to be in accordance with the Springfield Subdivision Guide Plan, the northern half is zoned General Farming and the small portion of land on the north side of St Dominic's Rd is zoned Local Reserve (see attached).

The subdivision of this lot has been reported to Council previously. At Council's meeting held on the 13th of November 2007, it considered an application to subdivide the property into three lots, corresponding with the zoning boundaries across the property. Council resolved the following:

"That the Shire of Irwin advise the Western Australian Planning Commission that Application No 136127 to subdivide Lot 201 St Dominic's Road, Springfield is supported."

The applicant has since submitted a revised plan which has now been referred by the WAPC for consideration and comment by Council.

Officer's Comment:

The amended plan is essentially the same as the previous plan, except that it aims to create two new lots out of the southern, Rural Residential zoned land, rather than one. The subdivision will result in a total of four new lots (see attached).

The subdivision of proposed Lots C and D is generally straight forward. Lot C contains all the area zoned General Farming and Lot D contains the small portion adjoining the river zoned Local Reserve. This should be ceded to the Crown for inclusion in Reserve 27935 (being the Irwin River).

It is noted that the southern half of Lot 201 is heavily encumbered by the buffer recently included in Scheme No 5 surrounding the Water Corporation's Waste Water Treatment Plant (WWTP). The red dashed line on the subdivision plan indicates the extent of the buffer and as can be seen it impacts on a substantial area of Lot 201.

The implications of the buffer are that no building envelopes are permitted to be located inside it. This makes the future subdivision of this land in accordance with the Springfield Subdivision Guide Plan impossible, as there is too little area outside the buffer for building envelopes to be located on. The revised plan therefore seeks to excise off the majority of the land that falls inside the buffer into proposed Lot A, and create the remaining, unencumbered land as proposed Lot B.

This is considered a good outcome from an unfortunate situation. It will allow a single lot to be salvaged from the area taken up by the buffer, it allows for the possible extension of Powder Bark Loop across Lot 201 (rather than being created as a permanent cul-de-sac) and the land unaffected by the buffer will still have opportunity for future subdivision. Basically, the revised plan will provide the best opportunity for this land to be developed to its full potential in consideration of the recent impacts of the WWTP buffer.

It is also noted that there is an existing lime sand Extractive Industry operating on Lot 201. The location of the sand pit is right at the point where Powder Bark Loop will be required to provide access into proposed Lot B. In order to ensure there is suitable access, any further operation of the pit should cease and the current sand wall be suitably reshaped to allow vehicles to access Lot B from the end of Powder Bark Loop.

Lastly, Council has required previous subdivider's accessing to Blenheim Road, to pay a contribution to the Shire for the construction of that road. This was the case for the recent subdivision of the adjoining land to the east (Walker's). However, in this instance, the imposition of the WWTP buffer is quite severe and the subdivision potential of the southern half of Lot 201 has been significantly reduced with the frontage to Blenheim Road still being contained within a single lot. On this basis it is suggested that the requirement for an upgrade contribution to Blenheim Road be waived. It is recommended the application be supported subject to conditions.

Financial Implications:

Two extra rateable properties.

Statutory Environment:

Shire of Irwin Local Planning Scheme No 5.

Policy Implications:

Nil.

Officer's Recommendation:

That Council advises the Western Australian Planning Commission that it supports the proposed subdivision of Lot 201 St Dominic's Road, subject to the following conditions:

1. Proposed Lot D being shown on the Deposited Plan as a "Reserve for Recreation" and ceded free of cost to the crown.
2. The existing Extractive Industry ceasing operations and the land be rehabilitated in accordance with the original conditions of approval, including the provision of a suitable vehicle access into proposed Lot B.
3. Uniform fencing along the boundaries of all proposed lots to be constructed to the satisfaction of the local government.
4. All building and effluent disposal systems having the necessary clearance from the new boundaries as required by the relevant legislation.

COUNCIL MOTION:

Moved Cr McClurg, seconded Cr Hepworth

That Council advises the Western Australian Planning Commission that it supports the proposed subdivision of Lot 201 St Dominic's Road, subject to the following conditions:

- 1. Proposed Lot D being shown on the Deposited Plan as a "Reserve for Recreation" and ceded free of cost to the crown.***
- 2. The existing Extractive Industry ceasing operations and the land be rehabilitated in accordance with the original conditions of approval, including the provision of a suitable vehicle access into proposed Lot B.***
- 3. Uniform fencing along the boundaries of all proposed lots to be constructed to the satisfaction of the local government.***
- 4. All building and effluent disposal systems having the necessary clearance from the new boundaries as required by the relevant legislation.***

**CARRIED
6/0**

VOTING DETAILS

TP.442

Subject: Proposed Road Closure – Unconstructed Portion of Road Reserve off Steele Road, Bonniefield

Proponent: Shire of Irwin

Reporting Officer: Town Planner

File Reference: ER.8

Date Prepared: 15 July 2008

Voting Requirements: Simple Majority

Issue:

To consider the closure of an unconstructed portion of road reserve off Steele Road, Bonniefield.

Body/Background:

The Shire of Irwin has previously considered an application to subdivide Lot 2662 Steele Road into five lots. The Western Australian Planning Commission (WAPC) granted conditional approval to the subdivision with one of the conditions being that the unconstructed road reserve between Lots 1260 & 2662 Steele Road be closed (See attached plan).

At the Ordinary Council meeting on 27 February 2008 Council resolved the following:

“In accordance with Section 58 of the Land Administration Act 1997 (as amended), the proposed closure of the road reserve between Lots 1260 and 2662 Steele Road be advertised, comments sought from servicing authorities and any submissions received be considered by Council.”

Officer’s Comment:

The proposal was advertised in the Geraldton Guardian and the Dongara Denison Local Rag on Wednesday, 14 May 2008. Correspondence was also forwarded to the servicing authorities and adjacent owners. The comment period closed on 19 June 2008, 36 days after the notice appeared in the newspapers.

No objections were received regarding the proposed road closure.

The road reserve is unconstructed and is not needed to provide access to adjoining lots.

Once the Shire formally requests the Minister to close the road, the Minister will make a decision on the matter. If the Minister grants the request the road will become unallocated Crown Land. The condition of the subdivision approval is that the land be amalgamated with proposed lots 2 and 3.

Financial Implications:

Nil.

Statutory Environment:

Section 58 Land Administration Act:

58. *Closure of roads*

- (1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.
- (2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.
- (3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.

- (4) On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —
 - (a) by order grant the request;
 - (b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or
 - (c) refuse the request.
- (5) If the Minister grants a request under subsection (4) —
 - (a) the road concerned is closed on and from the day on which the relevant order is registered; and
 - (b) any rights suspended under section 55(3)(a) cease to be so suspended.
- (6) When a road is closed under this section, the land comprising the former road —
 - (a) becomes unallocated Crown land; or
 - (b) if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.

Policy Implications:

Nil.

Officer's Recommendation:

That Council request the Minister to permanently close the road reserve between Lots 1260 and 2662 Steele Road, Bonniefield.

COUNCIL MOTION:

Moved Cr Wheeler, seconded Cr Bass

That Council request the Minister to permanently close the road reserve between Lots 1260 and 2662 Steele Road, Bonniefield.

**CARRIED
6/0**

VOTING DETAILS

TP.443

Subject: Proposed Road Closure – Small Portion of Dee Street
Proponent: Shire of Irwin
Reporting Officer: Town Planner
File Reference: ER.8
Date Prepared: 15 July 2008
Voting Requirements: Simple Majority

Issue:

To consider the closure of a small portion of Dee Street to be amalgamated into the reserve boundary for the Transfer Station.

Body/Background:

The Shire has been liaising with the Department of Planning & Infrastructure (DPI) to extend the boundary of Reserve 26494 to include proposed lots 300 and 301 (see attached plan) to better reflect the extent to which the transfer station has spread.

A portion of Dee Street extends into proposed lot 300. This portion of road must be closed before the survey can be finalised.

At the Ordinary Council meeting on 27 February 2008 Council resolved the following:

"In accordance with Section 58 of the Land Administration Act 1997 (as amended), the proposed closure of portion of Dee Street be advertised, comments sought from servicing authorities and any submissions received be considered by Council."

Officer's Comment:

The proposal was advertised in the Geraldton Guardian and the Dongara Denison Local Rag on Wednesday, 14 May 2008. Correspondence was also forwarded to the servicing authorities. The comment period closed on 19 June 2008, 36 days after the notice appeared in the newspapers.

No objections were received regarding the proposed road closure.

Once the Shire formally requests the Minister to close the road, the Minister will make a decision on the matter. If the Minister grants the request, the road will become unallocated Crown Land. Administration will then continue with the process of extending the boundary of Reserve 26494 and the unallocated Crown Land will become part of Reserve 26494.

Financial Implications:

Nil.

Statutory Environment:

Section 58 Land Administration Act:

58. *Closure of roads*

- (1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.
- (2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.
- (3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.
- (4) On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —

- (a) by order grant the request;
 - (b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or
 - (c) refuse the request.
- (5) If the Minister grants a request under subsection (4) —
- (a) the road concerned is closed on and from the day on which the relevant order is registered; and
 - (b) any rights suspended under section 55(3)(a) cease to be so suspended.
- (6) When a road is closed under this section, the land comprising the former road —
- (a) becomes unallocated Crown land; or
 - (b) if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.

Policy Implications:

Nil.

Officer's Recommendation:

That Council request the Minister to permanently close the portion of Dee Street to be amalgamated into Reserve 26494, Port Denison.

COUNCIL MOTION:

Moved Cr Hepworth, seconded Cr Dean-Gundill

That Council request the Minister to permanently close the portion of Dee Street to be amalgamated into Reserve 26494, Port Denison.

**CARRIED
6/0**

VOTING DETAILS

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

12. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil.

13. MATTERS BEHIND CLOSED DOORS

Nil.

14. CLOSURE

There being no further business, the Chairperson declared the meeting closed at 4.44pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on
22 July 2008

Signed:
Presiding Elected Member

Date:.....