



AGENDA

FOR THE

ORDINARY MEETING
OF COUNCIL

TO BE HELD ON

TUESDAY, 22 MAY 2012

PLEASE READ THE FOLLOWING DISCLAIMER BEFORE PROCEEDING

Members of the public are cautioned against taking any action on Council decisions, on items in this Agenda in which they may have an interest, until such time as they have been advised in writing by Council staff.

NOTICE OF MEETING

PLEASE BE ADVISED THAT THE

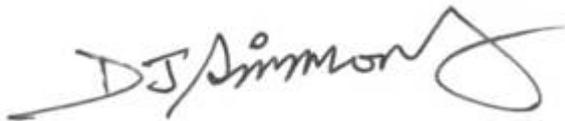
ORDINARY MEETING OF COUNCIL

COMMENCING AT 4.00PM

WILL BE HELD ON

TUESDAY, 22 MAY 2012

IN COUNCIL CHAMBERS AT
13 WALDECK STREET, DONGARA WA



Darren Simmons
Chief Executive Officer

May 2012

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Disclosure of Financial or Impartiality Interests Form

This form is provided to enable members and officers to disclose an interest in a matter in accordance with the requirements of Sections 5.65, 5.70 and 5.71 of the Local Government Act 1995 and Local Government (Administration) Regulation 34C

To: Chief Executive Officer

I hereby declare my interest in the following matter/s included on the Agenda paper for the Council/Committee meeting to be held on:

_____ (Date)

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial	Extent of Interest (see below)

Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council or Committee requires them to.

 Name (Please Print)

 Signature

 Date

NB:

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1)(a) & (b).
2. It remains Councillors'/Employees' responsibility to make further declaration to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillors'/Employees' responsibility to ensure the interest is brought to the attention of Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing the Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.

Remember: The responsibility to declare an interest rests with individual Councillors/Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration

Office Use Only:

Date/Initials

1. Particulars of declaration given to meeting

2. Particulars recorded in the minutes

3. Signed by Chief Executive Officer

Leave of Absence Request Form

This form is provided to enable members and officers to apply for leave pursuant to the provisions of Section 2.25(4) of the Local Government Act 1995.

To: Chief Executive Officer

I hereby give notice that at the ordinary meeting of Council on _____
I intend to request that Council grant me a leave of absence for the following period:

From: _____ To: _____ (inclusive)

Councillor: _____
(Please print name in full)

Signed: _____

Guidance Notes to aid completion of Leave of Absence Request Form:

1. Once you have completed this form, please arrange for it to be delivered to the Chief Executive Officer (ideally before the commencement of the ordinary Council meeting at which the request is to be made)
2. If you are unable to attend the Council meeting at which the request for leave of absence is to be put forward, please complete this form and submit to the Chief Executive Officer as soon as is practicable, so that he can advise the Shire President to put forward the request on your behalf.
3. Any leave of absence approved by Council can only apply to subsequent meetings. Therefore, leave of absence cannot be granted for the ordinary Council meeting at which the approval is given.
4. Pursuant to the provisions of Section 2.25(4) of the Local Government Act 1995, an Elected Member who is absent throughout three (3) consecutive **ordinary** Council meetings, without first obtaining a leave of absence, is disqualified from continuing his or her membership of the Council.
5. Council cannot grant leave of absence in respect of more than six (6) consecutive ordinary meetings of the Council, without the approval of the Minister for Local Government.

Office Use Only:

Date/Initials

4. Particulars of leave of absence given to meeting

5. Particulars recorded in the minutes

6. Signed by Chief Executive Officer

Meetings Generally Open to the Public

LOCAL GOVERNMENT ACT 1995 – SECT 5.23

5.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

INDEX

ORDINARY COUNCIL MEETING 22 MAY 2012

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	1
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	1
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	1
4.	PUBLIC QUESTION TIME	1
5.	APPLICATIONS FOR LEAVE OF ABSENCE	1
6.	PETITIONS	1
7.	CONFIRMATION OF MINUTES	2
7.1	MINUTES OF ORDINARY COUNCIL MEETING HELD 24 APRIL 2012	2
8.	ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION	2
9.	REPORTS	3
B.433	CLEANING TENDER	3
B.434	SOUTH BEACH – DUNE RESTORATION PROJECT	5
CEO.475	FUTURE CONTINUATION OF THE BATAVIA REGIONAL ORGANISATION OF COUNCILS	7
DCS.410	ACCOUNTS FOR PAYMENT	9
DCS.411	FINANCIAL STATEMENT FOR PERIOD ENDING 30 APRIL 2012	10
DCS.412	ASSET MANAGEMENT POLICY	11
W.179	GRANNIES AND SURF BEACH EROSION WORKS	12
W.180	UNBUDGETED SLURRY SEALING WORKS	13
10.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	14
11.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	14
12.	URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION	14
13.	MATTERS BEHIND CLOSED DOORS	14
14.	CLOSURE	14



AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 22 MAY 2012 COMMENCING AT 4.00PM

PRESENT:	President	Cr S C Chandler (Presiding Member)
	Councillors	Cr K J Hepworth (Deputy President) Cr J B Fitzhardinge Cr R T McClurg Cr J A R Porteus Cr B C Scott Cr M T Smith Cr I F West
	Staff	Mr G M Peddie – Acting Chief Executive Officer Mr F A Neuweiler – Manager, Community Development Mr G F Coaker – Town Planner Mr A S Wootton – Works Manager – Executive Assistant/Records Officer (EA) (Minute Taker)
GUESTS:		Mr Ashley Robb and Mr Michael Payne – NACC (Please refer to item B.434)
APOLOGIES:		-
LEAVE OF ABSENCE:		Mr D J Simmons – Chief Executive Officer

-
- 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
 - 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**
 - 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
Nil.
 - 4. PUBLIC QUESTION TIME**
 - 5. APPLICATIONS FOR LEAVE OF ABSENCE**
 - 6. PETITIONS**

7. CONFIRMATION OF MINUTES

7.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 24 APRIL 2012

A copy of the Minutes of the Ordinary Council Meeting held on 24 April 2012 has been provided to all Councillors under separate cover.

COUNCIL MOTION:

MOVED: Cr _____

SECONDED: Cr _____

That the Minutes of the Ordinary Council Meeting, held on 24 April 2012, be confirmed as a true and accurate recording of that meeting.

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

9. REPORTS

It has been noted that there are some anomalies in the cleaning tender report (B.433) that need to be clarified before it is considered by Council. It is intended that a supplementary report will be prepared and distributed to Councillors prior to the Council meeting on Tuesday 22 May 2012.

B.433

Subject: Cleaning Contract for Shire Buildings and Facilities
Reporting Officer: Manager, Community Development
File Reference: FM.TE
Date Prepared: 10 May 2012
Voting Requirements: Simple Majority

Report Purpose:

To seek Council's determination in respect of the 3 year Shire facilities cleaning contract from 2012 - 2015.

Officers Recommendation:

That Council resolves to accept the following tenders for the 2012 - 2015 cleaning contract for Shire buildings and facilities:

1. Section A – C to Delron Cleaning, Geraldton
2. Section D (South Beach ablutions) to 'the Little Starfish'.

This is subject to the following conditions:

- Should a facility be closed during the contract period, the contractor is not entitled to issue an invoice for work not carried out;
- Any additional cleaning needed, ie over Easter, Christmas and festivals, is negotiated on a needs basis and the hourly rate applies as submitted in the tender offer.

Body/Background:

The current three year cleaning contract terminates at the end of this financial year. Advertisements have been placed on the Shire's website, the West Australian on the 24th and 31st March 2012 and the Local Rag. The tender closed on 27 April 2012; four businesses submitted a tender offer.

The tender document was divided into four sections; A – D to give contractors the choice of tendering for any number of sections. Delron and Henderson made a submission for all sections; the Little Starfish only submitted a price for the South Beach Public Conveniences, whilst Seabreeze Cleaning submitted a tender for most of the properties, except South Beach Public Conveniences and Port Denison Foreshore Facilities.

Officers Comment:

The tender documents were evaluated in accordance with the tender document. As far as cost and experience is concerned, Delron submitted the most competitive tender. Delron are our current cleaners and they delivered a satisfactory service over the past three years, hence it is recommended to accept Delron's offer for sections A – C.

For section D, South Beach ablutions, the 'Little Starfish' submitted the most competitive tender. Christine and Paul Taylor have cleaned this facility for the last 5 years to the satisfaction of officers and the public. It is therefore recommended to offer this part of the contract to the proprietors of the 'Little Starfish'.

Financial Implications:

Property	Delron Cleaning	Seabreeze Cleaning & Maintenance	Henderson Clean	The Little Starfish
Main Office	\$16,689.23	\$23,166.00	\$16,632.99	
Council Chamber	\$2,291.01	\$1,930.00	\$3,696.22	
Dongara Public Library	\$9,951.75	\$15,444.00	\$16,632.99	
Works Depot	\$4,493.40	\$5,148.00	\$1,848.11	
Dongara Town Park – Public Conveniences	\$9,547.74	\$18,018.00	\$12,966.45	
Dongara Memorial Park – Public Conveniences	\$5,517.75	\$12,870.00	\$7,392.44	
Dongara Hall and Public Conveniences	As Required	As Required	Depending on use	
Dongara Pavilion and Public Conveniences	\$8,709.60	\$10,296.00	\$7,392.44	
Seaspray – Public Conveniences	\$9,547.74	\$7,722.00	\$3,696.22	
Port Denison Foreshore and Harbour Facilities	\$21,790.87	N/A	\$18,481.10	
South Beach – Public Conveniences	\$9,547.74	N/A	\$12,936.77	\$5,992.80
Total	\$88,539.08	\$94,594.00 (excl. Denison Foreshore & South Beach)	\$101,675.72	N/A
Hourly Rate (CPI adjusted at the end of each financial year)	\$41.00	\$49.50	\$34.87	\$32.92
Offering Fixed Price	Yes	Yes	Yes	Yes

Statutory Environment:

Local Government (Functions and General) Regulations 1996

Policy Implications:

Local Purchasing - Policy A5: Delron's proposal is within the policy threshold.

Standing Orders may be suspended to enable presentation in regards to report B.434

B.434

Subject: South Beach - Dune Restoration Project
Proponents: Tidy Towns Committee and NACC.
Reporting Officer: Manager Community Development
File Reference: Minute Book
Date Prepared: 14 May 2012
Voting Requirements: Simple Majority

Report Purpose:

To seek Council's consideration of a suitable option to minimise dune erosion at the northern end of south beach.

Officers Recommendation:

That Council resolves to submit Option B as funding application to the Department of Planning for a Coastwest grant.

Body/Background:

Over time the coastal foreshore reserve between the Obelisk and the South Beach ablutions has been subject to degradation due to the formation of multiple pedestrian access routes across the dune landscape. The pedestrian traffic has led to loss of vegetation and subsequent wind erosion. The degradation is mainly concentrated around the Dongara Denison Tourist Park.

The Shire of Irwin's Tidy Towns - Sustainable Communities committee, in partnership with the Northern Agricultural Catchment Council (NACC), has been involved in dune rehabilitation in the vicinity over the past 3 years. Previous and current projects involve mainly erosion prevention, revegetation, fencing and signage.

At the next stage it is proposed to formalise walk trails in the area to minimise pedestrian impact on the dune system. To achieve this outcome NACC has made a grant available to engage a landscape architect to assess the proposed project and give Council four options to choose from. Council's preferred option will be submitted as a Coastwest funding application.

Mr Stephen Vigilante was awarded the contract to create a concept plan and engage with the native title claimants of the area for their comments. An initial site planning workshop was held on the 26 April with most stakeholders, including the manager of the Dongara Denison Tourist Park who has some concerns regarding members of the public trespassing through the caravan park.

A separate Aboriginal Heritage Assessment Field Trip was held on 16 May 2012 involving three native title claimant groups. There were no indigenous heritage issues identified. However, the claimant groups' representatives requested that if any artefacts be discovered during works the representatives be notified.

Please refer to the attachments for Mr Vigilante's four options.

Officers Comment:

Option A is relatively easy and inexpensive to implement, but may not adequately address the erosion problem in the long term.

Option B would address the pedestrian access to the beach for members of the public and for caravan park residents. It would give members of the public an access to the northern part of the beach without having to cut through the caravan park.

In case that this option proves to be too expensive the project could be implemented in two stages. In the first stage the stairs to the beach and a gravel track leading to George Street could be installed. The steps near George Street could then be built as a second stage. The link to the South Beach facilities as proposed by Option C could be added later as a third stage. Option B is therefore the preferred alternative.

Option C provides a feasible substitute to Option B as the walk trail along the secondary dunes would provide ocean views and link the south beach amenities with the Obelisk. However, due to cost this project would also need to be implemented in stages.

It is recommended that Option D isn't supported as the track is located on the relatively vulnerable foredune and due to the cost of the project.

Financial Implications:

The Coastwest grant will cover 50% of the total cost. However, the Shire's 50% could be made up of in-kind contributions. The estimated cost for Option B would be about \$35,000.

Statutory Environment:

Nil

Policy Implications:

Nil

Please note there is a copy of the South Beach – Dune Restoration Project Presentation in the May Information Bulletin.

CEO.475

Subject: Future Continuation of the Batavia Regional Organisation of Councils
Reporting Officer: Chief Executive Officer
Date of Report: 14 May 2012
File Reference: GR.LO.1
Voting Requirements: Simple Majority

Report Purpose:

To consider whether the Batavia Regional Organisation of Councils (BROC) should continue.

Officer's Recommendation:

That Council advises the members of the Batavia Regional Organisation of Councils (BROC) that it no longer supports the continuation of BROC as appropriate alternatives are available in respect to future local government collaboration, networking, and resource sharing.

Body/Background:

Since 2003, the Shire has been a member Council of the BROC, a Voluntary Regional Organisation of Councils, which also has the City of Greater Geraldton and the Shires of Chapman Valley and Northampton as members.

Since inception, BROC members have agreed to collaborate on matters of common interest such as resource sharing, community development and capacity building, waste management, regional promotion and advocacy and coastal management.

However, it has become apparent that opportunities for collaboration have reduced significantly and it has often been difficult to develop sufficient agenda material in order to conduct an effective meeting of the BROC. On this basis and following a discussion at its meeting held on 23 March 2012, the BROC resolved:

“(That) Each group to go back and ask if BROC should continue and advise Sheri Moulds at the City of Greater Geraldton who will collate the responses.”

The Shire is in receipt of correspondence from the Shire of Northampton which outlines its desire for the BROC to discontinue.

Officer's Comment:

Whilst the existence of the BROC has provided a convenient local government networking and advocacy group for its members, it is difficult to identify many significant strategic advantages that the Shire has been able to accrue from its BROC membership that could not have been achieved through other channels.

In addition to its own lobbying, networking and advocacy direct with individual stakeholders, and its involvement with the Batavia Rural Group of Councils (which is the Shire's of Chapman Valley, Irwin, and Northampton in order to participate in the Royalties for Regions Country Local Government fund, regional component program) the Shire of Irwin has access to numerous regionally-based groups and agencies such as the Northern Country Zone of the Western Australian Local Government Association, Mid West Regional Road Group, the Mid West Development Commission, Mid West Strategic Infrastructure Group, Regional Development Australia, Mid West Chamber of Commerce and Industry and Geraldton Iron Ore Alliance.

Therefore, it is recommended that Council advises the members of the Batavia Regional Organisation of Councils (BROC) that it no longer supports the continuation of BROC as appropriate alternatives are available in respect to future local government collaboration, networking, and resource sharing.

DCS.410

Subject: Accounts for Payment
Reporting Officer: Director Corporate Services
Date of Report: 16 May 2012
File Reference: Minute Book
Voting Requirements: Simple Majority

Report Purpose:

To receive the list of accounts paid under delegated authority during April 2012.

Officer's Recommendation:

That the Accounts paid during April 2012, represented by Municipal Cheque Numbers 28560-28596, EFT payment numbers 12909-13012 totalling \$264,358.11, Police Licensing Payment No's PL020412-PL300412 totalling \$48,211.80, Trust No: 2293-2301 totally \$5,510.00 be received.

Background:

A list of accounts paid under delegated authority is attached showing all payments made during the month of April 2012.

Policy Implications:

Under Delegation C3 Council has delegated authority to the Chief Executive Officer to authorise all payments by Council.

Statutory Implications:

13. Lists of accounts
- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (3) A list prepared under sub-regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

DCS.411

Subject: Financial Statements for the Period ending 30/04/2012
Reporting Officer: Director Corporate Services
File Reference: Minute Book
Date Prepared: 22 May 2012
Voting Requirements: Simple Majority

Report Purpose:

To consider and receive the Monthly Financial Statements for the period 1 July 2011 to 30 April 2012.

Officers Recommendation:

That the Monthly Financial Statement for the period 1 July 2011 to 30 April 2012 be received.

Body / Background:

The Monthly Financial Report to the 30 April 2012 is prepared in accordance with the requirements of the Local Government Act and the Local Government (Financial Management) Regulations and includes the following:

- Rate Setting Statement
- Statement of Comprehensive Income by Program
- Statement of Comprehensive Income by Nature & Type
- Statement of Financial Position
- Statement of Changes in Equity
- Statement of Cash Flows
- Disposal of Assets
- Information on Borrowings
- Reserve Funds
- Net Current Assets
- Rating Information
- Trust Fund Summary
- Statement of Bank Reconciliations
- Capital Works Program
- Restricted Assets Statement
- Schedules 3 – 14 Budget vs Actuals Comparison
- APU Operating Statement

Officers Comment:

Nil.

Financial Implications:

Nil.

Statutory Environment:

The Local Government (Financial Management) Regulations provides as follows:

Section 34. Financial activity statement report

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;

- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) according to nature and type classification;
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be -
- (a) presented to the council -
 - (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) recorded in the minutes of the meeting at which it is presented.

Policy Implications:

Nil.

DCS.412

Subject: Asset Management Policy
Reporting Officer: Director Corporate Services
File Reference: Minute Book
Date Prepared: 14 May 2012
Voting Requirements: Absolute Majority

Report Purpose:

To consider the adoption of a policy and strategy to provide a framework for the sustainable management of the Shire of Irwin's Assets.

Officers Recommendation:

That Council adopts the Asset Management Policy as contained within the attachment to Report Item DCS.412.

Body / Background:

As part of the Integrated Planning and Reporting Framework the Minister for Local Government has established legislation that requires all local governments to develop and adopt two key documents by 30 June 2013, a Strategic Community Plan and a Corporate Business Plan, supported and informed by resourcing and delivery strategies. Such strategies include a Long Term Financial Plan, Asset Management Plan, Workforce Plan etc.

The Department of Local Government has produced an Asset Management Framework, which aims to enhance the sustainable management of local government assets by encouraging "whole of life" and "whole of organisation" approaches and the effective identification and management of risks associated with the use of assets.

The Framework outlines the requirement for local governments to develop and adopt an Asset Management Policy and Asset Management Strategy. The adoption of an Asset Management Policy by Council will establish a platform for service delivery and provide a framework that enables the Asset Management Strategy and Plans to be produced.

Officers Comment:

Council has appointed UHY Haines Norton as its consultants to develop and produce a Community Strategic Plan, Long Term Financial Plan and Asset Management Plan. The Department of Local Government has provided grant funding to Council to assist in the costs of producing the plans.

UHY Haines Norton has engaged the services of Opus International, who have engineering expertise, to assist them and the Shire staff in the preparation of the Asset Management Plan. Opus have provided a draft Asset Management Policy for Council to consider and adopt, which is provided in the attachments for Councillor's perusal.

Financial Implications:

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

W.179

Subject: Grannies and Surf Beach Erosion Works
Reporting Officer: Works Manager
File Reference: Minute Book
Date of Report: 7 May 2012
Voting Requirements: Simple Majority

Report Purpose:

To consider treatments for the scouring of the beach at Surf beach, and treatments to retain sand on Grannies Beach.

Officer's Recommendation:

That Council

1. Notes the views of the Department of Transport and the Shire's coastal engineers from MP Rogers and Associates that the only acceptable course of action for the Surf Beach area is to carry on with the seawall construction; and
2. Endorse the funding application for two hundred and fifty thousand dollars to continue the seawall project.

Body/Background:

Surf Beach is a popular beach for younger people and in particular the surfing fraternity. Retaining an actual beach at this location would be nice but is probably not as important as the Grannies Beach area which is utilized by all ages, the school and swimming classes.

The plan for the current seawall was to continue to north of the Surf Beach car parking area. The Council was able to attract more funding for the construction of the seawall in front of the Big 4 caravan park.

MP Rogers and Associates conducted a survey of two areas being Grannies and Surf Beach that are subject to serious erosion. This erosion has exposed significant areas of beach rock and reduced the area of sandy beach for beachgoers. It has also affected the car parking area and the footpaths are under threat of being reclaimed by the ocean. A recommendation from the survey was to extend the seawall previously constructed by another 50 metres northwards. The Shire seeks to partner with the Department of Transport on a 50/50 basis.

Alternative concept plans for the two areas have been prepared by MP Rogers and Associates and will be available for viewing at the Ordinary Council Meeting Tuesday 22 May 2012 (however it is anticipated that should Council wish to implement any of these alternatives it will have to totally fund the preferred option).

Officer's Comment:

The Shire's Coastal Engineers from MP Rogers and Associates conducted a survey of two areas being Grannies and Surf Beach. Concept plans with three alternate options were supplied and will be tabled at the Ordinary Council Meeting Tuesday 22 May 2012.

Financial Implications:

The financial implication to the Shire would be \$250,000, with implications to future budgets.

Statutory Environment:

Nil

Policy Implications:

Nil

W.180

Subject: Un-Budgeted Slurry Sealing Works
Reporting Officer: Manager Works
File Reference: Minute Book
Date of Report: 15 May 2012
Voting Requirements: Absolute Majority

Report Purpose:

To seek Council support to approve Council expenditure on slurry sealing before it is passed in the new budget.

Officer's Recommendation:

That Council supports the expenditure on the slurry sealing in the 2012/13 budget and carry out the work in July 2012.

Body/Background:

Council for the past few years did not call for tenders for slurry sealing on the basis that there is no competition in the market place. Up until two years ago the slurry crew were based in Perth and their program would bring them to this area in October/November which suited our schedule.

The slurry crew has since relocated their business base to Melbourne and travel around Australia, their timetable has changed and they now service our area in June/July.

Officer's Comment:

Normally in the case of these works, they would be rescheduled until the end of the budget year, which would be June 2013. However if there is a problem with the supply then it has the potential to move into the next financial year or not be completed.

The amount proposed for slurry sealing in the 2012/13 budget is below one hundred thousand dollars and tenders are not required.

Financial Implications:

Provisions have been made in the draft budget for approximately seven thousand square metres of slurry sealing at a cost of \$75,000.

Statutory Environment:

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government;
 - (b) is authorised in advance by resolution; or
 - (c) is authorised in advance by the mayor or president in an emergency.

Policy Implications:

Nil

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

12. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

13. MATTERS BEHIND CLOSED DOORS

14. CLOSURE

There being no further business, the Presiding Member declared the meeting closed at _____.