



## **ATTACHMENTS TO COUNCIL ITEMS**

Part 2 – Council Committee Minutes

ORDINARY COUNCIL MEETING

25 September 2018

**ATTACHMENT:9.2.1**

Minutes of Asset Management Advisory Committee Meeting held  
11 September 2018



## MINUTES FOR THE ASSET MANAGEMENT ADVISORY COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 11 SEPTEMBER 2018 AT 5.30PM

<b>PRESENT:</b>	<b>Members</b>	<b>Representative Group</b>
	Cr M T Smith Cr B Wyse Cr A J Gillam Cr M Leonard Cr I Scott (Chairperson) Cr I F West Cr K L Wilson	Council Council Council Council Council Council Council
	<b>Staff (Non-Voting)</b>	
	Mr S D Ivers Mrs S Pratt-King Ms P J Ruffles Mr M Jones	A/Chief Executive Officer Coordinator Technical Services Projects Supervisor A/Manager Technical Services
<b>APOLOGIES:</b>	Cr S F Gumley Mr P Traylen	Council Road Asset Specialist

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### 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

All present were welcomed to the meeting.

### 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

### 3. MINUTES OF THE ASSET MANAGEMENT ADVISORY COMMITTEE MEETING HELD ON 14 AUGUST 2018.

A copy of the Minutes of the Asset Management Advisory Committee Meeting held on 14 August 2018 has been provided to all Committee Members under separate cover.

#### ASSET MANAGEMENT ADVISORY COMMITTEE DECISION:

**MOVED:** Cr Wyse

**SECONDED:** Cr Wilson

**That the Minutes of the Asset Management Advisory Committee Meeting, held on 14 August 2018, be confirmed as a true and accurate recording of that meeting.**

**VOTING DETAILS:** 7/0

#### 4. BUSINESS ARISING FROM PREVIOUS MEETINGS

##### 4.1. Formalisation of Committee Recommendations to Council from 14 August 2018 AMAC Meeting

Please see Minutes from the AMAC meeting held 14 August 2018 for further information regarding these motions.

**ASSET MANAGEMENT ADVISORY COMMITTEE RECOMMENDATION TO COUNCIL:**

**MOVED: Cr Wyse**

**SECONDED: Cr Wilson**

*Pending the outcome of the insurance claim, Council reinstates the Grannies Beach retaining wall in line with future development of the area as identified through the Foreshore Master Plan – Grannies Beach Precinct design.*

**VOTING DETAILS: 7/0**

**ASSET MANAGEMENT ADVISORY COMMITTEE RECOMMENDATION TO COUNCIL:**

**MOVED: Cr Wyse**

**SECONDED: Cr Wilson**

*That Council align the 2018/19 Regional Road Group funded resealing of Point Leander Drive with the Foreshore Master Plan, with the objective of creating increased green space amenity and parking through the construction of on street parking using Council funds.*

**VOTING DETAILS: 7/0**

**ASSET MANAGEMENT ADVISORY COMMITTEE RECOMMENDATION TO COUNCIL:**

**MOVED: Cr Wyse**

**SECONDED: Cr Wilson**

*That Council supports aligning the 2019/20 Regional Road Group funding submission for Moreton Terrace with the proposed one way concept design as presented in the 2014 Town Centre Revitalisation Plan.*

**VOTING DETAILS: 7/0**

#### 5. DISCUSSION ITEMS

##### 5.1. Pedestrian Footbridge

The A/Chief Executive Officer opened the item by explaining the context and reason for the item being presented to the Committee.

The Projects Supervisor outlined the original concept for the footbridge as per the 2013/14 design, which identified several locations, types and cost estimates for the footbridge, including options for a timber, steel truss and concrete pile design.

A new design proposal prepared by Josh Byrne and Associates (JBA) was presented to the Committee for their consideration. A number of Committee members did not consider the footbridge project a high priority for Council, however did recognise the importance of having construction – ready projects prepared in order to attract future funding. All present supported the recommended concept design presented by JBA.

**ASSET MANAGEMENT ADVISORY COMMITTEE MOTION:**

**MOVED: Cr Smith**

**SECONDED: Cr Gillam**

***That Council accepts the Dongara – Port Denison Pedestrian Footbridge Concept Design as presented by Josh Bryne and Associates.***

*Not all committee members were in agreeance with ‘accepting’ the footbridge concept design due to possibly limiting Council’s future design options, if and when funding became available for this project. An amended recommendation was voted on to ‘receive’ the footbridge concept design.*

**ASSET MANAGEMENT ADVISORY COMMITTEE AMENDED RECOMMENDATION TO COUNCIL:**

**MOVED: Cr West**

**SECONDED: Cr Leonard**

***That Council receives the Dongara – Port Denison Pedestrian Footbridge Concept Design as presented by Josh Bryne and Associates.***

**VOTING DETAILS: 7/0**

**5.2. Kailis Drive Entry Statement**

The Projects Supervisor presented a concept plan for the design of an entry statement at the intersection of Kailis Drive and Brand Highway as prepared by Josh Byrne and Associates.

The Committee reviewed the concept plan and raised concerns regarding the practicality of the “Green Infrastructure” design, given the harshness of the natural landscape in the area. The Committee resolved to further develop a defined design scope through a workshop process, which prioritised signage, information and rest areas with consideration to current financial constraints.

**ASSET MANAGEMENT ADVISORY COMMITTEE RECOMMENDATION TO COUNCIL:**

**MOVED: Cr Wilson**

**SECONDED: Cr West**

***That Council receives the Kailis Drive Entry Statement concept plan as prepared by Josh Bryne and Associates and resolves to host a Council Workshop to clearly define the design scope with consideration to current financial constraints.***

**VOTING DETAILS: 7/0**

**5.3. Age Appropriate Accommodation Update**

The A/Chief Executive Officer provided the Committee with an update on the progress of the project.

Funding variation has been issued to WA Country Health Services (WACHS) for their consideration, which would see the Shire delivering four units in stage 1 and potentially up to eight units in stage 2, meeting the targeted objective of delivering twelve ageing in place accommodation units over the two stages. Variation review and approval process expected to take up to four weeks.

The balance of the minor civil construction works to be completed by mid-October 2018, with the Stage 1 Construction Tender currently under final review by an independent party to ensure compliance with procurement requirements. The Construction tender review process is expected to take three weeks.

#### **5.4. Town Hall**

The Coordinator Technical Services opened the discussion as to the Shire's proposed position regarding the ongoing management of the Town Hall.

Options for the Committee's consideration included, but were not limited to:

- Do nothing – facility has been closed to public access since 2011.
- Partner with the community in reopening the facility to an agreed level of service – Costs associated with the refurbishment of the facility have been estimated to be in the range of \$500,000 - \$850,000. The Autumn Centre have requested primary use of the facility and are willing to provide limited financial contribution to the refurbishment. The Shire currently have underutilised fit for purpose venues for community use.
- Demolish – Not considered a favourable option.

All present agreed to undertake a community consultation process prior to formalising a decision. The Committee's preference was to engage a consultant to assist with the consultation process.

#### **ASSET MANAGEMENT ADVISORY COMMITTEE RECOMMENDATION TO COUNCIL:**

**MOVED: Cr Leonard**

**SECONDED: Cr West**

***That Council undertake a facilitated community consultation workshop, prior to formalising a long-term management plan for the Town Hall.***

**VOTING DETAILS: 7/0**

#### **6. CLOSURE**

There being no further business, the Chairperson declared the meeting closed at 6.42pm.