

## Independent Living Units Two Henry Road, Port Denison

### Eligibility Criteria

Applicants are required to comply with the Shire of Irwin eligibility criteria, which includes the following:

- be an Australian citizen or permanent resident
- an applicant or applicants must be 65 years or over (non-indigenous decent); or
- 55 years or over (Indigenous Australian decent).

### Supporting Documentation

*You will need to provide the following documentation when lodging your application:*

#### PROOF OF INCOME

##### **Pension or Benefit**

Provide proof of income for yourself and your partner or co-applicant. (Income statement from Centrelink or Department of Veterans Affairs no more than 4 weeks old).

##### **Wage and Salary Earner**

Employer Income Verification Statement completed by employer or consecutive wages slips for the past three months.

##### **Self-Employed**

Tax assessment from the Australian Taxation Office for the last financial year or proof of income for the past three months.

#### RENTAL HISTORY

You will need to provide **one** of the following documents:

- Written reference from previous landlord
- Copy of current rental report
- Copy of current or previous rates notice no more than 12 months old

#### PROOF OF IDENTITY

Applicants are responsible for establishing their identity and that of their dependents. To prove your identity, you are required to supply documents from the *list on the next page*.

If you are Aboriginal or a Torres Straits Islander and cannot supply these documents, a statement from a recognised Aboriginal organisation confirming your identity is acceptable.

**Please provide either:**

One (1) document from Category A **and** one (1) document from Category B **or** C

*OR*

If you have no Category A documents, any three (3) documents from either Category B **or** C will be required.

**CATEGORY A**

- Australian passport or overseas passport stamped for residency to Australia
- Certificate of Australian Citizenship or Citizen Papers
- Birth certificate or extract issued at least five years ago
- Overseas passport stamped for entry to Australia
- Original Australian birth certificate for claimant issued more than five years ago
- Australian birth extract issued more than five years ago
- Document of identity issued by Department of Foreign Affairs
- Australian Armed Services discharge documents
- Child or partner's original death certificate issued by a government department more than five years ago which shows the applicant's name.

**CATEGORY B**

- Original Marriage Certificate issued by a Government Department
- Apprenticeship indenture papers
- Tradesperson's Certificate of Proficiency
- Nurses Registration Board documents
- Divorce papers
- Original Birth Certificate or Extract issued between one and five years ago
- Australian Birth Extract issued between one and five years ago
- Tax Assessment Notice
- Life Insurance Policies
- Change of name by Deed Poll more than 12 months old.

**CATEGORY C**

- Reference or letter from a government department where address matches that on the application
- Bank statement showing transactions for 12 months
- Gas, electricity and phone bills where address matches that on the application
- Prison Discharge certification
- Motor Vehicle registration or license where address matches that on the application
- Legal documents such as: Summons, Bail papers or Traffic Infringement notice, if offered with Motor Vehicle Registration Papers
- Motor Vehicle Registration papers, showing a cash register imprint as long as they show the same address as that on the application.