



## ORDINARY COUNCIL MEETING

26 July 2022

Attachment Booklet – July 2022

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### **CC01 Accounts for Payment – June 2022**

Attachment 1 - Accounts for Payment – June 2022

### **ID01 Delegated and Authorised Actions for June 2022 – Development**

Attachment 1 - Table of Delegated Actions for June 2022

### **9.2.1 Local Emergency Management Committee Meeting**

Minutes of the Local Emergency Management Committee Meeting 1 June 2022

**ATTACHMENT: CC01**  
Accounts for Payment – June 2022

*Attachment 1*  
Accounts for Payment – June 2022

# Shire of Irwin

List of Accounts paid June 2022 for presentation to the  
Council Meeting 26 July 2022

MUNICIPAL/(TRUST) PAYMENTS			
EFT/CHQ #	DATE	DESCRIPTION	PAYMENTS
EFT28852	01/06/2022	65THIRTY EVENTS & ENTERTAINMENT	EQUIPMENT HIRE - SKATE EVENT -743.00
EFT28853	01/06/2022	BARRON BUILDING SURVEYING	CONSULTANT FEES FOR BUILDING APPLICATION AND SITE INSPECTIONS -FOR RESTORATION WORK TO DENISON HOUSE & CHAPEL -1,320.00
EFT28854	01/06/2022	BLACKWOODS	PROTECTIVE EQUIPMENT -313.10
EFT28855	01/06/2022	BRADLEY SMITH BUILDERS	REFUND -1,000.00
EFT28856	01/06/2022	BOB WADDELL & ASSOCIATES	FINANCIAL CONSULTING SERVICES -618.75
EFT28857	01/06/2022	CENTRAL WEST CONCRETE PTY LTD	METAL DUST FOR CEMETERY -132.00
EFT28858	01/06/2022	CLIFFORD LESLIE COUSINS	REFUND -1,000.00
EFT28859	01/06/2022	CORE BUSINESS AUSTRALIA	WHS MONITOR SUPPORT -2,079.00
EFT28860	01/06/2022	GEOFFREY WILLIAM CRABB	REIMBURSEMENT -200.78
EFT28861	01/06/2022	CENTRAL WEST PEST CONTROL	ANNUAL TERMITE INSPECTION AND PEST SPRAY TO SHIRE INFRASTRUCTURE -9,050.00
EFT28862	01/06/2022	DENISON BOWLING & RECREATION CLUB INC	CATERING AND VENUE HIRE - VOLUNTEER EVENT -3,450.00
EFT28863	01/06/2022	DONGARA HOLIDAY HOMES	RENTAL CHARGES -2,890.13
EFT28864	01/06/2022	DONGARA BODY BUILDERS	REPAIR SLASHER SKIDS AND REFIT FRONT CHAIN GUARD -875.00
EFT28865	01/06/2022	DONGARA DRILLING & ELECTRICAL	ANNUAL RCD AND SMOKE ALARM CHECK AT THE VILLAGE, INSTALL BOLLARDS AT VILLAGE AND ELECTRICAL REPAIRS AT SHIRE INFRASTRUCTURE AND VILLAGE -4,548.83
EFT28866	01/06/2022	DANIEL VINCENT TILBROOK	PROGRESS PAYMENT - DENISON HOUSE MASONRY REPAIRS -10,560.00
EFT28867	01/06/2022	CITY OF GREATER GERALDTON	MERU WASTE DISPOSAL -4,289.50
EFT28868	01/06/2022	REFUEL AUSTRALIA	POD OF AD BLUE -1,974.00
EFT28869	01/06/2022	GREENFIELD TECHNICAL SERVICES	REVIEW AND REPORT VEHICLE AND PEDESTRIAN ACCESS , SAFETY AND IMPROVEMENT - THE VILLAGE -660.00
EFT28870	01/06/2022	JR & A HERSEY	PROTECTIVE EQUIPMENT -100.65
EFT28871	01/06/2022	HLS LEGAL	LEGAL ADVICE -330.00
EFT28872	01/06/2022	HOCKEY'S PEST SERVICE	PEST TREATMENT AT THE VILLAGE AND DEPOT, TERMITE INSPECTION AT CHARITIES & 2 KENNEDY HEIGHTS -1,767.70
EFT28873	01/06/2022	INFINITY SKATE WA	SKATE PARK CLINIC WORKSHOPS -550.00
EFT28874	01/06/2022	SHANE DENNIS IVERS	TRAVEL POLICY -150.00
EFT28875	01/06/2022	JAMES HALL	ANNUAL GUTTER CLEAN - THE VILLAGE UNITS, CHARITIES AND MUSEUM -5,130.00
EFT28876	01/06/2022	JAYCAM INDUSTRIES	TV REPAIRS TO THE VILLAGE -99.00
EFT28877	01/06/2022	JODEY EDWARDS	CONTRACT LANDSCAPING - THE VILLAGE -6,435.00
EFT28878	01/06/2022	KELLI DAWSON	YOUTH SKATE EVENT ARTIST MURAL/EXHIBITION FEES -5,050.00
EFT28879	01/06/2022	BRYAN HENDRICK KLEINSMAN	REMOVE SAND AND VEGETATION ENCROACHING ON THE ROAD ON OCEAN DRIVE -1,650.00
EFT28880	01/06/2022	LOCAL GOVERNMENT PROFESSIONALS WA	LG AFFILIATE MEMBERSHIP - PRO RATA UNTIL 30/06/2022 -46.26
EFT28881	01/06/2022	MIDWEST FIRE PROTECTION & SAFETY SERVICES	MONTHLY SERVICE OF FIRE SYSTEM AT REC CENTRE -176.00
EFT28882	01/06/2022	ML COMMUNICATIONS	BATTERY CHARGING CABLES FOR FIRE VEHICLES -302.16
EFT28883	01/06/2022	MOOREVIEW PLANTS & TREES	PLANT FOR VERGE PLANTING -1,271.88
EFT28884	01/06/2022	MIDWEST SOLAR AND WATER	PLUMBING REPAIRS INCLUDING CONNECTING NEW STANDPIPE WATER TANKS AT DEPOT, REPAIRS TO MAINS AT REC CENTRE -9,348.80
EFT28885	01/06/2022	NATALIE ANNE M'LEANE	CROSSOVER REIMBURSEMENT -744.62
EFT28886	01/06/2022	NORDIC BUILDERS	REFUND -3,000.00
EFT28887	01/06/2022	OFFICE OF THE AUDITOR GENERAL	AUDIT FEES - ENDING 30 JUNE 2021 -56,100.00
EFT28888	01/06/2022	OFFICE NATIONAL	STATIONARY CONSUMABLES -30.01
EFT28889	01/06/2022	PLAYMASTER PTY LTD	PLAYGROUND MAINTENANCE EQUIPMENT -247.50
EFT28890	01/06/2022	SALLY CONNELLY	CROSSOVER REIMBURSEMENT -853.81
EFT28891	01/06/2022	SHORELINE OUTDOOR WORLD	SUPPLY & INSTALL REPLACEMENT DOORS TO UNIT 3 & 4 THE VILLAGE -2,670.80
EFT28892	01/06/2022	SUN HOMES IMPROVEMENTS PTY LTD - TANGENT BUILDING SERVICES	REFUND -1,000.00
EFT28893	01/06/2022	TUNBRIDGE CONSTRUCTION & MAINTENANCE	REFUND -1,000.00
EFT28894	01/06/2022	TYFORD & CO	WREATH FOR ANZAC DAY 2022 -121.00
EFT28895	01/06/2022	WA LOCAL GOVERNMENT ASSOCIATION	WALGA BREAKFAST REGISTRATION -65.00
EFT28896	01/06/2022	SYNERGY	ELECTRICITY CHARGES -2,015.20
EFT28897	01/06/2022	WESTRAC EQUIPMENT	PARTS FOR CAT DOZER -50.93
EFT28898	01/06/2022	WESTLINE CONTRACTING	INSTALL REGULATORY SIGNAGE INCLUDING TOWN CENTRE DIRECTIONAL SIGNAGE -6,448.20
EFT28899	01/06/2022	WREN OIL	EMPTYING OF OIL TANKS AT TRANSFER STATION AND DEPOT -33.00
EFT28900	17/06/2022	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES DEBT RECOVERY COSTS -1,980.00
EFT28901	17/06/2022	AMY CHADBOURNE	COMMUNICATION / MEDIA CONSULTANCY -7,695.00
EFT28902	17/06/2022	BADGELINK	STAFF NAME BADGES -36.90
EFT28903	17/06/2022	BATAVIA COAST TRIMMERS	ANNUAL REMOVAL OF SHADE SAILS -2,656.00
EFT28904	17/06/2022	CONSTRUCTION TRAINING FUND	CONSTRUCTION TRAINING FUND -308.52
EFT28905	17/06/2022	KEVIN WILLIAM BEERMIER	REFUND -50.00
EFT28906	17/06/2022	BELGRAVIA HEALTH & LEISURE GROUP PTY LTD	SECONDMENT - IRWIN REC CENTRE -6,999.96
EFT28907	17/06/2022	BARBARA JOAN TURNER	REFUND -441.20
EFT28908	17/06/2022	BRAND MECHANICAL SERVICES	REPAIRS TO DOZER -128.96
EFT28909	17/06/2022	DEPARTMENT OF MINES INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVY RECONCILIATION -1,054.02
EFT28910	17/06/2022	BOB WADDELL & ASSOCIATES	FINANCIAL CONSULTING SERVICES -330.00
EFT28911	17/06/2022	CLEANAWAY DANIELS PTY LTD	CLINICAL WASTE SERVICE - MEDICAL CENTRE -312.38
EFT28912	17/06/2022	TOLL	FREIGHT CHARGES -71.50
EFT28913	17/06/2022	DELIVERING OUTCOMES	WHS CONSULTANCY SERVICES -7,831.04
EFT28914	17/06/2022	DELTA CLEANING SERVICES	CLEANING CONTRACT -17,610.77
EFT28915	17/06/2022	DELL AUSTRALIA PTY LTD	PURCHASE OF POWEREDGE R750 SERVER TO BRING IN HOUSE IT -30,020.10
EFT28916	17/06/2022	DONGARA HOLIDAY HOMES	RENTAL CHARGES -2,400.00
EFT28917	17/06/2022	DONGARA BOBCAT & CONTRACTING SERVICES	DIGGER AND OPERATOR FOR BLOWOUT ON YANDY WEST ROAD -682.00
EFT28918	17/06/2022	DONGARA BODY BUILDERS	HEAVY PLANT AND TRAILER SERVICING, REPAIRS TO NISSAN PRIME MOVER AND ZERO TURN TRAILER -3,484.80

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MUNICIPAL/(TRUST) PAYMENTS			
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EFT28919	17/06/2022	DONGARA BUILDING & TRADE SUPPLIES	PARKS, GARDENS, BUILDING & ROAD MAINTENANCE SUPPLIES -685.07
EFT28920	17/06/2022	DONGARA DRILLING & ELECTRICAL	ELECTRICAL REPAIRS TO SHIRE INFRASTRUCTURE INCLUDING THE VILLAGE -1,408.89
EFT28921	17/06/2022	TYREPOWER DONGARA	REPAIRS TO TYRE ON HOLDEN COLORADO -42.50
EFT28922	17/06/2022	DONGARA TREE SERVICES	REMOVAL OF DEAD TREE ON SUNDEW AVENUE -1,760.00
EFT28923	17/06/2022	DONGARA LOCAL RAG	ADVERTISING -449.00
EFT28924	17/06/2022	DONGARA MIDWEST WASTE	PUMP TOILET TANK AT TRANSFER STATION AND HIRE OF PORTABLE TOILETS FOR SKATER PARK EVENT -780.00
EFT28925	17/06/2022	DONGARA TOWING SERVICE	TOWING OF ABANDONED VEHICLE -132.00
EFT28926	17/06/2022	EASY AUTO CARE	SERVICE AND REPAIRS TO FORD RANGER -867.90
EFT28927	17/06/2022	EJ DIESEL	REPAIRS TO NISSAN PRIME MOVER -880.60
EFT28928	17/06/2022	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	EMERGENCY SERVICES LEVY - QUARTER 4 2021/22 -25,059.68
EFT28929	17/06/2022	FIRST HEALTH SERVICES	PRACTISE MANAGEMENT SUPPORT SERVICES - MEDICAL CENTRE -25,666.66
EFT28930	17/06/2022	FIVESTAR BUSINESS SOLUTIONS & INNOVATION	PRINTER CHARGES - ADMIN, LIBRARY AND REC CENTRE -711.08
EFT28931	17/06/2022	HR & KD FOULKES-TAYLOR	UNPROCESSED GRAVEL FOR WORKS ON FANE, BELAURA AND BOOKARA EAST RD -16,500.00
EFT28932	17/06/2022	CITY OF GREATER GERALDTON	MERU WASTE DISPOSAL & BUILDING CERTIFICATION SERVICES -11,901.93
EFT28933	17/06/2022	REFUEL AUSTRALIA	FUEL CARD PURCHASES AND BULK DIESEL FUEL PURCHASE -11,871.55
EFT28934	17/06/2022	GRA PARTNERS PTY LTD	GOVERNMENT ENGAGEMENT SUPPORT -5,500.00
EFT28935	17/06/2022	HAYLEY PALMER	REIMBURSEMENT FOR TRAVEL EXPENSES -728.00
EFT28936	17/06/2022	INTEGRATED ICT	SUPPORT AGREEMENT, HOSTING SERVICES, VOIP SERVICES FOR SHIRE FACILITIES AND MEDICAL CENTRE -28,130.75
EFT28937	17/06/2022	INCITE SECURITY	REPLACEMENT TO AUTOMATIC DOOR SYSTEMS AT REC CENTRE AND ADMIN AND RELOCATION OF CCTV EQUIPMENT AT ADMIN -16,414.57
EFT28938	17/06/2022	IRWIN SHIRE - RATES	PAYROLL DEDUCTIONS -3,560.00
EFT28939	17/06/2022	KIRKLAND ELECTRICAL SERVICES	INSTALL RCD HOT WATER SYSTEM IN TRANSFER STATION SHED -1,061.50
EFT28940	17/06/2022	GEOFFREY IAN LITTLEFAIR	REMOVAL OF ASBESTOS THAT WAS DUMPED AT SEVEN MILE BEACH -660.00
EFT28941	17/06/2022	NODE 1 PTY LTD	NBN FIBRE CONNECTION FEE -298.90
EFT28942	17/06/2022	SHIRE OF IRWIN - LOTTO FUND	PAYROLL DEDUCTIONS -320.00
EFT28943	17/06/2022	LUKE MANNION	REIMBURSEMENT -160.50
EFT28944	17/06/2022	MAURICE BATTILANA - LOCAL GOVERNMENT CONSULTANT	LOCAL GOVERNMENT CONSULTANT -23,737.50
EFT28945	17/06/2022	MCLEODS BARRISTERS & SOLICITORS	MOU PREPARATION -1,100.00
EFT28946	17/06/2022	ML COMMUNICATIONS	REPLACEMENT AND INSTALLATION OF LIGHT BAR AND BEACONS ON CESM VEHICLE -6,492.76
EFT28947	17/06/2022	MIDWEST POWER SOLUTIONS	MAKE UP NEW SWITCHBOARD AND INSTALL AT DAMIA CIRCLE -1,815.00
EFT28948	17/06/2022	MIDWEST SOLAR AND WATER	PLUMBING REPAIRS AT THE VILLAGE, SHIRE FACILITIES, & ABLUTIONS -1,626.80
EFT28949	17/06/2022	LGIS WA	ANNUAL SKIN CHECKS -1,490.80
EFT28950	17/06/2022	NORDIC BUILDERS	INSTALL BALLET BARS IN OCEAN ROOM -150.00
EFT28951	17/06/2022	ONSHORE CABINETS AND FURNITURE	REMOVE, REPAIR OVERHEADS AND INSTALL REPLACEMENT CABINETS AND TOPS TO KITCHEN IN UNIT 3 THE VILLAGE -4,988.00
EFT28952	17/06/2022	PEMCO DIESEL	PARTS FOR HINO PRIME MOVER -569.25
EFT28953	17/06/2022	RAMSAY CONSTRUCTIONS PTY LTD	CONSULTANT EHO SERVICES -5,549.50
EFT28954	17/06/2022	SHAHS ART STUDIOS	ARTIST FEES, MATERIAL AND TRAVEL EXPENSES FOR SKATE PARK EVENT -300.00
EFT28955	17/06/2022	SUNDAY BEST EVENTS	DJ AT SKATE PARK EVENT -650.00
EFT28956	17/06/2022	SANTA CRUZ BUILDING SERVICES PTY LTD	BUILDING MAINTENANCE WORKS AT MUSEUM, CHAMBERS, PAVILION, BOWLING CLUB, THE VILLAGE AND DENISON HOUSE -984.50
EFT28957	17/06/2022	STRATAGREEN	BIOTEK COIR MATTING FOR EROSION CONTROL -4,177.58
EFT28958	17/06/2022	SWISS ROSE GARDEN NURSERY	ROSES FOR LANDSCAPING AT MEMORIAL PARK -1,088.00
EFT28959	17/06/2022	CLEANAWAY CO PTY LTD	RESIDENTIAL, COMMERCIAL AND STREET 240LT AND FRONT LIFT COLLECTION INCLUDING TRANSFER STATION -30,121.31
EFT28960	17/06/2022	VANGUARD PRESS	BROCHURE DISPLAY, TRANSPORT, HANDLING AND WAREHOUSING FEE -269.50
EFT28961	17/06/2022	WA LOCAL GOVERNMENT ASSOCIATION	RAPID ANTIGEN TEST KITS -8,030.00
EFT28962	17/06/2022	SYNERGY	ELECTRICITY CHARGES -9,865.62
EFT28963	17/06/2022	ON HOLD ON LINE	MONTHLY ON HOLD MESSAGE -231.00
EFT28964	17/06/2022	YOUNG MOTORS PTY LTD	SERVICE AND REPAIRS TO HOLDEN COLORADO'S AND HOLDEN TRAILBLAZER -3,338.77
EFT28965	17/06/2022	WINC AUSTRALIA PTY LTD	PRINTER CHARGES - DEPOT -203.40
EFT28966	20/06/2022	AUSTRALIAN TAXATION OFFICE - BAS	BAS RECONCILIATION -102,676.00
EFT28967	29/06/2022	65THIRTY EVENTS & ENTERTAINMENT	EQUIPMENT HIRE - HENRY ROAD OPENING -220.00
EFT28968	29/06/2022	ANDREW JOHN GILLAM	MEMBERS ATTENDANCE FEES APRIL TO JUNE 2022 -1,922.00
EFT28969	29/06/2022	ALTUS TRAFFIC PTY LTD	TRAFFIC MANAGEMENT FOR WORKS ON ALLANOOKA SPRINGS RD -1,070.44
EFT28970	29/06/2022	AMY CHADBOURNE	COMMUNICATION / MEDIA CONSULTANCY -6,750.00
EFT28971	29/06/2022	APV VALUERS & ASSET MANAGEMENT	PROGRESS PAYMENT - 2021/22 LAND, BUILDING AND OTHER INFRASTRUCTURE ASSET REVALUATIONS -3,619.00
EFT28972	29/06/2022	AUSTRALIA POST	POSTAGE CHARGES -488.02
EFT28973	29/06/2022	BARRY WYSE	MEMBERS ATTENDANCE FEES APRIL TO JUNE 2022 -1,922.00
EFT28974	29/06/2022	FLOW CONSULTING ENGINEERS	ENGINEERING STRUCTURAL ASSESSMENT - TRANSFER STATION -6,050.00
EFT28975	29/06/2022	BOB WADDELL & ASSOCIATES	FINANCIAL CONSULTING SERVICES -1,732.50
EFT28976	29/06/2022	TOLL	FREIGHT CHARGES -35.12
EFT28977	29/06/2022	CIVIC WORKFORCE MANAGEMENT	PROFESSIONAL HR ADVICE AND SUPPORT -3,046.88
EFT28978	29/06/2022	DC TWO PTY LTD	SERVER RACK CONSOLIDATION, SERVER RENTAL AND VOIP CHARGES -16,949.15
EFT28979	29/06/2022	DELTA CLEANING SERVICES	CLEANING CONTRACT -17,610.77
EFT28980	29/06/2022	LANDGATE - WESTERN AUSTRALIAN LAND INFORMATION AUTHORITY	RURAL UV GENERAL REVALUATION 2021/22 AND GRV VALUATIONS -8,302.39
EFT28981	29/06/2022	DONGARA CONCRETE SERVICES	QUARTZ GRAVEL FOR HENRY ROAD LANDSCAPING -484.00
EFT28982	29/06/2022	DONGARA DRILLING & ELECTRICAL	ELECTRICAL REPAIRS TO SHIRE INFRASTRUCTURE INCLUDING THE VILLAGE -455.95
EFT28983	29/06/2022	DANIEL VINCENT TILBROOK	PROGRESS PAYMENT - DENISON HOUSE MASONRY REPAIRS -20,000.00
EFT28984	29/06/2022	EASY AUTO CARE	REPAIRS TO FORD RANGER AND SERVICE OF TOYOTA PRADO -2,281.10
EFT28985	29/06/2022	ECHOLON AUSTRALIA PTY LTD	REGIONAL RISK COORDINATION PROGRAM -6,897.31

# Shire of Irwin

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MUNICIPAL/(TRUST) PAYMENTS			
EFT/CHQ #	DATE	DESCRIPTION	PAYMENTS
EFT28986	29/06/2022	EJ DIESEL SUPPLY AND FIT NEW BEACON TO ZERO TURN MOWER AND REPLACE GLOBE N FORD RANGER	-249.65
EFT28987	29/06/2022	ELYCE TUNBRIDGE MEMBERS ATTENDANCE FEES APRIL TO JUNE 2022	-1,922.00
EFT28988	29/06/2022	FIVESTAR BUSINESS SOLUTIONS & INNOVATION PRINTER CHARGES - ADMIN, REC CENTRE & LIBRARY	-491.11
EFT28989	29/06/2022	HR & KD FOULKES-TAYLOR GRAVEL FOR WORKS ON BOOKARA EAST ROAD	-26,400.00
EFT28990	29/06/2022	GANESHAN NADARAJAH REIMBURSEMENT	-154.99
EFT28991	29/06/2022	CITY OF GREATER GERALDTON MERU WASTE DISPOSAL & BUILDING CERTIFICATION SERVICES	-6,743.31
EFT28992	29/06/2022	AC GILLAM NOMINEES PTY LTD REFUND	-607.55
EFT28993	29/06/2022	GERALDTON LIMESTONE RETAINING WALLS DRAINAGE WORKS AT MEMORIAL PARK	-4,840.00
EFT28994	29/06/2022	GRANT STEVEN EVA MEMBERS ATTENDANCE FEES APRIL TO JUNE 2022	-1,922.00
EFT28995	29/06/2022	HAYLEY PALMER MEMBERS ATTENDANCE FEES APRIL TO JUNE 2022	-1,922.00
EFT28996	29/06/2022	ISABELLA MARY SCOTT MEMBERS ATTENDANCE FEES APRIL TO JUNE 2022	-1,922.00
EFT28997	29/06/2022	INCITE SECURITY REPAIRS TO ADMIN AND REC CENTRE MAIN ELECTRONIC DOOR	-1,213.63
EFT28998	29/06/2022	IT VISION AUSTRALIA PTY LTD PLAY ACCOUNT FOR TRAINING PURPOSES (APRIL TO JUNE)	-660.00
EFT28999	29/06/2022	KIRKLAND ELECTRICAL SERVICES REPAIR LIGHT AND SHELTER AT FORESHORE	-236.50
EFT29000	29/06/2022	MARK LEONARD MEMBERS ATTENDANCE FEES APRIL TO JUNE 2022	-1,922.00
EFT29001	29/06/2022	LESLEY FAY BROWN REFUND	-369.55
EFT29002	29/06/2022	LOGIC IT PREPARE DOCUMENT AFTER SITE INSPECTIONS	-1,766.50
EFT29003	29/06/2022	MEX MAINTENANCE SOFTWARE MEX TRAINING INCLUDING ADDITIONAL SOFTWARE ADD ONS	-7,660.00
EFT29004	29/06/2022	MIDWEST FIRE PROTECTION & SAFETY SERVICES MONTHLY SERVICE OF FIRE SYSTEM AT REC CENTRE	-176.00
EFT29005	29/06/2022	MITCHELL AND BROWN COMMUNICATIONS COSTS INCURRED TO INSTALL TEMPORARY TV CONNECTION PENDING REPLACEMENT TV ANTENNAE	-3,700.08
EFT29006	29/06/2022	MELISSA JUDITH WASS REFUND	-493.15
EFT29007	29/06/2022	ML COMMUNICATIONS REPAIRS TO NODE1 DISH AT DEPOT	-1,697.82
EFT29008	29/06/2022	MIDWEST SOLAR AND WATER PLUMBING REPAIRS AT THE VILLAGE, SHIRE FACILITIES, & ABLUTIONS	-2,477.50
EFT29009	29/06/2022	NORDIC BUILDERS FINAL PAYMENT - HENRY ROAD UNIT 7-12 CONSTRUCTION	-110,569.51
EFT29010	29/06/2022	PEMCO DIESEL SERVICE AND REPAIRS TO HINO PRIME MOVER	-2,160.05
EFT29011	29/06/2022	RAY WHITE GERALDTON REFUND	-8,451.46
EFT29012	29/06/2022	SHERYL ANN DRUMMOND REFUND	-663.56
EFT29013	29/06/2022	MICHAEL SMITH PRESIDENT ATTENDANCE FEES APRIL TO JUNE 2022	-2,500.00
EFT29014	29/06/2022	SUNNY SIGN COMPANY PTY LTD SIGNAGE FOR ROADS, TRANSFER STATION AND FIRE WATER TANKS	-1,056.00
EFT29015	29/06/2022	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD PUSH UP GRAVEL FOR WORKS ON BOOKARA EAST ROAD	-18,911.75
EFT29016	29/06/2022	T-QUIP PARTS FOR SWEEPER, MOWER AND TORO MOWER	-2,214.70
EFT29017	29/06/2022	TYREPOWER LIMITED SUPPLY AND FIT TYRES ON HOLDEN COLORADO'S AND FORD RANGER	-3,660.63
EFT29018	29/06/2022	WELL DONE INTERNATIONAL MONTHLY CALL CENTRE	-832.92
EFT29019	29/06/2022	WHITNEY CONSULTING CONSULTANCY SERVICES FOR BUSINESS CASE DEVELOPMENT AND FUNDING APPLICATION	-8,228.00
EFT29020	30/06/2022	SHIRE OF IRWIN 2021/22 SKATE PARK YOUTH EVENT COSTS - TRUST TRANSFER	-9,279.45
32111	09/06/2022	SHIRE OF IRWIN CONTAINER DEPOSIT SCHEME	-7,724.30
32112	29/06/2022	DEPARTMENT OF TRANSPORT SHIRE OF IRWIN NUMBER PLATES	-200.00
32113	29/06/2022	SHIRE OF IRWIN PETTY CASH RECONCILIATION JUNE 2022 INCLUDING LICENSING FEES, MEAL AND PARKING REIMBURSEMENTS AND STATIONERY CONSUMABLES	-746.15
DD21588.1	07/06/2022	TELSTRA AUSTRALIA SATELLITE PHONE CHARGES	-252.08
DD21591.1	07/06/2022	TELSTRA AUSTRALIA MEDICAL CENTRE FALL OVER SIM	-93.25
DD21613.1	24/06/2022	TELSTRA AUSTRALIA SATELLITE PHONE CHARGES	-252.08
DD21615.1	24/06/2022	TELSTRA AUSTRALIA MEDICAL CENTRE FALL OVER SIM	-93.25
DD21631.1	27/06/2022	TELSTRA AUSTRALIA FREE WIFI DATA CHARGES	-80.00
DD21638.1	30/06/2022	TELSTRA AUSTRALIA VARIOUS MOBILE & DATA CHARGES	-2,084.67
DD21586.1	07/06/2022	WA TREASURY CORPORATION LOAN 93 - RECREATION CENTRE	-20,727.35
DD21610.1	21/06/2022	WA TREASURY CORPORATION LOAN 96 - TENNIS COURT RESURFACING	-20,569.41
DD21661.1	30/06/2022	WA TREASURY CORPORATION LOAN GUARANTEE FEES TO 30 JUNE 2022	-16,950.46
SOL 06/22	16/06/2022	SHINE TECH SOLAR SOLAR REPAYMENT JUNE 2022	-1,947.66
CR 010622	01/06/2022	NAB BUSINESS VISA NAB BUSINESS VISA TRANSACTIONS INCLUDING POWER AND WATER METER INSTALLATION FEE AT HENRY ROAD, IT CONSUMABLES, CATERING, PARKING, MEALS AND ACCOMMODATION EXPENSES AND REC CENTRE EXPENSES	-8,188.42
CR 300622	30/06/2022	NAB BUSINESS VISA NAB BUSINESS VISA TRANSACTIONS INCLUDING SUBSCRIPTION YEARLY FEES, IT CONSUMABLES AND EQUIPMENT, STATIONERY, PARKING AND MEAL EXPENSES AND REC CENTRE EXPENSES	-4,680.01
DD21596.1	10/06/2022	PEERMONT HOLDINGS PTY LTD LAND USE AGREEMENT	-1,041.66
DD21584.1	06/06/2022	SIMON TIMOTHY CAMPBELL RENT CHARGES	-1,300.00
DD21608.1	20/06/2022	SIMON TIMOTHY CAMPBELL RENT CHARGES	-1,300.00
34754/22	10/06/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY BONDS ADMINISTRATION - BOND	-1,080.00
DD21617.1	07/06/2022	AMP INVESTMENT LINKED PERSONAL SUPERANNUATION PLAN	-170.24
DD21617.2	07/06/2022	ASGARD SUPERANNUATION SUPERANNUATION	-256.27
DD21617.3	07/06/2022	AUSTRALIAN SUPER SUPERANNUATION	-2,257.24
DD21617.4	10/06/2022	AWARE SUPER PTY LTD SUPERANNUATION	-11,510.26
DD21617.5	07/06/2022	EQUIPSUPER SUPERANNUATION FUND SUPERANNUATION	-155.38
DD21617.6	07/06/2022	HOSTPLUS SUPERANNUATION	-567.05
DD21617.7	07/06/2022	MLC SUPER FUND SUPERANNUATION	-1,479.90
DD21617.8	07/06/2022	THE M & L OLSEN SUPERANNUATION FUND SUPERANNUATION	-127.80
DD21617.9	07/06/2022	AMP CORPORATE SUPER - SIGNATURE SUPER SUPERANNUATION	-135.97
DD21647.1	21/06/2022	AMP INVESTMENT LINKED PERSONAL SUPERANNUATION	-175.20
DD21647.2	21/06/2022	ASGARD SUPERANNUATION SUPERANNUATION	-256.27
DD21647.3	21/06/2022	AUSTRALIAN SUPER SUPERANNUATION	-2,245.90

# Shire of Irwin

List of Accounts paid June 2022 for presentation to the  
Council Meeting 26 July 2022

MUNICIPAL/(TRUST) PAYMENTS			
EFT/CHQ #	DATE	DESCRIPTION	PAYMENTS
DD21647.4	21/06/2022	AWARE SUPER PTY LTD SUPERANNUATION	-11,348.82
DD21647.5	21/06/2022	EQUIPSUPER SUPERANNUATION FUND SUPERANNUATION	-155.38
DD21647.6	21/06/2022	HOSPLUS SUPERANNUATION	-581.26
DD21647.7	21/06/2022	MLC SUPER FUND SUPERANNUATION	-1,479.90
DD21647.8	21/06/2022	THE M & L OLSEN SUPERANNUATION FUND SUPERANNUATION	-115.84
DD21647.9	21/06/2022	AMP CORPORATE SUPER - SIGNATURE SUPER SUPERANNUATION	-155.38
			<hr/>
			-1,061,987.94

Sundry Creditors as at 30/06/2022      588,819.38

The Payments included in the above list of Accounts Paid, have been authorised by the Chief Executive Officer under delegation from Council.

15/7/22  
DATE

  
Shane Ivers  
Chief Executive Officer

# Shire of Irwin

## Corporate Credit Card Expenditure - Payment Reference CR 010622

### S.Ivers Credit Card Expenses

Eventbrite	Registration for Budget Breakfast - CEO	\$ 53.06
Safety Culture	iAuditor App Renewal	\$ 250.80
Wireless4now	Fortigate	\$ 4,076.24
City of Perth	Parking	\$ 9.59
City of Perth	Parking	\$ 6.16
CPP Convention Centre	Parking	\$ 18.17
Spotify	Rec Centre Gym Music	\$ 11.99
Eventbrite	Registration for Budget Breakfast - Cr Scott	\$ 53.06
CPP Convention Centre	Parking	\$ 23.22
Metro Bar Bistro	Meal	\$ 48.00
Gusto Italian	Meal	\$ 33.00
CPP Convention Centre	Parking	\$ 18.17
Adina Perth	Accommodation - Acting COO	\$ 262.11
Sunshader.com	Sunshade for Laptop for Traffic Classifier works	\$ 245.14
NAB	Card Fee	\$ 9.00
		<u>\$ 5,117.71</u>

### D.Chandler Credit Card Expenses

Links Modular	Program - Rec Centre	\$ 205.02
Dongara Post Office	Keyboard	\$ 19.95
Dongara Post Office	Keyboard	\$ 19.95
JB Hi-Fi	Memory Card	\$ 87.99
JB Hi-Fi	USBs & Power board	\$ 116.94
Water Corporation	Sub Meter Application Fee - Henry Road	\$ 187.24
Water Corporation	Sub Meter Application Fee - Henry Road	\$ 187.24
Water Corporation	Sub Meter Application Fee - Henry Road	\$ 187.24
Water Corporation	Sub Meter Application Fee - Henry Road	\$ 187.24
Water Corporation	Sub Meter Application Fee - Henry Road	\$ 187.24
Water Corporation	Sub Meter Application Fee - Henry Road	\$ 187.24
Udemy	Training Course Fee	\$ 75.17
Cung Huynh Pty Ltd	Catering	\$ 564.00
Western Power	Multi Meter Installation Application Fee - Henry Road	\$ 849.25
NAB	Card Fee	\$ 9.00
		<u>\$ 3,070.71</u>

**TOTAL PAYMENT TO CORPORATE CREDIT CARD ACCOUNT**

\$ 8,188.42

## Corporate Credit Card Expenditure - Payment Reference CR 300622

### S.Ivers Credit Card Expenses

Spotify	Rec Centre Gym Music	\$ 11.99
Scorptec Computers	Camera for Council Chambers	\$ 1,147.00
Go Daddy	Domain Transfer	\$ 17.95
Global Spill	Event Signage - Henry Road Opening	\$ 85.97
Sortly	Inventory Management System Renewal	\$ 2,038.56
Ribs & Burgers Subiaco	Meal	\$ 36.16
Wilson Parking Perth	Parking	\$ 14.18
NAB	Card Fee	\$ 9.00
		<u>\$ 3,360.81</u>

### D.Chandler Credit Card Expenses

Dell Australia Pty	Display Monitor	\$ 497.41
Officeworks	Card Holders for Swipe Cards	\$ 54.90
Links Modular	Program - Rec Centre	\$ 205.02
JB Hi-Fi	Port Adaptor	\$ 114.99
Gilmore Global	Firewall Enterprise	\$ 437.88
NAB	Card Fee	\$ 9.00
		<u>\$ 1,319.20</u>

**TOTAL PAYMENT TO CORPORATE CREDIT CARD ACCOUNT**

\$ 4,680.01



**ATTACHMENT: ID01**

Delegated and Authorised Actions for June 2022 – Development

*Attachment 1*  
Table of Delegated Actions for June 2022

## Records of exercise of delegated powers or duties

Reference	Function	Date of decision	Decision	Description	Person or classes of persons	Address
CEO200	Grant a Building Permit	9 Jun 2022	Granted	Building Permit - Patio	Matthew Jones	26 Bayliss Rd, Dongara
CEO200	Grant a Building Permit	24 Jun 2022	Granted	Building permit - single storey dwelling, shed & retaining walls - owner builder	Peter & Susan Yates	104 North Shore Drive, Dongara

## Records of exercise of delegated powers or duties

Reference	Function	Date of decision	Decision	Description	Person or classes of persons	Address
CEO200	Grant a Building Permit	27 Jun 2022	Granted	Building permit approval	Builder: Rosario Conti	Property: Unit 5, 31 Moore Rd, Dongara

## Records of exercise of delegated powers or duties

Reference	Function	Date of decision	Decision	Description	Person or classes of persons	Address
EMP200	Grant a Building Permit	8 Jun 2022	Granted	Building Permit - Denison House Repairs	Shire of Irwin	Lot 787 Retreat Boulevard, Port Denison
EMP904	Local Planning Scheme No.5	2 Jun 2022	Granted	Development Approval - Dwelling, Outbuilding and Ancillary Dwelling	P & J Dalrymple	Lot 24 (#26) Matsen Road, Bookara
EMP904	Local Planning Scheme No.5	9 Jun 2022	Granted	Development Approval - Retaining	P & S Yates	Lot 540 (#104) Northshore Drive, Dongara

**ATTACHMENT: Committee Reports 9.2.1**  
Local Emergency Management Committee Meeting

*Attachment 1*  
Minutes of the Local Emergency Management Committee Meeting 1 June 2022

I certify that this copy of the Minutes is a true and correct record of the meeting held on  
Wednesday 1 June, 2022

Signed: .....  
Mark Teale, Chairperson

Date: .....



## Shire of Irwin Local Emergency Management Committee (LEMC) Meeting

held in the Council Chambers

Wednesday, 1 June 2022

at 10.02am

### MINUTES

#### 1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Mark Teale, Chairperson, welcomed all in attendance and opened the meeting at 10.02am.

#### 2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

##### Members

T Pavelka ( <i>via Microsoft Teams</i> )	DEMHS
C McCartney	Paramedic, St Johns Ambulance (Departed Early)
A Davies	Department of Communities
M Redway ( <i>via Microsoft Teams</i> )	APA
P Herbert	Main Roads WA
N Boozanier ( <i>via Microsoft Teams</i> )	Officer in Charge Dongara Police
Cr H Palmer	Shire of Irwin Councillor
B Clune	DFES Area Officer (Departed early)

##### Staff

Mr S Ivers	Chief Executive Officer
Mr M Teale	Community Emergency Services Manager
Ms S Clarkson	Acting Senior Finance Officer

##### Guests

S Prins ( <i>via Microsoft Teams</i> )	DBCA
L Azzarello ( <i>via Microsoft Teams</i> )	MEPAU
A Snell ( <i>via Microsoft Teams</i> )	Water Corporation
Dr Yolande Knight ( <i>via Microsoft Teams</i> )	WACHS

##### Apologies

Ms N A M'Leane	Development & Executive Officer
G Crabb	Chief Bush Fire Control Officer
D Treloar	Western Power
Mrs J Calver	Dongara District High School
J Henriques	Parks and Wildlife Service

### 3 BUSINESS ARISING

#### 3.1 Confirmation of Minutes

##### COMMITTEE DECISION:

**MOVED: S Ivers**

**SECONDED: P Herbert**

**That the Minutes of the 2 March 2022 LEMC Meeting, as previously circulated, be adopted as true and accurate recording of that meeting.**

#### 3.2 Action Items from previous minutes

Nil.

### 4 CORRESPONDENCE IN

- 4.1 SEMC – 2022 Annual and Preparedness Report Capability Survey
- 4.2 DEMA – AWARE Grant Open
- 4.3 DEMA – NDRR Grant Open
- 4.4 DEMA – Preparing Australia Communities Grant Announcement
- 4.5 DEMA – OASG Minutes TC Charlotte
- 4.6 DEMA – DEMC Agenda & Executive Officer Report
- 4.7 DEMA – DEMC Minutes & SEMC Agenda Item (Telecommunications and Digital Connectivity)
- 4.8 WALGA – LEMA Review

### 5 CORRESPONDENCE OUT

- 5.1 LEMC Meeting Minutes 2 March 2022
- 5.2 WALGA – LEMA Review

### 6 Presentation – COVID Update from Dr Knight (WACHS)

Dr Knight provided an update on COVID-19 which included the following

- High number of flu cases
- Further mandates are being eased by Premier
- Downward trend happening now
- More PCR test occurring
- Majority of deaths were the over 70s but now seeing deaths in the over 55s group.
- Higher death rate in males
- Higher long covid rate in females
- Getting a winter dose booster is important for elderly and vulnerable

## 7 GENERAL BUSINESS

### 7.1 Agency Updates

The respective officer from each department provided the committee with an update.

Neil from Dongara Police advised that there is currently a district wide staff shortage due to COVID, with fill in officers providing coverage. Crime trends are currently steady. There were some serious car accidents on Brand Hwy recently, once again thank you to our volunteers for assistance and support. CAMMMaps is a project Police across the state are working on which allows residents and commercial properties to register their CCTV Camera location so if any incident occurs Police will be able to see if any cameras in area to look at footage. This is not only for crime but for the vulnerable in the community.

Trish Pavelka from DEMHS advised they have a few staff out with COVID but are managing. Dongara CRC are handing out RATs Test for close contacts and the DEMHS provide on weekend when CRC are closed. Car park PCR testing is test occurring and RAT testing is required before entering site. Black House residents have been relocated to Henry Road during building works.

Mike Redway from APA reported that the May shutdown went incident free. They are currently working on Emergency Response Manuals and COVID-19 has had a low effect with workers.

A Nell from Water Corporation reported that deep sewerage works on Blenheim Road are almost complete and have had no other impending issues.

Simon – DBCA reported they have finished burning for the season with strategic burns having taken place along Brand Hwy but none near Irwin and they have had low impact with COVID.

Lisa – MEPAU – Waitsui Stage 2 is well underway with haul trucks and concrete pouring happening, the first gas will be mid to late next year. There is site wide RAT Testing each week. Drilling campaign starting at Waitsui 5 and then 6,8,9,10 over coming months with 6 new wells being drilled. Currently have well testing (flaring) occurring with an information sheet being circulated. \$500 was donated to team Irwin Heart Start fundraiser.

Shane Ivers – CEO the Shire is currently working on WHS Safety including volunteers and how they are affected. Thanks to Mark and Farah for a wonderful thank a volunteer event in May. The TV tower was severely damaged in last weeks storm. Progressing with Telstra with the backup generator for telecommunications tower. CCTV progressing in budget considerations and the Blenheim black spot project had a delay in design but tender is going out in late June/July.

Andrea – Department of Communities – Still providing support in Kalbarri and working on a business continuity plan.

Peter Herbert – Mainroads – Joining of Department of Transport and Mainroads office onto Eastward Road with the move taking place in July. Maintenance contracts have been returned to in house which will commence in November this year. Currently visiting all Local Governments in the area to discuss incident management.

Shane Ivers brought up the Mount Adams/Mount Horner West and Bookara East Road fish tail as they are Mainroads responsibility.

Cathy McCartney – St John Ambulance provided some notes to Mark and she left meeting early due to an incident. All volunteers are vaccinated, admin paramedics are getting trained in administrating vaccinations. RATs test are being performed constantly and face masks are still mandatory. Dongara IGA has had a defibrillator installed at front entrance



this was possible due to fundraising efforts at Easter. The 60<sup>th</sup> Anniversary of St John Ambulance in Dongara is coming up in July.

Mark Teale – great turnout at volunteer event. Mitigation works are ongoing with the mulcher arriving soon with on ground works within next 6 months. Major works will happen on Kailis drive, bottom of Springfield Drive to put a strong firebreak in to protect infrastructure if fire comes from the South.

## **7.2 LEMA Review & Business Plan**

Provide feedback to WALGA on document that has been released state-wide.

Cr Palmer has experience with donations and how to relocate items after emergency.

Some training on how to handle donations and assistance during and after an emergency would be beneficial to ensure handling of donations is done correctly.

## **7.3 Member/Agency Contact Update**

Please continue to provide updates to [mteale@irwin.wa.gov.au](mailto:mteale@irwin.wa.gov.au).

## **7.4 Exercise/Training**

Shire of Irwin staff to be trained in welfare to assist during emergencies including how to get facility ready. A practice exercise in the future to run through ready for any emergencies and to make any adjustments necessary.

## **7.5 Grants/Funding**

### **7.5.1 Preparing Australian Communities Program**

Funding for Rec Centre roofing upgrade was successful with funding being received in June.

### **7.5.2 AWARE Funding for LEMA Review**

### **7.5.3 Community Water Supply Program**

Submission to Water Corporation to have three community water supplies which would have a major benefit to the community.

## **7.6 OASG/ISG Activations**

### **7.6.1 TC Charlotte 25 March 2022**

### **7.6.2 Fortnightly COVID-19 WACHS OASG**

## **8 SETTING OF FUTURE MEETING DATES**

**8.1** The below dates have been accepted by the Committee at the meeting held 1 December 2021.

- Wednesday 31 August, 2022
- Wednesday 30 November, 2022

## **9 CLOSURE**

Meeting was closed at 11:09am.