

# CHANGE OF DETAILS FORM

**CURRENT DETAILS: FOR MULTIPLE PERSONS PLEASE COMPLETE ONE SECTION EACH (PLEASE PRINT)**

Full Name 1: \_\_\_\_\_

Phone No: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_ Business: \_\_\_\_\_

Email Address: \_\_\_\_\_

Full Name 2: \_\_\_\_\_

Phone No: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_ Business: \_\_\_\_\_

Email Address: \_\_\_\_\_

**OLD ADDRESS DETAILS: (PLEASE PRINT)**

Residential Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

**NEW ADDRESS DETAILS: PLEASE WRITE 'AS ABOVE' IF ANY OF THE DETAILS ARE THE SAME (PLEASE PRINT)**

PLEASE TICK      OWNER       OCCUPIER

Residential Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

**RECEIVING SHIRE OF IRWIN CORRESPONDENCE:**

I would like to receive my Rates Notice(s) via      EMAIL       MAIL

I would like to receive my Debtors(s) Invoice(s) via      EMAIL       MAIL

**CHANGE OF NAME: PLEASE PROVIDE DOCUMENTARY EVIDENCE OF NAME CHANGE (PLEASE PRINT)**

Old Name: \_\_\_\_\_ New Name: \_\_\_\_\_

**REFERENCE DETAILS: PLEASE PROVIDE REFERENCE NUMBERS WHERE POSSIBLE IN EACH AREA BELOW (PLEASE PRINT)**

Property Assessment(s) see rates: A \_\_\_\_\_

Debtor/Creditor Accts (acct number(s) see invoice: \_\_\_\_\_

Dog registration no(s)/name(s): \_\_\_\_\_

Cat registration no(s)/name(s): \_\_\_\_\_

Please indicate if a replacement registration tag is required  Animal name: \_\_\_\_\_

*I/We give permission for the Shire of Irwin to use this information to change the address/name details on all Shire managed systems. This form must be signed by the property owner, animal owner, creditor, debtor or applicant. If the property is owned jointly, all property owners must sign. If signed by a power of attorney, a copy of the power of attorney must be provided. If executed by a company, the form must be executed in accordance with the Company's constitution and the Corporations Act 2001 (C'wealth).*

**SIGNATURE 1:** \_\_\_\_\_ **DATE:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **SIGNATURE 2:** \_\_\_\_\_ **DATE:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_