



ORDINARY COUNCIL MEETING

27 September 2022

Attachment Booklet – September 2022

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ATTACHMENT: CC01
Accounts for Payment – August 2022

Attachment 1
Accounts for Payment – August 2022

Shire of Irwin

List of Accounts paid August 2022 for presentation to the
Council Meeting 27 September 2022

MUNICIPAL/(TRUST) PAYMENTS			
EFT/CHQ #	DATE	DESCRIPTION	PAYMENTS
EFT29131	04/08/2022	BLACKWOODS PROTECTIVE EQUIPMENT	-111.01
EFT29132	04/08/2022	BOB WADDELL & ASSOCIATES FINANCIAL CONSULTING SERVICES	-618.75
EFT29133	04/08/2022	MID WEST CHAMBER OF COMMERCE AND INDUSTRY ANNUAL MEMBERSHIP	-792.00
EFT29134	04/08/2022	IRWIN RURAL SUPPLIES & STOCKFEEDS CHEMICALS FOR WEED SPRAYING	-1,975.00
EFT29135	04/08/2022	CORE BUSINESS AUSTRALIA ANNUAL SUBSCRIPTION OF WHS MONITOR PROGRAM	-19,111.84
EFT29136	04/08/2022	TOLL FREIGHT CHARGES	-413.82
EFT29137	04/08/2022	DONGARA FREIGHT FREIGHT CHARGES	-72.60
EFT29138	04/08/2022	DANIEL VINCENT TILBROOK DENISON HOUSE MASONARY REPAIRS	-22,240.00
EFT29139	04/08/2022	FUELFIX PTY LTD REPAIR PORTABLE FUEL PUMP READER	-220.00
EFT29140	04/08/2022	CITY OF GREATER GERALDTON MERU WASTE DISPOSAL	-14,382.00
EFT29141	04/08/2022	REFUEL AUSTRALIA BULK DIESEL FUEL PURCHASE - 6001 LITRES	-11,808.77
EFT29142	04/08/2022	GRA PARTNERS PTY LTD GOVERNMENT ENGAGEMENT SUPPORT	-5,500.00
EFT29143	04/08/2022	IVEY CONTRACTING INSTALL GUIDE POSTS ON ALLANOOKA SPRINGS ROAD	-11,184.80
EFT29144	04/08/2022	JB HI-FI GROUP PTY LTD COMPUTER CONSUMABLES	-1,560.16
EFT29145	04/08/2022	KOMATSU AUSTRALIA PTY LTD PARTS FOR KOMATSU LOADER	-1,033.71
EFT29146	04/08/2022	LOCAL GOVERNMENT PROFESSIONALS WA 2022/2023 MEMBERSHIP	-531.00
EFT29147	04/08/2022	MEX MAINTENANCE SOFTWARE ANNUAL HOSTING, MAINTENANCE AND SUPPORT - 2022/2023	-35,695.00
EFT29148	04/08/2022	MIDWEST FIRE PROTECTION & SAFETY SERVICES FIRE ALARM PANEL SERVICING AT REC CENTRE	-176.00
EFT29149	04/08/2022	MIDWEST SOLAR AND WATER PLUMBING REPAIRS AT REC CENTRE, LIBRARY, MEDICAL CENTRE AND VILLAGE	-1,269.50
EFT29150	04/08/2022	NORDIC BUILDERS PROGRESS PAYMENT - WORKS AT DENISON HOUSE	-33,000.00
EFT29151	04/08/2022	NOVUS AUTOGLASS REPAIRS & REPLACEMENT REPAIRS TO BOMAG ROLLER	-1,896.40
EFT29152	04/08/2022	PEST A KILL ANNUAL FEE FOR EXTRATERA TERMITE SYSTEM AT MUSEUM	-880.00
EFT29153	04/08/2022	WESTRAC EQUIPMENT REPAIRS TO GRADER	-502.32
EFT29154	05/08/2022	RICHARD ANDREW SNOOK REFUND	-50.00
EFT29155	05/08/2022	SHANNON ELEANOR BARRACLOUGH REFUND	-299.99
EFT29156	05/08/2022	JOHN PHILLIPS CONSULTING CEO PERFORMANCE REVIEW CONSULTING SERVICES	-2,200.00
EFT29157	19/08/2022	DFES DIRECT BRIGADE ALARM MONITORING ANNUAL ALARM MONITORING 2022/23 IRWIN REC CENTRE	-1,881.00
EFT29158	19/08/2022	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY ACMA LICENCE RENEWAL TRANSMISSION TOWER	-225.00
EFT29159	19/08/2022	CONSTRUCTION TRAINING FUND CONSTRUCTION TRAINING FUND RECONCILIATION - JULY 2022	-405.60
EFT29160	19/08/2022	BH FINE FOODS PTY LTD RAPID ANTIGEN TESTS	-2,970.00
EFT29161	19/08/2022	BRETT MITCHELL REIMBURSEMENT	-50.64
EFT29162	19/08/2022	DEPARTMENT OF MINES INDUSTRY REGULATION AND SAFETY BUILDING SERVICES LEVY RECONCILIATION - JULY 2022	-2,035.56
EFT29163	19/08/2022	CLEANAWAY DANIELS PTY LTD CLINICAL WASTE COLLECTION - MEDICAL CENTRE	-346.09
EFT29164	19/08/2022	TOLL FREIGHT CHARGES	-33.54
EFT29165	19/08/2022	LANDGATE - WESTERN AUSTRALIAN LAND INFORMATION AUTHORITY CONSOLIDATED MINING TENEMENT ROLL, GROSS RENTAL AND RURAL UVS CHARGEABLE	-1,584.19
EFT29166	19/08/2022	DONGARA HOLIDAY HOMES ACCOMMODATION FOR FORESHORE SPRINT	-530.00
EFT29167	19/08/2022	DONGARA BODY BUILDERS SERVICE OF HEAVY PLANT AND TRAILERS	-1,584.00
EFT29168	19/08/2022	DONGARA BUILDING & TRADE SUPPLIES PARKS, GARDENS, BUILDING AND ROAD MAINTENANCE SUPPLIES	-492.95
EFT29169	19/08/2022	DONGARA DRILLING & ELECTRICAL ELECTRICAL REPAIRS AT SHIRE FACILITIES, ABLUTIONS AND INFRASTRUCTURE	-3,125.27
EFT29170	19/08/2022	DONGARA MIDWEST WASTE EMPTY TRANSFER STATION SEPTIC TANK	-450.00
EFT29171	19/08/2022	EASY AUTO CARE SERVICE OF HOLDEN TRAILBLAZER	-328.10
EFT29172	19/08/2022	EJ DIESEL INSPECTION AND REPAIRS ON HOLDEN COLORADO'S AND KOMATSU LOADER	-638.00
EFT29173	19/08/2022	FIRST HEALTH SERVICES MEDICAL PRACTISE MANAGEMENT SUPPORT SERVICES	-26,308.32
EFT29174	19/08/2022	CITY OF GREATER GERALDTON MERU WASTE DISPOSAL	-5,942.40
EFT29175	19/08/2022	REFUEL AUSTRALIA BULK DIESEL FUEL PURCHASE	-12,579.70
EFT29176	19/08/2022	GLASS CO WA REPAIRS AT UNIT 10 THE VILLAGE	-135.94
EFT29177	19/08/2022	GLOBAL SPILL & SAFETY EVENT TRAFFIC MANAGEMENT SIGNAGE	-591.27
EFT29178	19/08/2022	GUARDIAN PRINT & GRAPHICS PRINTING OF BUSHFIRE TRAINING MANUALS	-1,995.00
EFT29179	19/08/2022	HOCKEY'S PEST SERVICE ERADICATION OF TERMITES IN DEPOT STOREROOM	-198.00
EFT29180	19/08/2022	IRWIN SHIRE - RATES PAYROLL DEDUCTIONS	-995.00
EFT29181	19/08/2022	JANELLE KIM KEENE TRAVEL SUBSIDY ASSISTANCE FOR RESIDENT ELITE ATHLETES	-400.00
EFT29182	19/08/2022	KARINA LEE MORTON REFUND	-25.75
EFT29183	19/08/2022	LG BEST PRACTICES END OF YEAR PROCESSING - PAYROLL	-1,584.00
EFT29184	19/08/2022	LINDSAY GORDON STAFFORD MORRISON REFUND	-500.00
EFT29185	19/08/2022	STATE LIBRARY OF WESTERN AUSTRALIA BETTER BEGINNINGS 2022/2023	-148.50
EFT29186	19/08/2022	LOCAL GOVERNMENT PROFESSIONALS WA AFFILIATE MEMBERSHIP 2022/2023	-185.00
EFT29187	19/08/2022	SHIRE OF IRWIN - LOTTO FUND PAYROLL DEDUCTIONS	-75.00
EFT29188	19/08/2022	MARKETFORCE PTY LTD ADVERTISING	-699.05
EFT29189	19/08/2022	MEDELECT BIOMEDICAL SERVICES REPAIRS TO ECG MACHINE AT MEDICAL CENTRE	-643.50
EFT29190	19/08/2022	MIDWEST FIRE PROTECTION & SAFETY SERVICES FIRE ALARM PANEL SERVICING AT REC CENTRE	-176.00
EFT29191	19/08/2022	MITCHELL AND BROWN COMMUNICATIONS ANNUAL SECURITY MONITORING FEE - TV TRANSMISSION TOWER	-468.00
EFT29192	19/08/2022	ML COMMUNICATIONS PARTS FOR TV TRANSMISSION TOWER	-906.25
EFT29193	19/08/2022	MIDWEST SOLAR AND WATER PLUMBING REPAIRS AT THE VILLAGE, SHIRE FACILITIES, & ABLUTIONS	-3,617.78
EFT29194	19/08/2022	MARK TEALE REIMBURSEMENT	-87.00
EFT29195	19/08/2022	NORDIC BUILDERS PROGRESS PAYMENT - WORKS AT DENISON HOUSE	-25,000.00
EFT29196	19/08/2022	O'BRIEN SMASH REPAIRS INSURANCE EXCESS	-300.00
EFT29197	19/08/2022	ROAD RUNNER MECHANICAL SERVICES SERVICE OF ISUZU TRUCK INCLUDING PARTS	-856.74
EFT29198	19/08/2022	SANTA CRUZ BUILDING SERVICES PTY LTD BUILDING MAINTENANCE REPAIRS AT THE VILLAGE AND SHIRE INFRASTRUCTURE	-2,081.20

Shire of Irwin

List of Accounts paid August 2022 for presentation to the
Council Meeting 27 September 2022

MUNICIPAL/(TRUST) PAYMENTS			
EFT/CHQ #	DATE	DESCRIPTION	PAYMENTS
EFT29199	19/08/2022	CLEANAWAY CO PTY LTD RESIDENTIAL, COMMERCIAL AND STREET 240LT AND FRONT LIFT COLLECTION INCLUDING TRANSFER STATION	-28,161.41
EFT29200	19/08/2022	T-QUIP PARTS FOR SWEEPER	-1,289.50
EFT29201	19/08/2022	TYREPOWER LIMITED SUPPLY AND FIT TYRES ON HOLDEN COLORADO	-723.77
EFT29202	19/08/2022	VANGUARD PRESS BROCHURE DISPLAY AND HANDLING FEE - JULY 2022	-269.50
EFT29203	19/08/2022	PUBLIC TRANSPORT AUTHORITY OF WA BUS TICKET SALES - JULY 2022	-693.35
EFT29204	19/08/2022	WA LOCAL GOVERNMENT ASSOCIATION WALGA MEMBERSHIP AND SUBSCRIPTIONS 2022-2023 AND CONTRACT ADMINISTRATION & MANAGEMENT COURSE FEE	-24,523.75
EFT29205	19/08/2022	WA CONTRACT RANGER SERVICES PTY LTD RANGER SERVICES AND ASSISTANCE	-6,505.12
EFT29206	19/08/2022	ON HOLD ON LINE MONTHLY MESSAGES ON HOLD FEE - JULY & AUGUST 2022	-462.00
EFT29207	19/08/2022	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD DOG WASTE BAGS	-632.50
EFT29208	19/08/2022	YOUNG MOTORS PTY LTD WHEEL ALIGNMENT ON HOLDEN TRAILBLAZER	-95.00
EFT29209	19/08/2022	WINC AUSTRALIA PTY LTD PRINTER CHARGES - DEPOT	-128.83
EFT29210	31/08/2022	AUSTRALIAN TAXATION OFFICE - BAS BAS RECONCILIATION MARCH CORRECTION AND JULY 2022	-56,873.00
32118	01/08/2022	FLEUR MARIE HENEGHAN REFUND	-360.00
32119	19/08/2022	SHIRE OF IRWIN PETTY CASH RECONCILIATION INCLUDING FUEL REIMBURSEMENTS, REPLACEMENT PRINTER FOR TRANSFER STATION, GRATUITY, RECRUITMENT EXPENSES AND IT CONSUMABLES	-916.15
DD21718.1	01/08/2022	TELSTRA AUSTRALIA VARIOUS MOBILE & DATA CHARGES	-2,084.67
DD21722.1	02/08/2022	TELSTRA AUSTRALIA SATELLITE PHONE CHARGES	-252.94
DD21724.1	05/08/2022	TELSTRA AUSTRALIA FALLOUT SIM CHARGES - MEDICAL CENTRE	-93.25
DD21741.1	24/08/2022	TELSTRA AUSTRALIA FREE WIFI DATA CHARGES	-80.00
DD21746.1	30/08/2022	TELSTRA AUSTRALIA VARIOUS MOBILE & DATA CHARGES	-2,084.67
DD21727.1	08/08/2022	WA TREASURY CORPORATION LOAN 93 - RECREATION CENTRE	-20,727.35
SOL 08/22	16/08/2022	SHINE TECH SOLAR SOLAR REPAYMENT AUGUST 2022	-1,947.66
CR 020822	02/08/2022	NAB BUSINESS VISA NAB BUSINESS VISA TRANSACTIONS INCLUDING CATERING FOR SIHI OPENING, SUBSCRIPTION YEARLY FEES, IT CONSUMABLES AND EQUIPMENT, COVID RATS TESTS, PARKING AND MEAL EXPENSES, ROADSIDE ASSIST MEMBERSHIP, SERVICE OF PRADO AND REC CENTRE EXPENSES	-7,722.51
DD21729.1	10/08/2022	PEERMONT HOLDINGS PTY LTD LAND USE AGREEMENT	-1,041.66
DD21720.1	01/08/2022	SIMON TIMOTHY CAMPBELL RENTAL CHARGES	-1,300.00
DD21731.1	15/08/2022	SIMON TIMOTHY CAMPBELL RENTAL CHARGES	-1,300.00
DD21744.1	29/08/2022	SIMON TIMOTHY CAMPBELL RENTAL CHARGES	-1,300.00
DD21716.1	01/08/2022	CLEARMATCH ORIGINATE PTY LTD INSURANCE PREMIUM FUNDING REPAYMENT	-36,837.96
DD21748.1	30/08/2022	CLEARMATCH ORIGINATE PTY LTD INSURANCE PREMIUM FUNDING REPAYMENT	-36,837.96
DD21734.1	15/07/2022	N-ABLE PTY LTD N-ABLE IT MONTHLY CHARGES	-430.77
DD21739.1	15/08/2022	N-ABLE PTY LTD N-ABLE IT MONTHLY CHARGES	-463.00
			-506,842.29
Sundry Creditors as at 31/08/2022			119,539.50

The Payments included in the above list of Accounts Paid, have been authorised by the Chief Executive Officer under delegation from Council.

1/9/22
DATE

Shane Ivers
Chief Executive Officer

Shire of Irwin

Corporate Credit Card Expenditure - Payment Reference CR 020822

S.Ivers Credit Card Expenses

Dongara Hotel Motel	Lunch Meeting	\$ 114.50
City of Perth	Parking	\$ 12.42
Survey Monkey	Annual Renewal	\$ 775.31
Spotify	Rec Centre Gym Music	\$ 11.99
RAC	Roadside Assistance Cover 2022/23	\$ 2,178.00
City of Perth	Parking	\$ 12.42
Rapid Antigen Australia	Rapid Antigen Tests	\$ 1,797.00
Professional Trapping	Dog Poles	\$ 1,339.00
City of Perth	Parking	\$ 7.17
City of Perth	Parking	\$ 12.42
Big Rock Toyota	Service of Toyota Prado	\$ 417.89
City of Perth	Parking	\$ 12.42
City of Perth	Parking	\$ 12.12
City of Perth	Parking	\$ 12.12
NAB	Card Fee	\$ 9.00
		<u>\$ 6,723.78</u>

D.Chandler Credit Card Expenses

Cung Huynh Pty Ltd	Catering - SIHI Opening	\$ 166.50
Poppies at the Park	Catering - SIHI Opening	\$ 166.00
Links Modular	Program - Rec Centre	\$ 205.02
Dongara Post Office	Keyboard	\$ 49.99
Microsoft	Licence	\$ 36.63
JB Hi-Fi	Boostup Charger	\$ 115.89
Microsoft	Licence	\$ 15.07
Thea Nancie Hayes	Library Books	\$ 60.00
Microsoft	Licence	\$ 86.13
Cung Huynh Pty Ltd	Catering	\$ 88.50
NAB	Card Fee	\$ 9.00
		<u>\$ 998.73</u>

TOTAL PAYMENT TO CORPORATE CREDIT CARD ACCOUNT

\$ 7,722.51

ATTACHMENT: CC02
Monthly Financial Statements for the Period Ended
31 July 2022

Attachment 1
Monthly Financial Statements for the Period Ended 31 July 2022



SHIRE OF IRWIN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 July 2022

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF IRWIN

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 JULY 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF IRWIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

BY NATURE OR TYPE

	Note	Annual Budget \$	Revised Annual Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
Opening Funding Surplus (Deficit)	1	0	2,367,214	2,367,214	2,367,214	0	0%		
Revenue from operating activities									
Rates	6	0	0	0	0	0			
Operating Grants, Subsidies and Contributions	12	0	0	0	0	0			
Fees and Charges		0	0	0	90,736	90,736		▲	\$
Service Charges		0	0	0	0	0			
Interest Earnings		0	0	0	6,811	6,811		▲	
Other Revenue		0	0	0	26,654	26,654		▲	\$
Profit on Disposal of Assets	7	0	0	0	0	0			
Gain FV Valuation of Assets		0	0	0	0	0			
		0	0	0	124,202				
Expenditure from operating activities									
Employee Costs		0	0	0	(216,688)	(216,688)		▼	\$
Materials and Contracts		0	0	0	(65,987)	(65,987)		▼	\$
Utility Charges		0	0	0	0	0			
Depreciation on Non-Current Assets		0	0	0	0	0			
Interest Expenses		0	0	0	(10,600)	(10,600)		▼	\$
Insurance Expenses		0	0	0	0	0			
Other Expenditure		0	0	0	(3,877)	(3,877)		▼	
Loss on Disposal of Assets	7	0	0	0	0	0			
Loss FV Valuation of Assets		0	0	0	0	0			
		0	0	0	(297,153)				
Operating activities excluded from budget									
Add back Depreciation		0	0	0	0	0			
Adjust (Profit)/Loss on Asset Disposal	7	0	0	0	0	0			
Movement in Leave Reserve (Added Back)		0	0	0	270	270		▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		0	0	0	(172,681)				
Investing activities									
Non-Operating Grants, Subsidies and Contributions	13	0	0	0	0	0			
Proceeds from Disposal of Assets	7	0	0	0	0	0			
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	0	0	0	0	0			
Plant and Equipment	8	0	0	0	0	0			
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	0	0	0	(60,308)	(60,308)		▼	\$
Infrastructure Assets - Drainage	8	0	0	0	0	0			
Infrastructure Assets - Footpaths	8	0	0	0	0	0			
Infrastructure Assets - Public Facilities	8	0	0	0	0	0			
Infrastructure Assets - Other	8	0	0	0	0	0			
Amount attributable to investing activities		0	0	0	(60,308)				
Financing Activities									
Proceeds from New Debentures		0	0	0	0	0			
Repayment of Debentures	9	0	0	0	(10,166)	(10,166)		▼	\$
Repayment of Lease Financing	9	0	0	0	(1,731)	(1,731)		▼	
Advances to Community Groups		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal	9	0	0	0	0	0			
Transfer to Restricted Cash - Other		0	0	0	0	0			
Transfer from Restricted Cash - Other		0	0	0	0	0			
Transfer from Reserves	10	0	0	0	0	0			
Transfer to Reserves	10	0	0	0	(1,711)	(1,711)		▼	
Amount attributable to financing activities		0	0	0	(13,609)				
Closing Funding Surplus (Deficit)	1	0	2,367,214	2,367,214	2,120,616				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

ADJUSTED NET CURRENT ASSETS

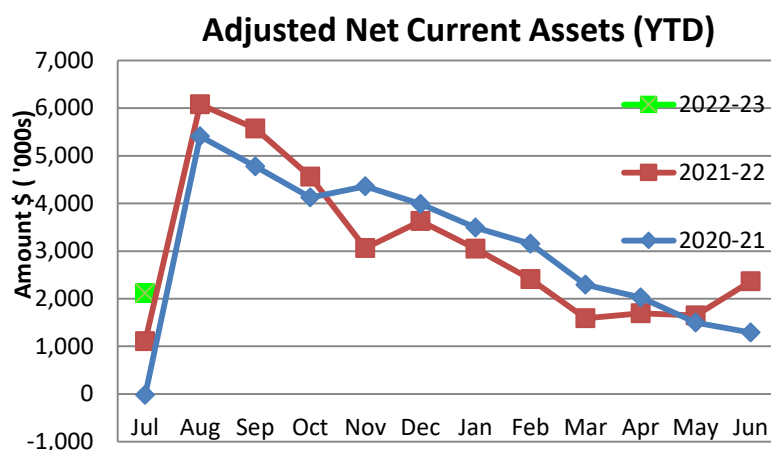
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2022	This Time Last Year 31/07/2021	Year to Date Actual 31/07/2022
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	3,041,745	1,903,661	2,343,789
Cash Restricted - Reserves	2	1,392,831	1,481,030	1,394,542
Cash Restricted - General	2	373,935	362,875	373,935
Cash Restricted - Bonds & Deposits	2	202,689	212,316	205,739
Receivables - Rates	3	307,865	362,111	219,168
Receivables - Other	3	458,496	135,620	254,993
Inventories	4	28,018	28,018	28,018
		5,805,579	4,485,631	4,820,185
Less: Current Liabilities				
Payables	5	(805,749)	(140,929)	(49,068)
Contract Liabilities	11	(435,973)	(1,069,095)	(449,367)
Financial Liabilities	5	(31,331)	(140,508)	(31,331)
Bonds & Deposits	14	(202,689)	(212,316)	(205,739)
Loan and Lease Liability	9	(17,434)	(437,189)	(5,536)
Provisions	11	(415,874)	(415,874)	(415,874)
		(1,909,050)	(2,415,912)	(1,156,916)
Less: Cash Reserves	10	(1,392,831)	(1,481,030)	(1,394,542)
Add Back: Component of Leave Liability not Required to be funded		220,017	123,789	220,288
Add Back: Loan and Lease Liability		17,434	437,189	5,536
Less : Loan Receivable - clubs/institutions		0	(41,513)	0
Less : Restricted Cash General	15	(373,935)	0	(373,935)
Net Current Funding Position		2,367,214	1,108,154	2,120,616

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus(Deficit)

\$2.12 M

Last Year YTD

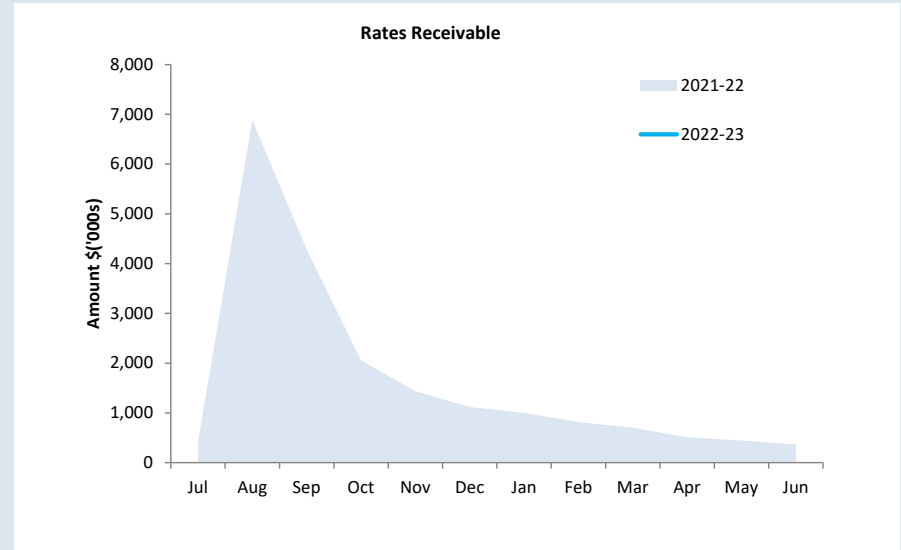
Surplus(Deficit)

\$1.11 M

Receivables - Rates & Rubbish	30 June 2022	31 Jul 22
	\$	\$
Opening Arrears Previous Years	444,976	365,453
Levied this year	6,445,431	0
Less Collections to date	(6,524,954)	(88,697)
Equals Current Outstanding	365,453	276,756
Net Rates Collectable	365,453	276,756
% Collected	94.70%	24.27%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

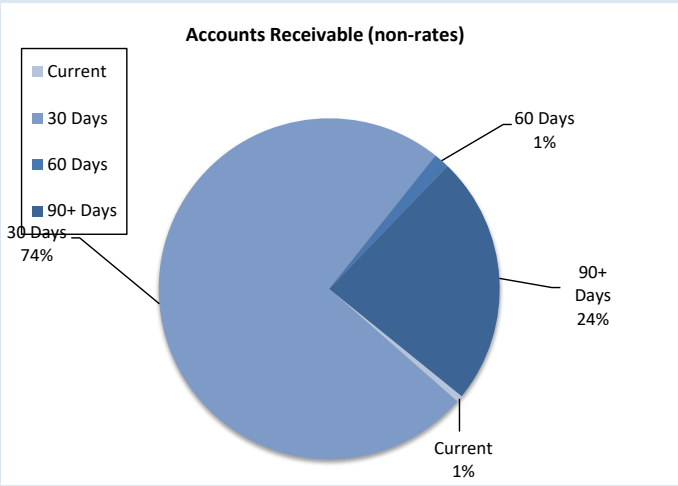


Collected	Rates Due
24%	\$276,756

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	1,810	208,842	4,182	66,457	281,290
Percentage	1%	74%	1%	24%	
Balance per Trial Balance					
Sundry Debtors					281,290
Receivables - Other					(26,297)
Total Receivables General Outstanding					254,993
Amounts shown above include GST (where applicable)					

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

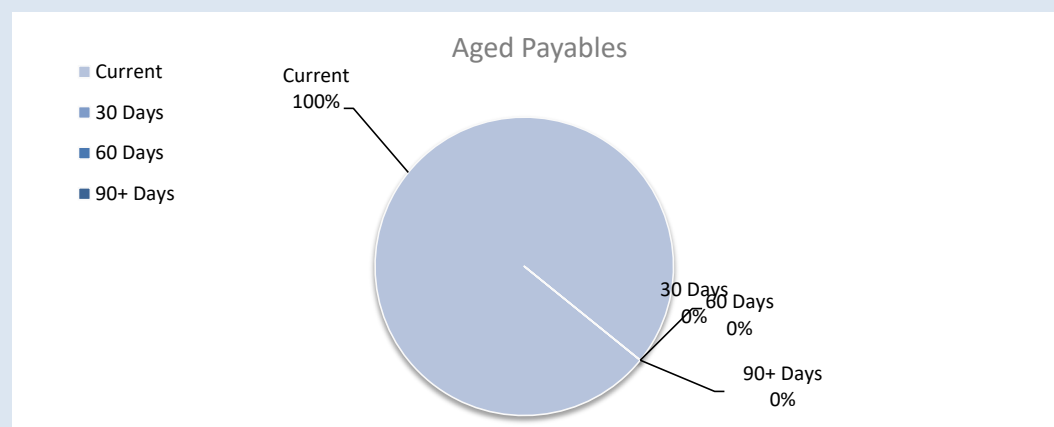


Debtors Due
\$254,993
Over 30 Days
99%
Over 90 Days
24%

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	11,185	0	0	0	11,185
Percentage	100%	0%	0%	0%	
Balance per Trial Balance					
Sundry creditors - General					11,185
Other creditors					37,413
ATO liabilities					470
Financial liabilities (Developer Contributions)					31,331
Total Payables General Outstanding					80,399
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



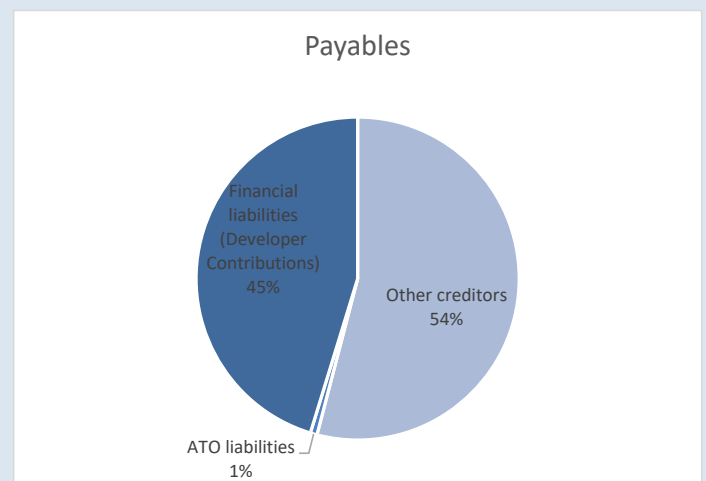
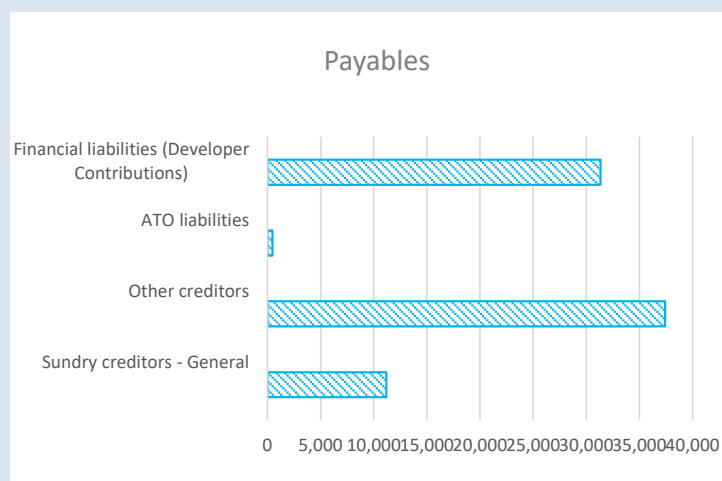
Creditors Due

\$80,399

Over 30 Days

0%

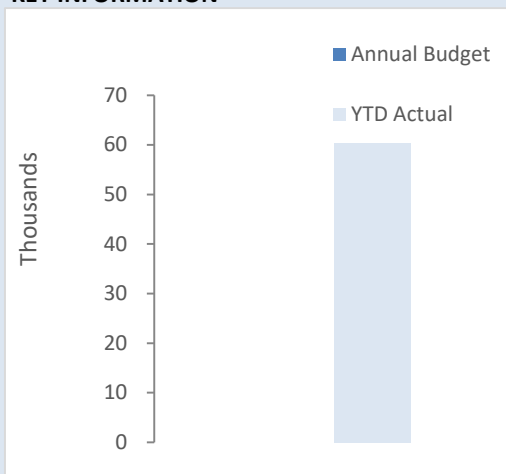
Over 90 Days

0%

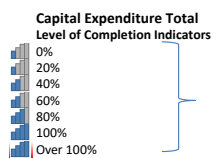
Capital Acquisitions	Adopted Annual Budget	Amended		YTD Actual Total	YTD Budget Variance
		YTD Budget	Annual Budget		
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	0	0	0	0	0
Plant and Equipment	0	0	0	0	0
Furniture and Equipment	0	0	0	0	0
Infrastructure Assets - Roads	0	0	0	60,308	60,308
Infrastructure Assets - Drainage	0	0	0	0	0
Infrastructure Assets - Footpaths	0	0	0	0	0
Infrastructure Assets - Public Facilities	0	0	0	0	0
Infrastructure Assets - Other	0	0	0	0	0
Capital Expenditure Totals	0	0	0	60,308	60,308
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	0	0	0	0	0
Borrowings	0	0	0	0	0
Other (Disposals & C/Fwd)	0	0	0	0	0
Council contribution - Cash Backed Reserves					
Various Reserves		0	0	0	0
Council contribution - operations		0	0	60,308	60,308
Capital Funding Total		0	0	60,308	60,308

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION

Acquisitions	Annual Budget	YTD Actual	% Spent
	\$. M	\$.06 M	
Capital Grant	Annual Budget	YTD Actual	% Received
	\$. M	\$. M	



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of
Completion

Level of completion indicator, please see table at the top of this note for further detail.

			Adopted		Amended		Total YTD	Variance (Under)/Over
Assets	Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget		
				\$	\$	\$	\$	\$
Transport								
1.00	R2R - BELAURA PLACE	6644	1317	CJ77	0	0	0	(3,406)
1.00	RRG GRANT - BOOKARA EAST RD 2021/22 - SLK 1.65 - 6.65	6674	1317	CJ100	0	0	0	(56,903)
	Total - Transport			0	0	0	(60,308)	(60,308)
1.00	Grand Total			0	0	0	(60,308)	(60,308)

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

	Var. \$	Var. %	Var. ▲▼	Significant Var. \$	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	\$	%				
Housing	31,915		▲	\$	Permanent	Budget not yet adopted
Community Amenities	22,800		▲	\$	Permanent	Budget not yet adopted
Recreation and Culture	33,577		▲	\$	Timing	Budget not yet adopted
Economic Services	17,693		▲	\$	Permanent	Budget not yet adopted
Expenditure from operating activities						
Law, Order and Public Safety	(40,400)		▼	\$	Permanent	Budget not yet adopted
Community Amenities	(62,489)		▼	\$	Timing	Budget not yet adopted
Recreation and Culture	(89,378)		▼	\$	Timing	Budget not yet adopted
Transport	(30,350)		▼	\$	Timing	Budget not yet adopted
Other Property and Services	31,438		▲	\$	Timing	Budget not yet adopted
Investing Activities						
Infrastructure Assets - Roads	(60,308)		▼	\$	Timing	Budget not yet adopted
Financing Activities						
Repayment of Debentures	(10,166)		▼	\$	Timing	Budget not yet adopted
Reporting Nature or Type	Var. \$	Var. %	Var. pq	Significant Var. \$	Timing/ Permanent	Explanation of Variance
Revenue from operating activities						
Fees and Charges	90,736		▲	\$	Timing	Budget not yet adopted
Other Revenue	26,654		▲	\$	Timing	Budget not yet adopted
Expenditure from operating activities						
Employee Costs	(216,688)		▼	\$	Permanent	Budget not yet adopted
Materials and Contracts	(65,987)		▼	\$	Timing	Budget not yet adopted
Interest Expenses	(10,600)		▼	\$	Timing	Budget not yet adopted
Investing Activities						
Infrastructure Assets - Roads	(60,308)		▼	\$	Timing	Budget not yet adopted
Financing Activities						
Repayment of Debentures	(10,166)		▼	\$	Timing	Budget not yet adopted

ATTACHMENT: CC03
Monthly Financial Statements for the Period Ended
31 August 2022

Attachment 1
Monthly Financial Statements for the Period Ended 31 August 2022



SHIRE OF IRWIN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 August 2022

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF IRWIN

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 AUGUST 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF IRWIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

BY NATURE OR TYPE

	Note	Annual Budget \$	Revised Annual Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
Opening Funding Surplus (Deficit)	1	2,256,461	2,367,309	2,367,309	2,367,309	\$ 0	0%		
Revenue from operating activities									
Rates	6	5,949,556	5,949,556	5,336,782	5,939,724	602,942	11%	▲	\$
Operating Grants, Subsidies and Contributions	12	822,450	822,450	102,011	123,010	20,999	21%	▲	\$
Fees and Charges		2,202,999	2,202,999	993,125	1,092,906	99,781	10%	▲	\$
Service Charges		0	0	0	0	0			
Interest Earnings		54,872	54,872	7,990	15,593	7,603	95%	▲	
Other Revenue		276,000	276,000	28,908	37,610	8,702	30%	▲	
Profit on Disposal of Assets	7	119,916	119,916	516	0	(516)	(100%)	▼	
Gain FV Valuation of Assets		0	0	0	0	0			
		9,425,793	9,425,793	6,469,332	7,208,842				
Expenditure from operating activities									
Employee Costs		(3,164,662)	(3,164,662)	(497,936)	(590,937)	(93,001)	(19%)	▼	\$
Materials and Contracts		(3,909,830)	(3,909,830)	(645,344)	(377,148)	268,196	42%	▲	\$
Utility Charges		(477,400)	(477,400)	(77,716)	0	77,716	100%	▲	\$
Depreciation on Non-Current Assets		(4,366,569)	(4,366,569)	(727,744)	0	727,744	100%	▲	\$
Interest Expenses		(263,044)	(263,044)	(22,798)	(21,140)	1,658	7%	▲	
Insurance Expenses		(237,367)	(237,367)	(63,561)	0	63,561	100%	▲	\$
Other Expenditure		(200,916)	(200,916)	(10,342)	(8,564)	1,778	17%	▲	
Loss on Disposal of Assets	7	0	0	0	0	0			
Loss FV Valuation of Assets		0	0	0	0	0			
		(12,619,787)	(12,619,787)	(2,045,441)	(997,788)				
Operating activities excluded from budget									
Add back Depreciation		4,366,569	4,366,569	727,744	0	(727,744)	(100%)	▼	\$
Adjust (Profit)/Loss on Asset Disposal	7	(119,916)	(119,916)	(516)	0	516	(100%)	▲	
Movement in Leave Reserve (Added Back)		790	790	130	683	553	426%	▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		1,053,448	1,053,448	5,151,249	6,211,737				
Investing activities									
Non-Operating Grants, Subsidies and Contributions	13	5,391,447	5,391,447	33,166	0	(33,166)	(100%)	▼	\$
Proceeds from Disposal of Assets	7	312,000	312,000	2,000	0	(2,000)	(100%)	▼	
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(412,874)	(412,874)	(68,802)	(73,278)	(4,476)	(7%)	▼	
Plant and Equipment	8	(1,683,616)	(1,683,616)	(172,664)	0	172,664	100%	▲	\$
Furniture and Equipment	8	(24,000)	(24,000)	0	0	0			
Infrastructure Assets - Roads	8	(1,475,692)	(1,475,692)	(166,250)	(112,512)	53,738	32%	▲	\$
Infrastructure Assets - Drainage	8	0	0	0	0	0			
Infrastructure Assets - Footpaths	8	0	0	0	0	0			
Infrastructure Assets - Public Facilities	8	0	0	0	0	0			
Infrastructure Assets - Other	8	(4,855,966)	(4,855,966)	(759,982)	(7,600)	752,382	99%	▲	\$
Amount attributable to investing activities		(2,748,701)	(2,748,701)	(1,132,532)	(193,390)				
Financing Activities									
Proceeds from New Debentures		0	0	0	0	0			
Repayment of Debentures	9	(559,935)	(559,935)	(20,964)	(20,390)	574	3%	▲	
Repayment of Lease Financing	9	(17,436)	(17,436)	(2,902)	(3,466)	(564)	(19%)	▼	
Advances to Community Groups		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal	9	37,931	37,931	0	0	0			
Transfer to Restricted Cash - Other		(40,000)	(40,000)	0	0	0			
Transfer from Restricted Cash - Other		195,813	195,813	0	0	0			
Transfer from Reserves	10	0	0	0	0	0			
Transfer to Reserves	10	(176,868)	(176,868)	(832)	(4,327)	(3,495)	(420%)	▼	
Amount attributable to financing activities		(560,495)	(560,495)	(24,698)	(28,183)				
Closing Funding Surplus (Deficit)	1	713	111,561	6,361,328	8,357,473				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

ADJUSTED NET CURRENT ASSETS

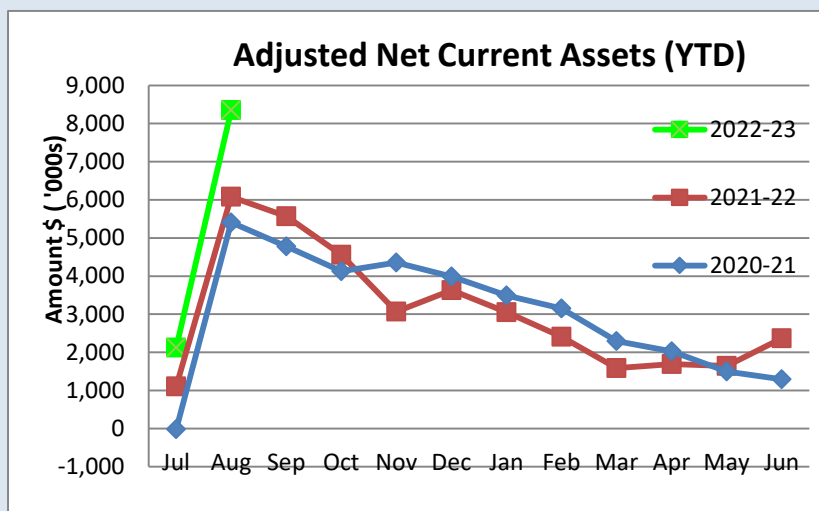
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2022	This Time Last Year 31/08/2021	Year to Date Actual 31/08/2022
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	3,041,745	1,064,684	2,112,113
Cash Restricted - Reserves	2	1,392,831	1,481,550	1,397,158
Cash Restricted - General	2	373,935	362,875	373,935
Cash Restricted - Bonds & Deposits	2	202,689	214,716	206,423
Receivables - Rates	3	307,960	6,830,856	7,124,756
Receivables - Other	3	458,496	229,137	316,481
Inventories	4	28,018	28,018	28,018
		5,805,674	10,211,836	11,558,884
Less: Current Liabilities				
Payables	5	(805,749)	(886,141)	(440,023)
Contract Liabilities	11	(435,973)	(1,077,095)	(557,367)
Financial Liabilities	5	(31,331)	(140,508)	(31,331)
Bonds & Deposits	14	(202,689)	(214,716)	(206,423)
Loan and Lease Liability	9	(17,434)	(425,888)	6,423
Provisions	11	(415,874)	(415,874)	(415,874)
		(1,909,050)	(3,160,222)	(1,644,596)
Less: Cash Reserves	10	(1,392,831)	(1,481,550)	(1,397,158)
Add Back: Component of Leave Liability not Required to be funded		220,017	123,832	220,701
Add Back: Loan and Lease Liability		17,434	425,888	(6,423)
Less : Loan Receivable - clubs/institutions		0	(41,513)	0
Less : Restricted Cash General	15	(373,935)	0	(373,935)
Net Current Funding Position		2,367,309	6,078,271	8,357,473

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

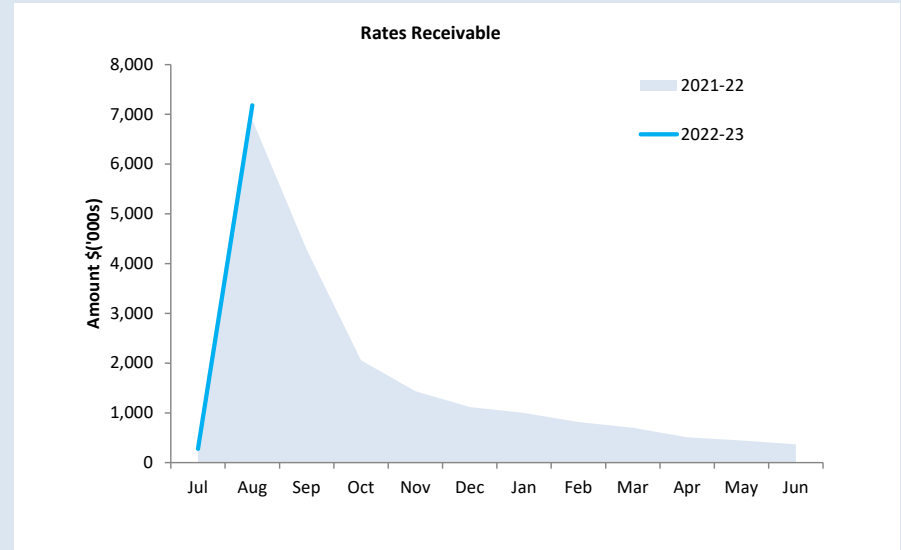
The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

**This Year YTD****Surplus(Deficit)****\$8.36 M****Last Year YTD****Surplus(Deficit)****\$6.08 M**

Receivables - Rates & Rubbish	30 June 2022	31 Aug 22
	\$	\$
Opening Arrears Previous Years	444,976	365,548
Levied this year	6,445,431	6,849,503
Less Collections to date	(6,524,859)	(32,707)
Equals Current Outstanding	365,548	7,182,344
Net Rates Collectable	365,548	7,182,344
% Collected	94.69%	0.45%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

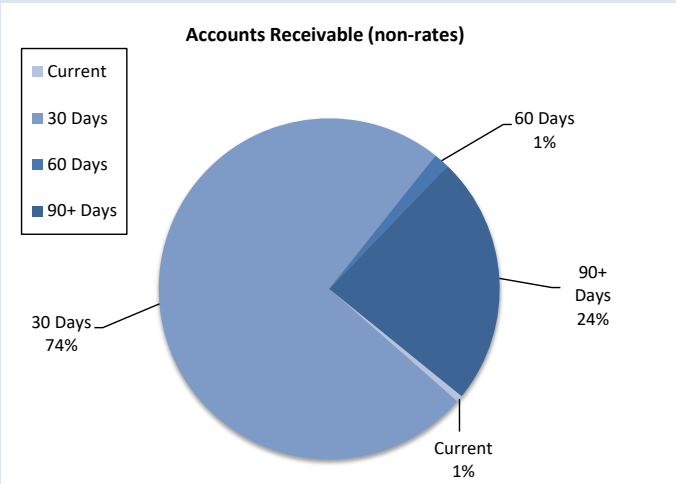


Collected	Rates Due
0%	\$7,182,344

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	1,810	208,842	4,182	66,457	281,290
Percentage	1%	74%	1%	24%	
Balance per Trial Balance					
Sundry Debtors					245,881
Receivables - Other					70,600
Total Receivables General Outstanding					316,481
Amounts shown above include GST (where applicable)					

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



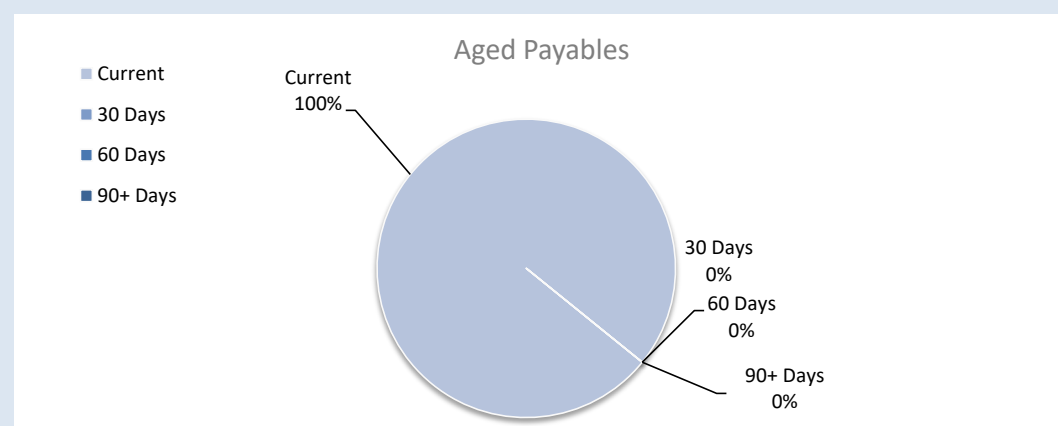
Debtors Due
\$316,481
Over 30 Days
99%
Over 90 Days
24%

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	11,185	0	0	0	11,185
Percentage	100%	0%	0%	0%	
Balance per Trial Balance					
Sundry creditors - General					119,976
Other creditors					244,491
ATO liabilities					75,556
Financial liabilities (Developer Contributions)					31,331
Total Payables General Outstanding					471,354

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due

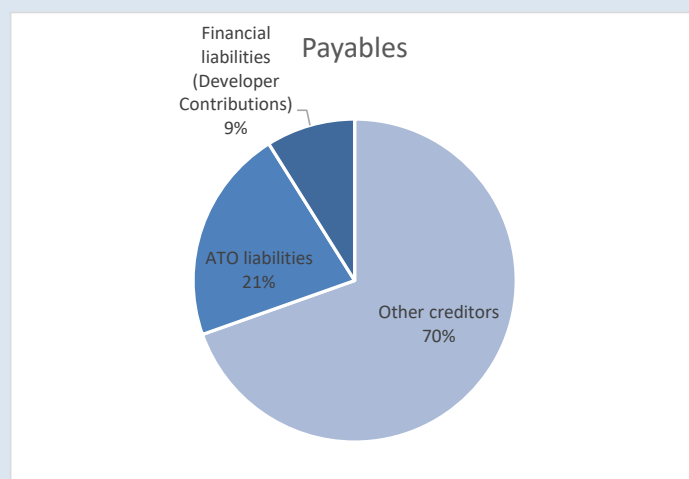
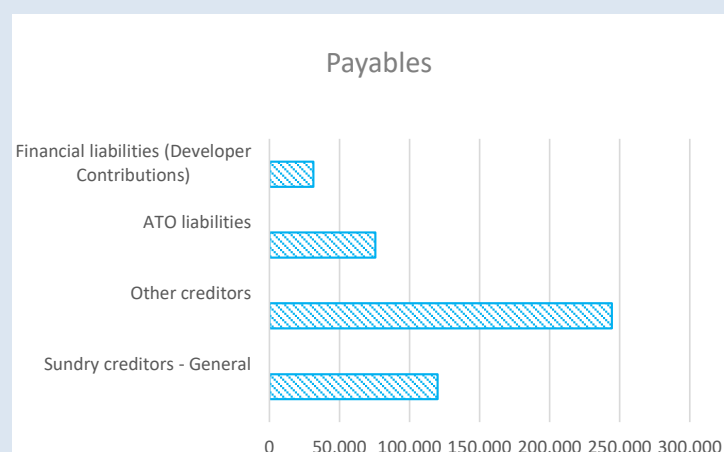
\$471,354

Over 30 Days

0%

Over 90 Days

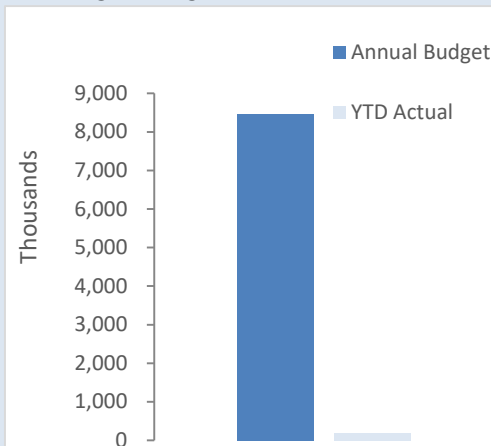
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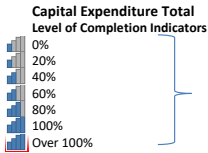
Capital Acquisitions	Adopted		Amended		YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget	YTD Actual Total	
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	412,874	68,802	412,874	73,278	4,476
Plant and Equipment	1,683,616	172,664	1,683,616	0	(172,664)
Furniture and Equipment	24,000	0	24,000	0	0
Infrastructure Assets - Roads	1,475,692	166,250	1,475,692	112,512	(53,738)
Infrastructure Assets - Drainage	0	0	0	0	0
Infrastructure Assets - Footpaths	0	0	0	0	0
Infrastructure Assets - Public Facilities	0	0	0	0	0
Infrastructure Assets - Other	4,855,966	759,982	4,855,966	7,600	(752,382)
Capital Expenditure Totals	8,452,148	1,167,698	8,452,148	193,390	(974,308)
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	5,391,447	33,166	5,391,447	0	(33,166)
Borrowings	0	0	0	0	0
Other (Disposals & C/Fwd)	312,000	2,000	312,000	0	(2,000)
Council contribution - Cash Backed Reserves					
Various Reserves		0	0	0	0
Council contribution - operations		1,132,532	2,748,701	193,390	(939,142)
Capital Funding Total		1,167,698	8,452,148	193,390	(974,308)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION

Acquisitions	Annual Budget	YTD Actual	% Spent
	\$8.45 M	\$0.19 M	2%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$5.39 M	\$0 M	0%



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of
Completion

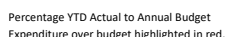
Level of completion indicator, please see table at the top of this note for further detail.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted	Amended	Total YTD	Variance (Under)/Over
				Annual Budget	Annual Budget YTD Budget		
				\$	\$	\$	\$
Buildings							
Housing							
0.01			CJ18	(63,674)	(63,674)	(10,608)	(333)
0.00			CJ02	(31,000)	(31,000)	(5,166)	0
				(94,674)	(94,674)	(15,774)	(333)
Community Amenities							
0.00			CJ104	(5,000)	(5,000)	(832)	0
0.00			CJ115	(40,000)	(40,000)	(6,666)	0
				(45,000)	(45,000)	(7,498)	0
Recreation And Culture							
0.00			CJ107	(65,000)	(65,000)	(10,832)	0
0.00			CJ121	(99,000)	(99,000)	(16,500)	0
0.00			CJ114	(5,000)	(5,000)	(832)	0
0.70			C910	(104,200)	(104,200)	(17,366)	(72,945)
				(273,200)	(273,200)	(45,530)	(72,945)
0.18				(412,874)	(412,874)	(68,802)	(73,278)
Plant & Equipment							
Fire Prevention							
0.00			F014	(9,300)	(9,300)	0	0
0.00			V863	(10,000)	(10,000)	0	0
				(19,300)	(19,300)	0	0
Other Law, Order & Public Safety							
0.00			V502	(40,000)	(40,000)	0	0
				(40,000)	(40,000)	0	0
Recreation & Culture							
0.00			V868	(36,000)	(36,000)	(6,000)	0
				(36,000)	(36,000)	(6,000)	0
Transport							
0.00			V850	(540,000)	(540,000)	0	0
0.00			V857	(28,316)	(28,316)	0	0
0.00			V864	(10,000)	(10,000)	(1,666)	0
0.00			V874	(40,000)	(40,000)	(6,666)	0
0.00			V876	(420,000)	(420,000)	(70,000)	0
0.00			V879	(530,000)	(530,000)	(88,332)	0
				(1,568,316)	(1,568,316)	(166,664)	0
Other Property & Services							
0.00			V880	(20,000)	(20,000)	0	0
				(20,000)	(20,000)	0	0
0.00				(1,683,616)	(1,683,616)	(172,664)	0
Furniture & Equipment							
Other Property & Services							
0.00			CJ96	(24,000)	(24,000)	0	0
				(24,000)	(24,000)	0	0
0.00				(24,000)	(24,000)	0	0
Roads							
Housing							
0.00			CJ45	(13,000)	(13,000)	(3,250)	0
				(13,000)	(13,000)	(3,250)	0
Transport							
0.00			CJ110	(165,009)	(165,009)	(27,496)	0
0.51			CJ97	(86,288)	(86,288)	(14,376)	(44,343)
0.00			CJ109	(228,504)	(228,504)	(22,848)	0
1.00			CJ76	0	0	0	(2,879)
0.53			CJ77	(16,261)	(16,261)	(1,626)	(8,603)
0.00			CJ125	(52,206)	(52,206)	(5,220)	0
0.00			CJ98	(157,001)	(157,001)	(15,694)	0
0.00			CJ108	(471,423)	(471,423)	(47,140)	0
1.00			CJ100	0	0	(56,372)	(56,372)
0.00			CJ24	(286,000)	(286,000)	(28,600)	0
				(1,462,692)	(1,462,692)	(163,000)	(112,197)
0.08				(1,475,692)	(1,475,692)	(166,250)	(112,197)
Infrastructure - Other							
Law, Order & Public Safety							
0.00			CJ126	(51,495)	(51,495)	(8,582)	0
0.00			CJ127	(51,495)	(51,495)	(8,582)	0
0.00			CJ128	(51,410)	(51,410)	(8,568)	0
				(154,400)	(154,400)	(25,732)	0

INVESTING ACTIVITIES

















NOTE 8

CAPITAL ACQUISITIONS



 Level of completion indicator, please see table at the top of this note for further detail.

on

Level of completion indicator, please see table at the top of this note for further detail.					Adopted		Amended					
Assets				Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	Variance (Under)/Over	
						\$	\$	\$	\$	\$	\$	
Housing												
0.00		TWO HENRY ROAD - LANDSCAPING			2585	1318	CJ113	(15,000)	(15,000)	(2,500)	0	2,500
Total - Housing								(15,000)	(15,000)	(2,500)	0	2,500
Community Amenities												
0.00		TRANSFER STATION SITE REGENERATION			1964	1318	CJ117	(11,000)	(11,000)	0	0	0
0.00		TRANSFER STATION CONCRETE BUND FOR OIL TANKS			1964	1318	CJ118	(30,000)	(30,000)	0	0	0
Total - Community Amenities								(41,000)	(41,000)	0	0	0
Recreation And Culture												
0.00		SURF BEACH STABILISATION			8054	1318	CJ87	(171,414)	(171,414)	(28,564)	0	28,564
0.00		BOAT RAMP DESIGN			8054	1318	CJ120	(126,402)	(126,402)	(21,066)	0	21,066
0.00		GOLF CLUB ENTRY STATEMENT			2864	1318	CJ123	(18,000)	(18,000)	(3,000)	0	3,000
0.00		DRIVE-IN FENCE REPLACEMENT			2864	1318	CJ102	(10,000)	(10,000)	(1,666)	0	1,666
0.00		TREE PLANTING			2864	1318	CJ49	(20,000)	(20,000)	(3,332)	0	3,332
Total - Recreation And Culture								(345,816)	(345,816)	(57,628)	0	57,628
Transport												
0.00		DRAINAGE, KERBING & FOOTPATH RENEWAL			6794	1318	CJ94	(106,750)	(106,750)	(6,124)	0	6,124
0.00		DEPOT WASHDOWN BAY			6794	1318	CJ95	(100,000)	(100,000)	0	0	0
0.00		SIGNAGE RENEWAL - TOWN & RURAL			6794	1318	CJ111	(8,000)	(8,000)	(1,332)	0	1,332
1.52		TECHNICAL STUDIES - INFRASTRUCTURE RENEWAL			6794	1318	CJ112	(5,000)	(5,000)	0	(7,600)	(7,600)
0.00		MILO CROSSING UPGRADE			6794	1318	CJ124	(4,000,000)	(4,000,000)	(666,666)	0	666,666
Total - Transport								(4,219,750)	(4,219,750)	(674,122)	(7,600)	666,522
Economic Services												
0.00		KAILIS DRIVE ENTRY STATEMENT			3914	1318	CJ36	(80,000)	(80,000)	0	0	0
Total - Economic Services								(80,000)	(80,000)	0	0	0
0.00		Total - Infrastructure - Other						(4,855,966)	(4,855,966)	(759,982)	(7,600)	752,382
0.02		Grand Total						(8,452,148)	(8,452,148)	(1,167,698)	(193,075)	974,623

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

	Var. \$	Var. %	Var. ▲▼	Significant Var. \$	Timing/ Permanent	Explanation of Variance
Revenue from operating activities						
Operating Grants, Subsidies and Contributions	20,999	21%	▲	\$	Timing	Grant funds to be received after audits completed
Expenditure from operating activities						
Utility Charges	77,716	100%	▲	\$	Timing	Timing of budget ahead of actual invoices.
Insurance Expenses	63,561	100%	▲	\$	Timing	Timing of Instalments
Investing Activities						
Plant and Equipment	172,664	100%	▲	\$	Timing	Timing of purchases
Infrastructure Assets - Other	752,382	99%	▲	\$	Timing	Timing of construction works

ATTACHMENT: ID01

Delegated and Authorised Actions for August 2022 – Development

Attachment 1
Table of Delegated Actions for August 2022

Records of exercise of delegated powers or duties

Reference	Function	Date of decision	Decision	Description	Person or classes of persons
CEO904	Local Planning Scheme No.5	10 Aug 2022	Granted	Development application for a proposed dwelling	Owner: P & B Horwood
CEO904	Local Planning Scheme No.5	10 Aug 2022	Granted	Development application for a proposed dwelling	Owner: W & D Baker; Applicant: WA Country Builders
CEO904	Local Planning Scheme No.5	10 Aug 2022	Granted	Development application for a building envelope relocation	Owner: B White
CEO904	Local Planning Scheme No.5	10 Aug 2022	Granted	Development application for a building envelope relocation	Owner: T Lamb & L Syron
CEO904	Local Planning Scheme No.5	10 Aug 2022	Granted	Development application for a home occupation business (pilates)	Owner: Daniel Johns
CEO904	Local Planning Scheme No.5	16 Aug 2022	Granted	Development application for an outbuilding	Owner: J King
CEO904	Local Planning Scheme No.5	16 Aug 2022	Granted	Development application for holiday accommodation	Owner: S Bligh-Lee
CEO904	Local Planning Scheme No.5	16 Aug 2022	Granted	Development application for an outbuilding	Owner: R Wakeling & T Fielding

Records of exercise of delegated powers or duties

Reference	Function	Date of decision	Decision	Description	Person or classes of persons
CEO904	Local Planning Scheme No.5	28 Aug 2022	Granted	Development application for an outbuilding	Owner: T Lamb & L Syron
CEO904	Local Planning Scheme No.5	28 Aug 2022	Granted	Development application for proposed dwelling, outbuilding and ancillary accommodation	Owner: T & S Waters
CEO904	Local Planning Scheme No.5	28 Aug 2022	Granted	Amended Development approval for an outbuilding	Owner: T Coaker

Records of exercise of delegated powers or duties

Reference	Function	Date of decision	Decision	Description	Person or classes of persons
CEO200	Grant a Building Permit	4 Aug 2022	Granted	Building permit approval	Builder: Paul Dalrymple
CEO200	Grant a Building Permit	4 Aug 2022	Granted	Building permit approval	Builder: Denise Gyles
CEO200	Grant a Building Permit	4 Aug 2022	Granted	Building permit approval	Builder: Shoreline Outdoor World
CEO200	Grant a Building Permit	4 Aug 2022	Granted	Building permit approval	Builder: GJ & JA Hutchinson
CEO200	Grant a Building Permit	4 Aug 2022	Granted	Building permit approval	Builder: CR Constructions
CEO200	Grant a Building Permit	4 Aug 2022	Granted	Building permit approval	Builder: ML Communications
CEO200	Grant a Building Permit	4 Aug 2022	Granted	Building permit approval	Builder: KIB Homes Pty Ltd
CEO200	Grant a Building Permit	4 Aug 2022	Granted	Building permit approval	Builder: Insurance Builders Pty Ltd
CEO200	Grant a Building Permit	10 Aug 2022	Granted	Building permit approval	Builder: Milford Homes Pty Ltd
CEO200	Grant a Building Permit	10 Aug 2022	Granted	Building permit approval	Builder: Nusteel Patio & Sheds
CEO200	Grant a Building Permit	10 Aug 2022	Granted	Building permit approval	Builder: Country Builders Pty Ltd

Records of exercise of delegated powers or duties

Reference	Function	Date of decision	Decision	Description	Person or classes of persons
CEO200	Grant a Building Permit	10 Aug 2022	Granted	Building permit approval	Builder: Norwest Building Group Pty Ltd
CEO200	Grant a Building Permit	10 Aug 2022	Granted	Building permit approval	Builder: WA Insurance Builders Pty Ltd
CEO200	Grant a Building Permit	10 Aug 2022	Granted	Building permit approval	Builder: Shoreline Outdoor World
CEO200	Grant a Building Permit	10 Aug 2022	Granted	Building permit approval	Builder: Jayne Ireland

ATTACHMENT: ID02

Review of RV Overnight Stay Town Oval

Attachment 1

Item ID02-06/21 Review of RV Overnight Stay, June 2021

12. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

The Shire President recommended that Council suspend meeting procedures under Clause 10.2 of the Shire of Irwin Meeting Procedures Local Law 2016, in order to discuss and gain clarification on item ID02-06/2021.

Cr West moved the procedural motion.

COUNCIL DECISION 100621:	
MOVED: Cr West	SECONDED: Cr Wyse
That Council suspends the meeting under Clause 10.2 of the <i>Shire of Irwin Meeting Procedures Local Law 2016</i> at 6.08pm, in order to discuss and gain clarification on item ID02-06/2021.	
VOTING DETAILS:	Carried 8/0

The Shire President facilitated discussion on item ID02-06/21 and the CEO provided clarification where required.

COUNCIL DECISION 110621:	
MOVED: Cr Gillam	SECONDED: Cr Leonard
That Council reconvenes the meeting under Clause 10.2 of the <i>Shire of Irwin Meeting Procedures Local Law 2016</i> at 6.22pm.	
VOTING DETAILS:	Carried 8/0

INFRASTRUCTURE & DEVELOPMENT		ID02-06/21
Subject:	ID02-06/21 Review of RV Overnight Stay Town Oval and Seven Mile Beach	
Author:	B Jeans, Manager Development	
Responsible Officer:	P Traylen, A/Manager Infrastructure & Development	
File Reference:	3.0428	
Voting Requirements:	Simple Majority & Absolute Majority	

Council Role:

- ☐ **Advocacy** When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☒ **Executive** The substantial direction setting and oversight role of the Council e.g. performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☐ **Legislative** Includes adopting local laws and local planning schemes.
- ☐ **Review** When Council reviews decisions made by Officers.
- ☐ **Quasi-judicial** When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building

permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

For Council to consider the provision of overnight camping at Dongara Town Oval and Seven Mile Beach.

Background:

At its 23 June 2020 Ordinary Council Meeting, Council adopted to introduce a paid camping operating model for the Southern Coastal Nodes (Cliff Head, Knobby Head and Freshwater Point). On 22 March 2021 the Shire commenced the paid camping system for these Southern Coastal Nodes.

Council also resolved at its 23 June Ordinary Council Meeting to temporarily close the free RV Overnight Stay at the Dongara Town Oval and Seven Mile Beach sites for a 12-month period in response to COVID and to enable review for the future uses of these sites.

Seven Mile Beach

As covered in the June 2020 Council report, the prohibition for camping at Seven Mile Beach was implemented in recognition of the lack of infrastructure and appropriate development to support camping. This site was also subject to a review in 12 months' time. Since June 2020, temporary closed signage was erected and daily patrols by the Shire's Community Rangers conducted to monitor compliance. During this period the Shire has progressed the draft Coastal Management Plan which examines Seven Mile Beach as an undeveloped node and recommends (currently in draft form) to limit the use of the site in the short term that undermines the environmental stability i.e. camping encroaching into dunal vegetation, informal vehicle access etc. The long term objective in the draft Coastal Management Plan however is to develop Seven Mile Beach to be suitable for camping activities should funding enable so.

Dongara Town Oval - RV Overnight Stay

The RV Overnight Stay at the Dongara Town Oval was implemented in 2014. To attract the RV Friendly Town status, the RV Overnight Stay was implemented free of charge. It is estimated the provision of the RV Overnight Stay costs at least \$30,000 per annum to effectively maintain and renew (factoring in ongoing cleaning costs, maintenance and patrols).

As covered in the June 2020 Council report, the decision to temporary close the overnight stay grounds was to support the local caravan parks following the impact of the COVID-19 pandemic in March 2020. This temporary closure was for a 12-month period to review and assess the economic impacts with identified stakeholders to assist determining the appropriate future implementation of camping options in town.

Leading up to the conclusion of this 12 month review period, the Shire carried out engagement with local businesses and caravan park operators (as noted in the 23 June 2020 Agenda Item IO01-06/20) via an online survey platform. The survey sought feedback on questions relating to the perceived economic impacts on their business from the closure in June 2020 and potential reopening of the Dongara Town Oval RV Overnight Stay. Questions relating to Seven Mile Beach weren't developed due to the investigation and progress of the draft Coastal Management Plan recommending that Seven Mile Beach be maintained as a day use site only with no camping permitted for the short term in recognition of the site's environmental fragility.

Officer's Comment:

From July 2020, as a result of the COVID-19 pandemic, a significant increase in intrastate travel has been observed. This domestic travel has resulted in more prolonged tourist activity in WA beyond the typical peak travel times that has been observed and captured pre-COVID pandemic, including locally.

Survey engagement summary

In June 2021 the Shire, with assistance from Aha! Consulting, developed a survey which was distributed to caravan park operators and local businesses. The survey questions were tailored to gain a better understanding of the economic impact the closure of the RV Overnight Stay had on businesses. Acknowledging the influence COVID-19 pandemic has had on domestic travel, the survey questions

draw on perceived impacts. Aha! Consulting also provided an external review of the survey results and produced a summary report (Attachment 1).

One question of particular relevance for Council's consideration that was included in the survey was in regard to the RV Friendly Town status. The 'RV Friendly Town' trademark status was achieved in 2014 subject to the Shire providing RV overnight stay at the Dongara Town Oval free of charge. It was considered important to gather feedback from survey respondents if opening the RV Overnight Stay at Dongara Town Oval would be supported with the inclusion of a nominal fee for the purpose of reducing cost burden; with the acknowledgement this would impact the trademark designation as an RV Friendly Town. As noted in the conclusion of the survey summary report, there is a split in views between caravan park operators and local businesses with respect to both the reopening and the designation impacts.

On review of the survey summary report, the following in regard to the reopening and designation is observed:

- Responses from caravan park operators (in summary) suggest "re-opening the facility would have an overall negative impact on their business, though this could be relieved by having a nominal fee".
- Responses from other businesses (in summary) were generally positive about the re-opening however there was a high volume of neutral sentiment. In regards to implementing a nominal fee, this question was met with mixed responses, with equal number of negative, neutral and positive responses.
- Caravan Park operators (in summary) responded positively to achieving similar outcomes without the trademark 'RV Friendly Town' status whilst other businesses suggested "a free facility would cultivate the Shire's reputation as being an RV Friendly Town".

Proposed Officer recommendation

With consideration of the survey responses, it is proposed that the Dongara Town Oval – RV Overnight Stay be re-opened and a fee of \$10 per self-contained RV be implemented for a 12 month trial period. It is acknowledged that imposing a fee will result in the Shire not achieving the 'RV Friendly Town' trademark, however it is considered a balance of the wider factors influencing the provision of the RV Overnight Stay is of higher importance. This proposed fee would assist in reducing the annual maintenance and operational cost burden on the Shire (estimated to be between \$30-50k per year), with the cost savings being reallocated.

In respect to Seven Mile Beach, it is proposed the site remain closed for day use "recreational purpose" only and that camping be prohibited at Seven Mile Beach with appropriate signage reinstated outlining this. This recommendation is in response to the site currently being undeveloped for camping use and the short term objectives to protect the site from further land degradation.

It is not proposed to change the model for Overflow Camping at the Dongara Town Oval. The Shire maintains contact with caravan park operators during peak periods to identify when to open the overflow camping on the Dongara Town Oval.

Consultation:

Internal Staff

Local Businesses and Caravan Park operators (Survey)

The Shire carried out an engagement process in June 2021 with local businesses and caravan park operators to gain feedback on the 12 month closure of the RV Overnight Stay at the Town Oval. This engagement was a survey format with questions relating to perceived economic impacts within the town and was conducted through email (via SurveyMonkey), by phone or in-person. A summary report of the survey findings has been prepared by an external consultant (Attachment 1).

Should Council support the Officer's Recommendation, it is the Shire's intent to implement a survey program of visitors who use the Town Oval for overnight stay. This will gather valuable feedback and data for consideration at the end of the 12 month trial period.

Statutory Environment:

Caravan Park and Camping Grounds Act 1995

Caravan Park and Camping Grounds Regulations 1997

Policy Implications:

Nil.

Financial/Resource Implications:

Should Council reopen the RV Overnight Stay without a fee, the costs of \$30,000 per annum or greater mentioned earlier in the report will need to be factored into the 2021/22 Budget.

Should Council reopen the RV Overnight Stay with a fee to recover some provisional costs, the 12 month trial period will enable the Shire to gather data to realise the extent of cost recovery achieved.

Strategic Implications:

Strategic Community Plan 2017 – 2027

Strategy 2.1.3 Identify, provide and manage Shire assets (including community infrastructure, shire-controlled reserves and freehold land) in accordance with agreed service levels.

Attachments:

Attachment Booklet – June 2021

ID02-06/21 Attachment 1 – Consultant's Survey Report dated 21 June 2021

CONFIDENTIAL Attachment Booklet – June 2021

ID02-06/21 Attachment 2 – Raw Survey Data

ID02-06/21 Attachment 3 – Raw Survey Data Additional Question

Officer Recommendations:

OFFICER RECOMMENDATION AND COUNCIL DECISION 120621:

MOVED: Cr Scott

SECONDED: Cr Gillam

That Council endorses Seven Mile Beach as a 'day use only' site with no camping permitted.

VOTING DETAILS:

Carried 8/0

OFFICER RECOMMENDATION:

MOVED: Cr Leonard

SECONDED: Cr Eva

That Council by Absolute Majority endorse reopening the RV Overnight Stay at the Dongara Town Oval for a 12 month trial period effective from 31 August 2021 subject to the following:

- a) Restricted to self-contained caravans/campervans/RVs only;**
- b) Maximum one night stay permitted;**
- c) Introduce a fee of \$10 per night per vehicle in the 2021-22 Fees and Charges; and**
- d) Review the above no later than 31 August 2022 as part of the trial period.**

The officer recommendation was moved by Cr Leonard and seconded by Cr Eva.

The Shire President invited Cr Leonard, as the Mover, to speak to the Motion.

Cr Leonard moved an amendment to add the words "including location", to item d) in the Motion.

Cr Wyse seconded the amendment.

The Shire President invited Cr Leonard, as the Mover, to speak to the amendment.

Cr Leonard spoke to the amendment.

The Shire President invited Cr Wyse, as the Seconder, to speak to the amendment.

Cr Wyse spoke to the amendment.

The Shire President invited any other Councillors to speak for or against the amendment.

The Shire President put the amendment to vote.

AMENDMENT AND COUNCIL DECISION 130621:

MOVED: Cr Leonard

SECONDED: Cr Wyse

That Council add the words “including location,” to item d) in the Motion, to read:

d) Review the above, including location, no later than 31 August 2022 as part of the trial period.

VOTING DETAILS:

Carried 8/0

The amendment was CARRIED.

AMENDED SUBSTANTIVE MOTION:

MOVED: Cr Gillam

SECONDED: Cr Leonard

That Council by Absolute Majority endorse reopening the RV Overnight Stay at the Dongara Town Oval for a 12 month trial period effective from 31 August 2021 subject to the following:

- a) Restricted to self-contained caravans/campervans/RVs only;**
- b) Maximum one night stay permitted;**
- c) Introduce a fee of \$10 per night per vehicle in the 2021-22 Fees and Charges; and**
- d) Review the above including location, no later than 31 August 2022, as part of the trial period.**

The Amended Substantive Motion was moved by Cr Gillam and seconded by Cr Leonard.

The Shire President invited Cr Gillam, as the Mover, to speak to the Amended Substantive Motion.

Cr Gillam declined to speak.

The Shire President invited Cr Leonard, as the Seconder, to speak to the Amended Substantive Motion.

Cr Leonard declined to speak.

The Shire President invited any other Councillors to speak for or against the Amended Substantive Motion.

Cr Wyse moved a second amendment to include in the Amended Substantive Motion before item d), “that Council relocates the existing RV Overnight Stay to the northern boundary of the Town Oval, adjacent to the fence of the Old Mill Caravan Park.”

Cr West seconded the amendment.

The Shire President invited Cr Wyse, as the Mover, to speak to the amendment.

Cr Wyse declined to speak.

The Shire President invited Cr West, as the Seconder, to speak to the amendment.

Cr West declined to speak.

The Shire President invited any other Councillors, to speak for or against the amendment.

The Shire President put the amendment to vote.

SECOND AMENDMENT AND COUNCIL DECISION 140621:

MOVED: Cr Wyse

SECONDED: Cr West

That Council add:

- d) that Council relocates the existing RV Overnight Stay to the northern boundary of the Town Oval, adjacent to the fence of the Old Mill Caravan Park.**

VOTING DETAILS:

Carried 8/0

The amendment was CARRIED.

SECOND AMENDED SUBSTANTIVE MOTION AND COUNCIL DECISION 150621:

MOVED: Cr Leonard

SECONDED: Cr Wyse

That Council, by Absolute Majority, endorses reopening the RV Overnight Stay at the Dongara Town Oval for a 12 month trial period effective from 31 August 2021 subject to the following:

- a) Restricted to self-contained caravans/campervans/RVs only;**
- b) Maximum one night stay permitted;**
- c) Introduce a fee of \$10 per night per vehicle in the 2021-22 Fees and Charges;**
- d) That Council relocates the existing RV Overnight Stay to the northern boundary of the Town Oval, adjacent to the fence of the Old Mill Caravan Park; and**
- e) Reviews the above, including location, no later than 31 August 2022, as part of the trial period.**

VOTING DETAILS:

Carried by Absolute Majority 8/0

The Second Amended Substantive Motion was CARRIED.

ATTACHMENT: 9.2.1

Shire of Irwin Local Emergency Management Committee Meeting
31 August 2022

Attachment 1

Shire of Irwin Local Emergency Management Committee Meeting Minutes 31 August 2022



I certify that this copy of the Minutes is a true and correct record of the meeting held on Wednesday 31 August, 2022

Signed:
Mark Teale, Chairperson

Date:

**Shire of Irwin Local Emergency
Management Committee (LEMC) Meeting**
to be held in the Council Chambers
Wednesday, 31 August 2022
at 10.00am
Minutes

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Mark Teale, Chairperson, welcomed all in attendance and opened the meeting at 10.01am.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Members

T Pavelka
J Henriques
C McCartney
N Blackburn
N Boonzaaier

DEMHS
Parks and Wildlife Service
Paramedic, St Johns Ambulance
Department of Communities
Officer in Charge Dongara Police

Staff

Mr M Teale
Ms N A M'Leane

Community Emergency Services Manager
Development & Executive Officer

Guests

L Azzarello
D Treloar

MEPAU
Western Power

Apologies

J Calver
K Mussen
M Miles
R Clarke
Cr H Palmer
M Redway
Mr S Ivers
G Crabb
P Herbert
A Snell
S Prins
N Done

Dongara District High School
DFES
Department of Communities
DFES
Shire of Irwin Councillor
APA
Chief Executive Officer
Chief Bush Fire Control Officer
Main Roads WA
Water Corporation
DBCA
MEPAU

3 PRESENTATIONS

3.1 Nil

4 BUSINESS ARISING

4.1 Confirmation of Minutes

COMMITTEE DECISION:

MOVED: C McCartney

SECONDED: N Boonzaaier

That the Minutes of the 1 June 2022 LEMC Meeting, as previously circulated, be adopted as true and accurate recording of that meeting.

4.2 Action Items from previous minutes

Nil.

5 CORRESPONDENCE IN

5.1 SEMC – 2022 Annual and Preparedness Report Capability Survey

5.2 DEMA – At Risk Program

- Arrange representative to attend and present at the next LEMC meeting.

5.3 DEMA – State Hazard Plan Heatwave

5.4 Waitsia Project Update – June 2022

5.5 WALGA – LEMA Review

- Workshop being held in Geraldton on Wednesday, Mark Teale attending on behalf of the LEMC.

6 CORRESPONDENCE OUT

6.1 LEMC Meeting Minutes 1 June 2022

6.2 Waitsia Update

7 GENERAL BUSINESS

7.1 Agency Updates

R Clarke – report provided, attachment from Mark Teale to be distributed with Minutes.

D Treloar – Orders in for 5 new fire trailer tenders. Bushfire exemption locked in. 2 year switching assets project behind due to COVID & material shortages, result will reduce outage area. Permanent generator for Port Denison, unsure at this stage if this will be installed. Mark offered the assistance of the Committee.

J Henriques – Preparing for approaching fire season, training, medicals etc. 2 new staff to district. Aboriginal Engagement Coordinator recruited. Firebreak Maintenance Program almost finalised in development phase. Mt Adams, Arrowsmith works to be done. Issues recently in Dandaragan with arson. Attended AMAC Conference. Need to discuss waterbomber process with Local Governments.

Trish Pavelka – Downgraded to Code Blue, continuing RAT testing due to age care facilities. RATS available for collection from the community. Residents transitioning back in September to new facility. Emergency access temporary changes in the coming weeks as redevelopment commences for the Emergency Department.

Lisa Azzarello – Waitsia Stage 2 Gas Project completion of construction phase estimated for this time next year. Clough is the main contractor on site, MEPAU predominantly based in Perth with a few staff on site. Completed a shut down for annual maintenance. Routine maintenance on other gas plants carried out frequently. Decommissioning and rehabilitation of unused plants in progress. There are approximately 240 people housed on site in a temporary camp. Information sheets have been published for community to advise when milestones are met, big projects are flaring are happening. Mark Teale/Lisa to arrange a site visit and discuss support for bushfire and cyclone season. Lisa indicated it would be best to do this as soon as possible and provide plenty of notice.

Russel Morecroft – Noted it has been an interesting transition from the City. Attending fire season preparation meetings and a volunteer fire fighting course this weekend.

Nev Blackburn – District Emergency Services Officer for the MWG, commenced on 1 August. Upcoming priorities are staff training on opening and closing welfare centres. Next year plans to hold an exercise at the Rec Centre. Total Solar Eclipse preparations happening, there are concerns for a potential April cyclone. Estimate 40,000 people in Exmouth for the event. 1000 bay camping to accommodate 5000 people has been arranged. Preparing evacuation options, where can we send people? For surrounding areas, the impact would be increased traffic on highways, there has been some indication that people will travel on boat.

Neal Boonzaaier – Latest data reports 3,680 residents in the Shire of Irwin of which 46% are 55-84. Aged community work in progress with the Shire and Community Resource Centre to support older people. Volunteer Marine Rescue (VMR) have had some notable incidents recently, in many cases there was insufficient safety equipment on board. Could be worth doing some community awareness programs coming into the boating/fishing season to promote safety on vessels. Vehicles have had WIFI upgrades but still experiencing some blackspots on Indian Ocean Drive. Note for Mark Teale: Investigate any projects to improve reception on Indian Ocean Drive. Potential signage for safety equipment on jetty and an exercise with VMR. Staffing issues still current, could be light on the horizon. Current Staff are inundated with jobs and are exhausted.

Cathy McCartney – Currently 20 volunteers, been exhausting with extra training being required. 4 new Volunteers have joined who will be trained and 3 existing Volunteers are upskilling which is very positive. Morawa youth cadets program commencing which at the end provides a Responding in an Emergency accreditation. Long weekend September is busy with the Morawa Speedway, Three Springs Off-Road Racing and Foreshore Sprint Sunday in Port Denison. Been working with Stuart the Paramedic at Waitsia. Next lot of community AEDs proposed for Cliff Head North, Knobby Head and Liberty Roadhouse, will request the Shire to install in appropriate location. Airstrip lock will be replaced with a combination lock, email out information (Mark Teale). Committee to prepare correspondence to advocate for additional support/Community Paramedics for the area. Lots of changes to come out of the current review.

Selwyn Runeman – Preparing for upcoming fire season, finalised firebreak notices, good to be acquainted with all the supporting agencies. Dongara Police have been assisting with challenging jobs.

Mark Teale – Bushfire preparations happening around Shire. Calendar out for training, feel free to distribute it through your networks, free course. Upskilling staff, Volunteers, and the farming community. Bushfire risk mitigation happening in Springfield, Irwin River System and Kailis Drive this week and over the next 4 weeks. Improved messaging and volunteer engagement. Weather monitoring, Shire purchased sandbags for a possible flooding event. Rain forecast for this weekend; minor flooding possible. Telstra have confirmed the Shire is a trial site for an automatic transfer switch and generator at the tower. Announcement to come once details are confirmed. Shire of Irwin and one other location was selected. DFES are also working with Telstra on a national project. Shire of Irwin WHS committee continuing to meet, there have recently been some minor incidents involving WorkSafe, we received good feedback that we as an organisation are progressing well in the response to new WHS legislation. Key staff appointments happening at the Shire include a Chief Operating Officer and Manager Community Services.

7.2 LEMA Review & Business Plan

The Shire's Local Emergency Management Arrangements are 5 years old and due for review. Due to the current full overview being conducted by WALGA and State Government we will be doing a minor review until the recommendations of the full overview are received. Minor changes will include updates to contacts and Evacuation Plans.

7.3 Member/Agency Contact Update

Please ensure you advise Natalie M'Leane or Mark Teale of any changes to contacts within your agencies. Microsoft Teams group is set up and can be activated at short notice.

7.4 Exercise/Training

Department of Communities - Evacuation Centre Training (Irwin Rec Centre) (December tentative).

Volunteer Marine Rescue – Propose an exercise with all local volunteer agencies.

LEMC Exercise – Mock incident proposed.

7.5 Grants/Funding

7.5.1 Preparing Australian Communities Program

The Shire of Irwin was awarded \$100,000 for upgrades to the roof at the Irwin Rec Centre.

7.5.2 AWARE

Shire of Irwin was awarded \$26,000 which will provide additional emergency management training to Shire Staff, Elected Members and the LEMA representatives which will significantly enhance emergency preparedness in the region.

7.5.3 Community Water Supply Program

The Shire was recently awarded \$100,000 to expand emergency water supplies. Three new water tanks, two new bores to be installed and an upgrade to an existing bore will be completed. Locations include Mount Adams, Springfield and Allanooka.

7.6 OASG/ISG Activations

Nil.

7.7 Other General Business

7.7.1 New Australian Fire Danger Rating System coming into effect 1 September 2022, some changes to come with TFBs and HVMBs.

7.7.2 DFES released a new guideline for operating private vehicles, goo resource to carry on board for our local farmers. Stickers are still being used for emergency vehicle identification, available for collection from the Shire each year (on back order, expected 4 weeks).

8 SETTING OF FUTURE MEETING DATES

8.1 The below dates have been accepted by the Committee at the meeting held 1 December 2021.

- Wednesday 30 November, 2022

9 CLOSURE

Members, guests and staff were thanked for their attendance and closed the meeting at 11.16am.