

Irwin - Compliance Audit Return 2021

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of the relevant minutes.

No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2021?	N/A	No major trading undertaking during 2021.	Danika Chandler
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2021?	N/A	No major land transactions during 2021.	Danika Chandler
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2021?	N/A	No major land transactions during 2021.	Danika Chandler
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2021?	N/A	No major trading undertakings or major land transactions during 2021.	Danika Chandler
5	s3.59(5)	During 2021, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A	No major trading undertakings or major land transactions during 2021.	Danika Chandler



No	Reference	Question	Response	Comments	Respondent
1	s5.16	Were all delegations to committees resolved by absolute majority?	N/A	No delegations to committees during 2021.	Danika Chandler
2	s5.16	Were all delegations to committees in writing?	N/A	No delegations to committees during 2021.	Danika Chandler
3	s5.17	Were all delegations to committees within the limits specified in section 5.17?	N/A	No delegations to committees during 2021.	Danika Chandler
4	s5.18	Were all delegations to committees recorded in a register of delegations?	N/A	No delegations to committees during 2021.	Danika Chandler
5	s5.18	Has council reviewed delegations to its committees in the 2020/2021 financial year?	N/A	No delegations to committees during 2020/2021.	Danika Chandler
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act?	Yes		Danika Chandler
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes		Danika Chandler
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes		Danika Chandler
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Danika Chandler
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	N/A	No decisions to amend or revoke a delegation during 2021.	Danika Chandler
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes	Through Integrity Compliance software.	Danika Chandler
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2020/2021 financial year?	Yes	Council to CEO: 25 May 2021 Ordinary Council Meeting Minute #050521 CEO to Employee: AltusECM reference: INT21/2C44BCCD	Danika Chandler
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19?	No	This is being done through Integrity compliance software by most staff, however refresher training is required.	Danika Chandler

Disclosure of Interest								
No	Reference	Question	Response	Comments	Respondent			
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes		Danika Chandler			



No	Reference	Question	Response	Comments	Respondent
2	s5.68(2) & s5.69 (5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting?	Yes		Danika Chandler
3	s5.73	Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made?	Yes		Danika Chandler
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes		Danika Chandler
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2021?	Yes		Danika Chandler
6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes		Danika Chandler
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76?	Yes		Danika Chandler
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28?	Yes		Danika Chandler
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person?	Yes		Danika Chandler
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes		Danika Chandler
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B, in the form prescribed in Admin Reg 28A?	Yes		Danika Chandler
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes	https://www.irwin.wa.go v.au/council/compliance/ gifts-and-travel-register	Danika Chandler
13	s5.89A(6)	When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, did the CEO remove from the register all records relating to that person?	No	Previous Councillor's disclosure has now been removed from the register 8 March 2022.	Danika Chandler



No	Reference	Question	Response	Comments	Respondent
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A (6) been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes		Danika Chandler
15	Rules of Conduct Reg 11(1), (2) & (4)	Where a council member had an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person, did they disclose the interest in accordance with Rules of Conduct Reg 11(2)?*	Yes		Danika Chandler
		*Question not applicable after 2 Feb 2021			
16	Rules of Conduct Reg 11(6)	Where a council member disclosed an interest under Rules of Conduct Reg 11(2) was the nature of the interest recorded in the minutes?*	Yes		Danika Chandler
		*Question not applicable after 2 Feb 2021			
17	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	N/A	No such occurrences during the reporting period.	Danika Chandler
18	s5.71A & s5.71B (5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	N/A	No such occurrences during the reporting period.	Danika Chandler
19	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) recorded in the minutes of the council meeting at which the decision was considered?	N/A	No such occurrences during the reporting period.	Danika Chandler
20	s5.103 Admin Regs 34B & 34C	Has the local government adopted a code of conduct in accordance with Admin Regs 34B and 34C to be observed by council members, committee members and employees?*	Yes		Danika Chandler
		*Question not applicable after 2 Feb 2021			
21	Admin Reg 34B(5)	Has the CEO kept a register of notifiable gifts in accordance with Admin Reg 34B(5)?*	Yes		Danika Chandler
		*Question not applicable after 2 Feb 2021			



No	Reference	Question	Response	Comments	Respondent
22	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)?	No	The Code of Conduct for council members, committee members and candidates was adopted at the 26 October 2021, Minute ref #051021	Danika Chandler
23	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4)?	No		Danika Chandler
24	s5.104(7)	Did the CEO publish an up-to-date version of the adopted code of conduct on the local government's website?	Yes	https://www.irwin.wa.go v.au/council/codes-of- conduct	Danika Chandler
25	s5.51A(1) & (3)	Did the CEO prepare, and implement and publish an up-to-date version on the local government's website, a code of conduct to be observed by employees of the local government?	Yes	https://www.irwin.wa.go v.au/council/codes-of- conduct	Danika Chandler

Disposal of Property							
No	Reference	Question	Response	Comments	Respondent		
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) (unless section 3.58(5) applies)?	Yes		Danika Chandler		
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes		Danika Chandler		



Electi	Elections								
No	Reference	Question	Response	Comments	Respondent				
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate?	N/A	No disclosures of gift were received for the 2021 election.	Danika Chandler				
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years?	N/A	No disclosures of gift were received for the 2021 election.	Danika Chandler				
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with Elect Reg 30G(6)?	Yes	https://www.irwin.wa.go v.au/ShireOfIrwin/files/3 a/3a4ead94-f12c-4bd1- 9321-9a11ea881f77.pdf	Danika Chandler				



No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes	26 October 2021 Ordinary Council Meeting - Minute ref: 091021.	Danika Chandler
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A		Danika Chandler
3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2021 received by the local government by 31 December 2021?	No	The audit is still being finalised by Pitcher Partners and the OAG as at 10 March 2022.	Danika Chandler
4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	N/A	The audit is still being finalised by Pitcher Partners and the OAG as at 10 March 2022.	Danika Chandler
5	s7.12A(4)(a) & (4) (b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A	The audit is still being finalised by Pitcher Partners and the OAG as at 10 March 2022.	Danika Chandler
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	N/A	The audit is still being finalised by Pitcher Partners and the OAG as at 10 March 2022.	Danika Chandler
7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?	N/A	The audit is still being finalised by Pitcher Partners and the OAG as at 10 March 2022.	Danika Chandler



No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	26 October 2021 Ordinary Council Meeting - Minute ref: 041021.	Danika Chandler
2	Admin Reg 19DA (1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	8 December 2020 Ordinary Council Meeting - Minute ref: 041220.	Danika Chandler
3	Admin Reg 19DA (2) & (3)	Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)?	No	The CBP is not yet compliant with Reg 19DA(3)(c) as the Shire is currently in the process of developing the Asset Management, Long Term Financial and Workforce Plans. The CBP is not compliant with Reg 19DA(4) as it will be reviewed as part of incorporating the rest	Danika Chandler



Local	Local Government Employees						
No	Reference	Question	Response	Comments	Respondent		
1	Admin Reg 18C	Did the local government approve a process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	N/A	The CEO position was not advertised in the reporting period.	Danika Chandler		
2	s5.36(4) & s5.37 (3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Admin Reg 18A?	Yes	Executive Manager Corporate & Community advertised December 2021.	Danika Chandler		
3	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	N/A	The CEO position was not advertised in the reporting period.	Danika Chandler		
4	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4)?	N/A	The CEO position was not advertised in the reporting period.	Danika Chandler		
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	Yes	The CEO informed Council of the proposal to employ an Executive Manager Corporate & Community during the reporting period.	Danika Chandler		
6	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A	There were no senior employees employed or dismissed during the reporting period.	Danika Chandler		

Offici	Official Conduct							
No	Reference	Question	Response	Comments	Respondent			
1	s5.120	Has the local government designated a senior employee as defined by section 5.37 to be its complaints officer?	Yes	The CEO is the designated complaints officer for the Shire of Irwin.	Danika Chandler			
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a)? Does the complaints register include all information required by section 5.121 (2)?	Yes		Danika Chandler			
3	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes	https://www.irwin.wa.go v.au/council/compliance/ accountability- governance	Danika Chandler			

Optio	nal Questions				
No	Reference	Question	Response	Comments	Respondent



No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Financial Management Reg 5(2)(c) within the three years prior to 31 December 2021? If yes, please provide the date of council's resolution to accept the report.	Yes	30 April 2019 - Minute ref: 050419.	Danika Chandler
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three years prior to 31 December 2021? If yes, please provide date of council's resolution to accept the report.	Yes	30 April 2019 - Minute ref: 050419.	Danika Chandler
3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C?	N/A	No disclosures were made under sections 5.87A or 5.87B.	Danika Chandler
4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	Yes	CP45 Attendance at Events (Council Members and CEO), adopted by absolute majority at the 25 August 2020 Ordinary Council Meeting, minute ref: 100820.	Danika Chandler
5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4)?	Yes		Danika Chandler
6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	CP44 Councillor Training & Continuing Professional Development, adopted by absolute majority at the 25 August 2020 Ordinary Council Meeting, minute ref: 090820.	Danika Chandler
7	s5.127	Did the local government prepare a report on the training completed by council members in the 2020/2021 financial year and publish it on the local government's official website by 31 July 2021?	Yes	https://www.irwin.wa.go v.au/council/compliance/ accountability- governance	
8	s6.4(3)	By 30 September 2021, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2021?	Yes	Emailed to Pitcher Partners 13 September 2021. Refer Altus record: OUT22/10B15661	Danika Chandler



No	Reference	Question	Response	Comments	Respondent
9	s.6.2(3)	When adopting the annual budget, did the local government take into account all it's expenditure, revenue and income?	Yes		Danika Chandler

No	Reference	Question	Response	Comments	Respondent
1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy [adopted under F&G Reg 11A(1) & (3)] in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes	The Shire of Irwin complied with its current Purchasing Policy- CP20 Purchasing -Amended for State of Emergency, that was adopted 26/5/2020.	Danika Chandler
2	s3.57 F&G Reg 11	Subject to F&G Reg 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in F&G Reg 11(1)?	Yes	The Shire of Irwin invited 2 tenders in 2021.	Danika Chandler
3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with F&G Reg 14(3) and (4)?	Yes	The Shire of Irwin publicly invited 2 tenders via Statewide Public notice under the regulation requirements of 11(1), 12(2), 14(1), (3), (4). Reg 13 did not apply.	Danika Chandler
4	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than a single contract?	N/A	The Shire of Irwin did not enter into 2 or more contracts to avoid antiavoidance provisions.	Danika Chandler
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	Yes	The Shire of Irwin issued information in the form of addendums to each person/business who sought copies of the tender documents, where relevant.	Danika Chandler
6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Regs 15 and 16?	Yes	All tenders met the minimum 14 days after notice and the notice publishing requirements. All tender submissions complied with keeping and opening procedures and were recorded in the Tender Register.	Danika Chandler



No	Reference	Question	Response	Comments	Respondent
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes	The Shire of Irwin issued 2 tenders in 2021, and both complied with the Tender Register requirements.	Danika Chandler
8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	No	The Shire of Irwin was not required to reject any tender submissions as they all complied with the submission terms.	Danika Chandler
9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes	The Shire of Irwin assessed all submissions of written responses addressing the criteria, to determine who was most advantageous.	Danika Chandler
10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes	The CEO issued notices in writing containing particulars of the successful tender.	Danika Chandler
11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of F&G Regs 21 and 22?	N/A	The Shire of Irwin did not invite any Expressions of Interest in 2021.	Danika Chandler
12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A	The Shire of Irwin did not invite any Expressions of Interest in 2021.	Danika Chandler
13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under F&G Reg 23 (1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	N/A	The Shire of Irwin did not invite any Expressions of Interest in 2021.	Danika Chandler
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with F&G Reg 24?	N/A	The Shire of Irwin did not invite any Expressions of Interest in 2021.	Danika Chandler
15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with F&G Reg 24AD(4) and 24AE?	N/A	The Shire of Irwin did not invite applicants for a panel of pre-qualified suppliers during 2021.	Danika Chandler
16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A	The Shire of Irwin did not invite applicants for a panel of pre-qualified suppliers during 2021.	Danika Chandler



No	Reference	Question	Response	Comments	Respondent
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A	The Shire of Irwin did not invite applicants for a panel of pre-qualified suppliers during 2021.	Danika Chandler
18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of F&G Reg 24AG?	N/A	The Shire of Irwin did not invite applicants for a panel of pre-qualified suppliers during 2021.	Danika Chandler
19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of prequalified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A	The Shire of Irwin did not invite applicants for a panel of pre-qualified suppliers during 2021.	Danika Chandler
20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A	The Shire of Irwin did not invite applicants for a panel of pre-qualified suppliers during 2021.	Danika Chandler
21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A	The Shire of Irwin did not invite applicants for a panel of pre-qualified suppliers during 2021.	Danika Chandler
22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of F&G Regs 24E and 24F?	N/A	The Shire of Irwin did not give a Regional Price Preference to any tender submission in 2021. Purchases less than \$250,000 under the local Purchasing Policy met the requirements of F&G Regs 24E & 24F.	Danika Chandler

certify this Compliance Audit Return has been adopted by council at its meeting on						
Signed Mayor/President, Irwin	Signed CEO, Irwin					